

**MANSFIELD TOWNSHIP  
BURLINGTON COUNTY**

**RESOLUTION 2013-1-7**

**FIXING TIME AND PLACE OF REGULAR MEETINGS OF THE TOWNSHIP  
COMMITTEE AND THE BOARD OF HEALTH, MAKING PROVISIONS  
RELATIVE TO SPECIAL AND EMERGENCY MEETINGS AND ADOPTING  
CERTAIN PROCEDURES AND FORMS**

**WHEREAS**, the “Open Public Meetings Act” requires that advance written notice of all meetings of the Township Committee be posted in one public place designated by the Township Committee and faxed, mailed, telephoned, telegraphed or hand delivered to two newspapers designated by resolution and mailed to all persons requesting a copy of same upon payment of an established fee, let the following be known that:

1. Written notice of all **Agenda Sessions, Regular Meetings and Special Meetings** of the Mansfield Township Committee shall be posted *in advance* by the Municipal Clerk on the official Bulletin Board located in the main hallway of the Municipal Complex at 24548 East Main Street, Columbus, New Jersey. Written notice of all **Emergency Meetings** will be so posted *as soon as possible* following the calling of such meeting in accordance with said Act.
2. All advance written notice of said meetings of the Township Committee shall be given to the following two newspapers: Burlington County Times and Trenton Times.
3. All advance written notices of said meetings of the Township Committee throughout the year shall be mailed to all persons requesting a copy of same after payment by such persons of a fee of \$10.00. News media shall be exempt from such fees.
4. The times and places of said official Township Committee meetings for the period from this meeting until the Reorganization Meeting in January 2014 shall be in accordance with the dates, times and places for such meetings annexed hereto under the title “Notice of Annual Scheduled Meetings”, which is hereby adopted as the form of notice to be given of said meetings and so used by the Municipal Clerk for that purpose.

**NOTICE OF ANNUAL SCHEDULED MEETINGS**

NOTICE is hereby given by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that all Regular Township Committee Meetings will be held on the second and fourth Wednesday of each month, with said dates and exception of November as noted.

All meetings will commence at 7:30 PM. The first meeting of each month shall be a Work Shop Meeting. All Regular Meetings of the Mansfield Township Committee are

open to the public, in compliance with the Open Public Meetings Act., N.J.S.A. 10:4-6 to 10:4-21. Formal, official action may be taken at any said open public meeting on any and all issues involving the Township of Mansfield.

Note that Executive/Closed Sessions of the Mansfield Township Committee will be held as needed in accordance with said Act and prior to the Regular Township Committee meetings scheduled.

Mansfield Township Board of Health Meetings will take place the fourth Wednesday of every other month beginning January, from 7:15 PM to 7:30 PM, prior to the start of the Regular Session, in conjunction with the Regular Township Committee Meeting Schedule as listed below.

2013 Mansfield Township Committee  
Notice of Annual Schedule Meetings

January 3, 9 and 23

February 13 and 27

March 13 and 27

April 10 and 24

May 22

June 26

July 24

August 28

September 25

October 9 and 23

November 6

November 26 (Tuesday-Special Meeting-RFP Review & paying Township Bills 5:30 pm)

December 11 & 23

January 2, 2014 (Re-organization-7:00 pm)

January 8, 2014 (First Regular Meeting)

**MOTION: HIGGINS**

**SECOND: CLARK**

**ROLL CALL VOTE**

**AYES: HIGGINS, CLARK, GABLE, DIGIUSEPPE, PUGLIA**

**NAYS: NONE ABSTAIN: NONE ABSENT: NONE**

**CERTIFICATION**

I, **LINDA SEMUS, RMC**, Clerk of the Township of Mansfield, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and accurate copy of the resolution adopted by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, at their Reorganization Meeting held on January 3, 2013 at the Mansfield Township Complex at 7:30 PM.

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**LINDA SEMUS, RMC**  
**Municipal Clerk**