

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY**

RESOLUTION 2012-1-25

**RESOLUTION FOR THE APPOINTMENT OF DOUGLAS DUNCAN OF YOUR
HR SOLUTIONS, INC.**

WHEREAS, there exists a need to update the Township's Employee Manual for the Township of Mansfield; and

WHEREAS, the local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq. requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that Douglas Duncan of Your HR Solutions, Inc. be and is hereby appointed to provide services for the preparation of the Township's Employee Manual for professional fees not to exceed the sum of \$4,000.00.

This award is made available through account numbers:
01-201-20-100-299

BE IT FURTHER RESOLVED, that the Mayor and Township Clerk are hereby authorized to execute a contract substantially in the form annexed hereto to effectuate the award.

MOTION: DIGIUSEPPE SECOND: HIGGINS

ROLL CALL:

AYES: DIGIUSEPPE, HIGGINS, CLARK, GABLE, PUGLIA

NAYS: NONE ABSTAIN: NONE ABSENT: NONE

CERTIFICATION

I, LINDA SEMUS, Municipal Clerk of Mansfield, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and accurate copy of the resolution adopted by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, at their Regular Meeting held on January 11, 2012 at the Mansfield Township Complex at 7:30 PM.

LINDA SEMUS,
Municipal Clerk