

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY**

RESOLUTION 2011-1-7

**FIXING TIME AND PLACE OF REGULAR MEETINGS OF THE TOWNSHIP
COMMITTEE AND THE BOARD OF HEALTH, MAKING PROVISIONS
RELATIVE TO SPECIAL AND EMERGENCY MEETINGS AND ADOPTING
CERTAIN PROCEDURES AND FORMS**

WHEREAS, the “Open Public Meetings Act” requires that advance written notice of all meetings of the Township Committee be posted in one public place designated by the Township Committee and faxed, mailed, telephoned, telegraphed or hand delivered to two newspapers designated by resolution and mailed to all persons requesting a copy of same upon payment of an established fee, let the following be known that:

1. Written notice of all **Agenda Sessions, Regular Meetings** and **Special Meetings** of the Mansfield Township Committee shall be posted *in advance* by the Municipal Clerk on the official Bulletin Board located in the main hallway of the Municipal Complex at 24548 East Main Street, Columbus, New Jersey. Written notice of all **Emergency Meetings** will be so posted *as soon as possible* following the calling of such meeting in accordance with said Act.
2. All advance written notice of said meetings of the Township Committee shall be given to the following two newspapers: Burlington County Times and Trenton Times.
3. All advance written notices of said meetings of the Township Committee throughout the year shall be mailed to all persons requesting a copy of same after payment by such persons of a fee of \$10.00. News media shall be exempt from such fees.
4. The times and places of said official Township Committee meetings for the period from this meeting until the Reorganization Meeting in January 2012 shall be in accordance with the dates, times and places for such meetings annexed hereto under the title “Notice of Annual Scheduled Meetings”, which is hereby adopted as the form of notice to be given of said meetings and so used by the Municipal Clerk for that purpose.

NOTICE OF ANNUAL SCHEDULED MEETINGS

NOTICE is hereby given by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that all Regular Township Committee Meetings will be held on the second and fourth Wednesday of each month, with said dates and exception of November as noted.

All meetings will commence at 7:30 PM. The first meeting of each month shall be a Work Shop Meeting. All Regular Meetings of the Mansfield Township Committee are

open to the public, in compliance with the Open Public Meetings Act., N.J.S.A. 10:4-6 to 10:4-21. Formal, official action may be taken at any said open public meeting on any and all issues involving the Township of Mansfield.

Note that Executive/Closed Sessions of the Mansfield Township Committee will be held as needed in accordance with said Act and prior to the Regular Township Committee meetings scheduled.

Mansfield Township Board of Health Meetings will take place the fourth Wednesday of every other month beginning January, from 7:15 PM to 7:30 PM, prior to the start of the Regular Session, in conjunction with the Regular Township Committee Meeting Schedule as listed below.

2011 Mansfield Township Committee
Notice of Annual Schedule Meetings

January 3, 12 and 26

February 9 and 23

March 9 and 23

April 13 and 27

May 25

June 22

July 27

August 24

September 28

October 12 and 26

November 9

November 29 (Tuesday-Special Meeting-RFP Review & paying Township Bills 5:30 pm)

December 14 & 28

January 3, 2012 (Reorganization)

January 11, 2012 (First Regular Meeting)

MOTION: HIGGINS SECOND: CLARK

ROLL CALL VOTE

AYES: HIGGINS, CLARK, GABLE, PUGLIA

NAYS: NONE ABSTAIN: NONE ABSENT: DENTI

CERTIFICATION

I, **LINDA SEMUS, RMC**, Clerk of the Township of Mansfield, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and accurate copy of the resolution adopted by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, at their Reorganization Meeting held on January 3, 2011 at the Mansfield Township Complex at 7:30 PM.

LINDA SEMUS, RMC
Municipal Clerk