

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
March 13, 2012
Executive Session
6:00 PM**

The regular executive session meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Arthur Puglia, Deputy Mayor Robert Higgins, Committeeman Sean Gable, Committeewoman Janice DiGiuseppe, Solicitor Michael Magee, and Clerk Linda Semus. Committeeman Alfred Clark** was not in attendance.

Mayor Puglia called the meeting to order followed by the following opening statement.

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given in the annual notice, which was adopted by the Mansfield Township Committee on January 9, 2012. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 9, 2012.

A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to go into executive session by adoption of the following Resolution. Motion carried.

RESOLUTION 2012-3-1

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

1. The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.
2. The general nature of the subject matter to be discussed is as follows: pending litigation specifically Titzel v. Mansfield, contract negotiations, and personnel. Issues.
3. It is anticipated at this time that the above subject matter will be made public when the matters have been resolved and approved for release by the Township Solicitor.

Regular Meeting
7:30PM

The regular meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Arthur Puglia, Deputy Mayor Robert Higgins, Committeeman Sean Gable, Committeeman Fred Clark, CFO Joseph Monzo, Engineer Tim Staszewski, Attorney Michael Magee, Clerk Linda Semus and Deputy Clerk Barbara Crammer. Committeewoman DiGiuseppe** was not in attendance.

A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to come out of executive session. Motion carried.

Attorney Magee explained that matters discussed in executive session were personnel, contract negotiations and litigation, specifically Titzel v. Mansfield Township.

The meeting was called to order by **Mayor Puglia** followed by the flag salute and a moment of silence.

ENGINEER'S REPORT

Engineer Staszewski reported that, as recently as this past Friday, he was in touch with the DEP in regard to the Waste Water Management Plan. The plan approval is still pending legal review which is the last step. He anticipates approval will be granted soon.

He is close to being able to set the dates for bids for the Millennium Building. As project manager, **Engineer Staszewski** needs to review the construction drawings and bid specifications one more time. He said he will commit to advertising for bids next week. However, he needs to review the calendar for an appropriate date to receive the

bids, although he did commit to send bids out next week. **Deputy Mayor Higgins** asked for updated floor plans.

Engineer Staszewski said he has been in touch with Karen Trommelen of the County in regard to the CDBG grant. The bid package is to be sent to her early next week.

Training and start up for the EMS generator was completed last week. This project is close to being closed out. From the audience, Richard Archer, Captain of the Emergency Squad said that, to the best of his knowledge, it is completely done.

Deputy Mayor Higgins referred to Joyce Court and an incident where he witnessed a school bus trying to turn around. He felt this was not safe and asked **Engineer Staszewski** to address the street or have some else do it. **Engineer Staszewski** said he will reach out to a higher power. In the mean time, he will work with **Deputy Mayor Higgins** to address the situation.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeewoman DiGiuseppe** to accept the Engineer's report. Motion carried.

BILL LIST

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to approve the bill list as submitted. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, GABLE, DIGIUSEPPE, PUGLIA
NAY: NONE ABSENT: CLARK ABSTAIN: NONE

RESOLUTION

RESOLUTION 2012-3-2
RESOLUTION IN THE TRANSFER OF FUNDS IN THE CURRENT FUND IN
THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON, STATE OF
NEW JERSEY FOR THE BUDGET YEAR 2011

BE IT RESOLVED on this 13th day of March, 2012 by the Township Committee for the Township of Mansfield, County of Burlington, that from the surplus balance in the 2011 budget appropriations reserves transfers be made as follows:

CURRENT FUND: Inside the CAP to Inside the CAP
Operating Expenses and Salaries & Wages

<u>Title</u>	<u>Transfer From</u>	<u>Transfer To</u>
Engineering OE		1,600.00
Vehicle Maintenance		2,225.00
Community Services Act		3,275.00
Water		2,825.00
Street Lighting	9,925.00	
TOTAL	\$ 9,925.00	\$ 9,925.00

A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to adopt Resolution 2012-3-2. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSENT: CLARK ABSTAIN: NONE

RESOLUTION 2012-3-3

RESOLUTION FOR THE APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE RESURFACING OF GEORGETOWN CHESTERFIELD ROAD

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as "MA-2012 Mansfield Township-00669" to the New Jersey Department of Transportation on behalf of the Township of Mansfield, Burlington County, State of New Jersey.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of The Township of Mansfield, County of Burlington County, State of New Jersey and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to adopt Resolution 2012-3-3. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSENT: CLARK ABSTAIN: NONE

RESOLUTION 2012-3-4

RESOLUTION ACCEPTING THE CHANGE ORDER TO CONTRACT PREVIOUSLY AWARDED TO ELLA CONSTRUCTION, LLC OF MONTCLAIR, NEW JERSEY FOR THE SERVICES RENDERED IN CONNECTION WITH MANSFIELD TOWNSHIP'S INDOOR TRAINING FACILITIES

WHEREAS, the Township entered into a contract with Ella Construction, LLC in connection with providing services regarding the Mansfield Township's Indoor Training Facilities, located on Route 206, Mansfield Township, Burlington County, New Jersey; and

WHEREAS, pursuant to a correspondence, dated February 16, 2012, Land Engineering & Surveying Co., Inc. requested modifications to said Contract; and

WHEREAS, the Township has reviewed the requested changes pursuant to the letter, dated February 16, 2012 from Land Engineering & Surveying Co., Inc. regarding the services and compensation to be provided; and

WHEREAS, the Township Committee finds it to be in the best interest of the Township to agree to the changes pursuant to the aforesaid Change Order; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that:

1. The original Contract entered into between the Township of Mansfield and Ella Construction, LLC, pursuant to Resolution No.: 2011-10-2, is hereby amended to include those changes, totaling \$5,460.00, as outlined in the February 16, 2012 letter from Land Engineering & Surveying Co., Inc., and with the stipulation that an amendment/credit will be forthcoming from Ella Construction which is attached hereto and made a part hereof.

A motion was offered by **Committeewoman DiGiuseppe** and second by **Committeeman Gable** to adopt Resolution 2012-3-4. Motion carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, GABLE, HIGGINS, PUGLIA
NAY: NONE ABSENT: CLARK ABSTAIN: NONE

RESOLUTION 2012-3-5

RESOLUTION ACCEPTING THE CHANGE ORDER TO CONTRACT PREVIOUSLY AWARDED TO USA GENERAL CONTRACTOR'S , OF ELIZABETH, NEW JERSEY FOR THE SERVICES RENDERED IN CONNECTION WITH ROOF REPLACEMENT AT THE MANSFIELD TOWNSHIP'S NEW MUNICIPAL COMPLEX

WHEREAS, the Township entered into a Contract with USA General Contractor's in connection with providing services regarding the Roof Replacement at the Mansfield Township's new Municipal Complex, located on Route 206, Mansfield Township, Burlington County, New Jersey; and

WHEREAS, pursuant to correspondence dated February 21, 2012 ARMM Associates, Inc. requested modifications to said Contract; and

WHEREAS, the Township has reviewed the requested changes pursuant to the letter dated February 21, 2012 from ARMM Associates, Inc. regarding the services and compensation to be provided; and

WHEREAS, the Township Committee finds it to be in the best interest of the Township to agree to the changes pursuant to the aforesaid February 21, 2012 letter; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that:

1. The original Contract entered into between the Township of Mansfield and USA General Contractors, pursuant to Resolution No. 2011-11-10 is hereby amended to include those changes,

totaling \$19,501.50, as outlined in the February 21, 2012 letter from ARMM Associates, Inc., which is attached hereto and made a part hereof; and

A motion was offered by **Deputy Mayor Higgins** and second by **Committeewoman DiGiuseppe** to adopt Resolution 2012-3-5. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, DIGIUSEPPE, GABLE, PUGLIA
NAY: NONE ABSENT: CLARK ABSTAIN: NONE

RESOLUTION 2012-3-6

REDEMPTION OF TAX LIEN

WHEREAS, at the Mansfield Township Tax Sale held on October 5, 2011, a lien was sold on Block 3, Lot 6.02, also known as 3236 Route 206, for 2010 delinquent taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate # 11-00001 was sold to FNA Jersey BOI, LLC, in the amount of \$1,150.90, with a premium paid of \$4,800.00; and,

WHEREAS, MLC Developers, owner, has effected redemption of Certificate # 11-00001.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, authorizes that a check be issued on to FNA Jersey BOI, LLC, for the redemption of this lien.

Lien Holder	Lien #	Amount
FNA Jersey BOI, LLC	11-00001	\$11,749.82

A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to adopt Resolution 2012-3-6. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSENT: CLARK ABSTAIN: NONE

RESOLUTION 2012-3-7

REFUND OF TAX OVERPAYMENT

WHEREAS, Property Taxes were overpaid on the properties listed below; and

WHEREAS, this overpayment was due to a payment by Saxon Mortgage, and they are requesting a refund;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on March 13, 2012 hereby authorizes the refunding of the following to Saxon Mortgage by the Tax Collector.

A motion was offered by **Committeewoman DiGiuseppe** and second by **Committeeman Gable** to adopt Resolution 2012-3-7. Motion carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, GABLE, HIGGINS, PUGLIA
NAY: NONE ABSENT: CLARK ABSTAIN: NONE

Resolution 2012-3-8

REFUND OF TAX OVERPAYMENT

WHEREAS, Property Taxes were overpaid on the properties listed below; and

WHEREAS, this overpayment was due to a payment by LPS Title Agency, and the homeowner is requesting a refund;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on March 13, 2012 hereby authorizes the refunding of the following to William Bartolino by the Tax Collector.

Block	Lot	Property Owner	Amount
18	18	William Bartolino	\$1,295.05

A motion was offered by **Committeewoman DiGiuseppe** and second by **Deputy Mayor Higgins** to approve Resolution 2012-3-8. Motion carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, HIGGINS, GABLE, PUGLIA
NAY: NONE ABSENT: CLARK ABSTAIN: NONE

RESOLUTION 2012-3-9

REDEMPTION OF TAX LIEN

WHEREAS, at the Mansfield Township Tax Sale held on October 5, 2011, a lien was sold on Block 3, Lot 6.07, also known as 3230 Route 206, for 2010 delinquent taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate # 11-00002 was sold to US Bank CUST/EMP IV, Capone, in the amount of \$1,126.78, with a premium paid of \$4,700.00; and,

WHEREAS, MLC Developers, owner, has effected redemption of Certificate # 11-00002.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, authorizes that a check be issued on to US Bank CUST/EMP IV, Capone, for the redemption of this lien.

Lien Holder	Lien #	Amount
US Bank CUST/EMP IV, Capone	11-00002	\$5,901.32

A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to approve Resolution 2012-3-9. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSENT: CLARK ABSTAIN: NONE

RESOLUTION 2012-3-10

RESOLUTION ALLOWING SIGNATURE INFORMATION SOLUTIONS ACCESS TO TAX SEARCH EXPORT FILES WITHIN THE MANSFIELD TOWNSHIP TAX COLLECTORS OFFICE

WHEREAS, there is a demand for access to Tax Search Export files in Mansfield Township; and
WHEREAS, Signature Information Solutions has submitted a request to Ms. Elaine Fortin, CTC Tax Collector of Mansfield Township dated February 17, 2012; and

WHEREAS, said request offered the Township the sum of \$600.00 as an upfront single annual payment for one (1) years worth of electronic data to be provided two (2) times a week; and

WHEREAS, Ms. Elaine Fortin, CTC, Tax Collector of Mansfield Township has determined that other municipalities in Burlington County have participated in said electronic data sending with success;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Mansfield, County of Burlington, and State of New Jersey, that:

The Township Committee hereby agrees to provide Signature Information Solutions electronic data twice a week regarding our Tax Search Export files, in exchange for the sum of \$600.00 to be paid up front in one single payment for one year beginning March 1, 2012 through February 28, 2013.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to adopt Resolution 2012-3-10. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, GABLE, DIGIUSEPPE, PUGLIA
NAY: NONE ABSENT: CLARK ABSTAIN: NONE

**RESOLUTION 2012-3-11
REDEMPTION OF TAX LIEN**

WHEREAS, at the Mansfield Township Tax Sale held on October 5, 2011, a lien was sold on Block 3, Lot 6.08, also known as 3224 Route 206, for 2010 delinquent taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate # 11-00003 was sold to US Bank – Cust/Sass Muni VI DTR, in the amount of \$5,951.79, with a premium paid of \$27,000.00; and,

WHEREAS, MLC Developers, owner, has effected redemption of Certificate # 11-00003.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, authorizes that a check be issued on to US Bank-Cust/Sass Muni VI DTR, for the redemption of this lien.

Lien Holder	Lien #	Amount
US Bank – Cust/Sass Muni VI DTR	11-00003	\$50,094.31

A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to adopt Resolution 2012-3-11. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSENT: CLARK ABSTAIN: NONE

**RESOLUTION 2012-3-12
REFUND OF TAX OVERPAYMENTS**

WHEREAS, Property Taxes were overpaid on the properties listed below; and
WHEREAS, this overpayment was due to a payment by Corelogic Real Estate Tax Service Corporation, and they are requesting a refund;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on March 13, 2012 hereby authorizes the refunding of the following to Corelogic Real Estate Tax Service by the Tax Collector.

Block	Lot	Property Owner	Amount
10.08	37	Anthony & Cathy-Ann Guidotti	\$1,792.18
42.07	27	Galliano & Helene Scaccetti	\$ 640.18

A motion was offered by **Committeewoman DiGiuseppe** and second by **Deputy Mayor Higgins** to adopt Resolution 2012-3-13. Motion carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, HIGGINS, GABLE, PUGLIA
NAY: NONE ABSENT: CLARK ABSTAIN: NONE

RESOLUTION 2012-3-13

2011 TONNAGE GRANT APPLICATION RESOLUTION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c102 has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and,

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and,

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and,

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and,

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants for calendar year 2011 will memorialize the commitment of this municipality to recycling and to indicate the assent of Mansfield Township Committee to the efforts undertaken by the municipality and the requirements contained in; the Recycling Act and recycling regulations; and,

WHEREAS, such a resolution should designate the individual to ensure the application is properly completed and timely filed.

NOW, THEREFORE BE IT RESOLVED, by the Mansfield Township Committee of the Township of Mansfield, Burlington County, State of New Jersey, that Mansfield hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Dorothy A. Wirth, CRP, Recycling Coordinator, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to adopt Resolution 2012-3-13. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, GABLE, DIGIUSEPPE, PUGLIA
NAY: NONE ABSENT: CLARK ABSTAIN: NONE

RESOLUTION 2012-3-14

RESOLUTION ADOPTING PERSONNEL POLICIES AND PROCEDURES

WHEREAS, it is the policy of Mansfield Township (the Township) to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act), (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters), the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Township has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

NOW, THEREBY BE IT RESOLVED, by the Township that the Personnel Policies and Procedures Manual, on file in the Municipal Clerk's Office, is hereby adopted and is made effective as of 4-2-2012; and

BE IT FURTHER RESOLVED, that these personnel policies and procedures shall apply to all Township officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other case, these policies and procedures shall prevail; and

BE IT FUTHER RESOLVED, that this manual is intended to provide guidelines covering public service by Township employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mansfield Township Committee;

BE IT FURTHER RESOLVED, that the maximum extent permitted by law, employment practices for the Township shall operate under the legal doctrine know as “employment at will”;

BE IT FURTHER RESOLVED, that the Township Committee and all managerial/supervisory personnel are responsible for these employment practices. The Township Clerk and the (Employment Attorney) shall assist the Township Committee in the implementation of the policies and procedures.

A motion was offered by **Committeewoman DiGiuseppe** and second by **Deputy Mayor Higgins** to adopt Resolution 2012-3-14. Motion carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSENT: CLARK ABSTAIN: GABLE

MINUTES February 22, 2012

A motion was offered by **Committeewoman DiGiuseppe** and second by **Deputy Mayor Higgins** to approve the minutes of the February 22, 2012 Township Committee Meeting. Motion carried.

DISCUSSION

- a. Application for the use of Mansfield Township Park Permit – Hamilton A’s Baseball, contact person: Anthony Meduri, Babe Ruth Field, Saturdays and Sundays, 4-1-12 through 7-21-12**

Clerk Semus noted that this application has been approved through the Recreation Committee and all documents have been received.

A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to grant this approval. Motion carried.

- b. Application for the use of Mansfield Township Park Permit – Girl Scouts Troop #26228, contact person: Deanne Szatkowski – Concession Stand and grass area surrounding Recreation Building, Monday, August 6, 2012 through August 10,, 2012.**

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to grant this application. Motion carried.

- c. Planning Board comments regarding submitted Ordinances which are on for second reading and adoption at the March 28, 2012 Committee Meeting.**

Clerk Semus reported that the Planning Board was in concurrence with the ordinances.

d. Reforestation Plan

Attorney Magee explained that he met with the county who is working with the NJ Forestry. Matt Johnson from the County said he felt the trees should be planted in the spring of 2013 because, currently, the trees are already picked over. Although there is no stipulation in the turnpike agreement, we need to make sure that NJ Forestry approves planting at the recommended time. It was questioned whether the Committee was going to apply for the second round of funding. **Clerk Semus** said it would be necessary to submit a letter of intent for the funding. **Mayor Puglia** asked Mr. Tallon if we have enough places for \$1,000,000 worth of trees.

Bob Tallon, Axe Factory Road, said we are putting trees everywhere in the first round of funding. In his opinion, as long as they are used in the area, he has no problem with second round trees. He felt the Township should apply. **Attorney Magee** said he will inform Matt Johnson that the township is going to pursue it from the municipal end.

e. Franklin Fire Company Packet Re: Rescue Truck

Mayor Puglia and **Committeeman Clark** met with Doug Goodenough. The Fire Company will need a rescue truck in a year or two.. He asked for information which has been distributed for review.

f. Shared Services Update – Court Merge

Deputy Mayor Higgins said Judge Bookbinder gave Springfield and Mansfield permission to run a joint court which could go into effect April 1st. Both Townships have passed resolutions in favor of this move. Springfield has signed the agreement after which **Mayor Puglia** will be given permission to do the same. **Deputy Mayor Higgins** said he has been working with those involved. It should save our township from \$80,000 to \$85,000 per year. **Deputy Mayor Higgins** was appreciated for his efforts. There are several things to complete first, one of which was a joint sign which has been posted. A motion was offered by **Committeewoman DiGiuseppe** and second by **Committeeman Gable** to appoint **Deputy Mayor Higgins** as liaison for this shared service. Motion carried.

g. Grant Received -\$50,000 re: Circulation Element under the Transportation and Community Development Initiative

Clerk Semus announced that we were awarded \$50,000 grant to help for the village planning.

h. Solar Energy – as per Planning Board Request – Comments of Committee

Clerk Semus said they have the documents in their packet. She is waiting for their responses. The Planning Board had recommended their approval. Since there were questions to be answered, this is to be considered at the next meeting.

i. Release of Site Bond – re: Jeff Ireland – Correspondence from RUE Ins.

A letter had been received in regard to the release of Jeff Ireland’s Maintenance Bond. **Attorney Magee** had spoken to Michelle who said there were no outstanding escrows. He also sent Mr. Rue a letter telling him the Planning Board cannot reduce or waive the maintenance bond requirement. The applicant doesn’t want to post a two year maintenance bond. After brief discussion, it is to be recommended that the performance bond can be released as long as a maintenance bond is posted.

PUBLIC COMMENT

Judy Harrison, Mansfield Road East, said that she was under the impression that, once the bridge is re-opened, the road would revert back to its old uses. There has been a George Harms driver using the road constantly with a very large truck loaded with gravel or something similar. She asked what we can do about that since the road is taking a beating. **Mayor Puglia** said the police will be asked to go out there.

Mrs. Harrison said she approached the Zoning Board about the procedure for the alternate member. Since her husband was not moved up as from the alternate position, she felt he has been by-passed. She questioned the point for him being on the board. The newest position was filled with someone from the outside and the alternate was not moved up. **Mayor Puglia** said he spoke to Mr. Harrison and will move him up next time if possible.

Lou Wargo questioned the final bill on snow plowing. **Mayor Puglia** said it was \$7,000. Mr. Wargo also questioned who authorized the plowing as we didn’t have three inches of snow. **Mayor Puglia** explained that we received a call from Central that the roads were unsafe. Mr. Wargo wanted to know who received the call and he was told it was the snow plow contractors who were on the job. Mr. Wargo felt we paid money we shouldn’t have paid. Mr. Wargo also noted that we are paying \$190 an hour for one truck. Last year, we paid the contractor \$140 and hour. **Mayor Puglia** said we had no one to plow snow until the middle of December and that we were making calls to find someone. Two people showed an interest, one of which couldn’t do the job this year. We needed someone and we were in a bind. Mr. Wargo also commented on a two year contract and we are stuck with him. Again, **Mayor Puglia** told Mr. Wargo it was hard to find someone to do the job... Mr. Wargo felt we had trouble because we had no place to

keep the salt. **Mayor Puglia** said he wasn't aware of this. **Deputy Mayor Higgins** asked if we went out to bid. **Mayor Puglia** said twice with no responses.

Bob Tallon, Axe Factory Road, thanked the Committee for allowing them to have the presentation on Saturday as it went over well and should help our community understand issues with storm water and streams.

Bob Harrison, Mansfield Road West questioned Resolution 2012-3-5 and asked how many roofs were being put on the Millennium Building. **Mayor Puglia** said the whole building is finished and there is a 20 year guarantee. He further explained how metal underneath had to be replaced. We also put a dumpster there for the tin, so he and Jef could look at it.

Mr. Harrison referred to Hamilton using our Recreation facilities. He asked if Mansfield had first choice. **Mayor Puglia** said that, if Mansfield needs the facilities, they have first priority. **Clerk Semus** noted that the Hamilton teams do have Mansfield children playing. Mr. Harrison stressed that Mansfield should come first. **Deputy Mayor Higgins** explained that everything goes to the Recreation Committee first. Our fields come under Green Acres and, if we are not using the fields, we have to allow someone else to use them.

Tony Quinto, 27 Waverly Drive, said he received a survey from the County asking for feedback about what he would like to see for consideration for future grants available to each of the townships within Burlington County. Last year, we were successful in getting the grant for the training facility. He asked if anyone has considered what we might want to apply for in the future this year. **Mayor Puglia** said one group asked about football fields near the Elementary School. However, the word hasn't come out that the grants are available. Mr. Quinto felt the County letter indicated they were going to do it. He also asked if the Committee would be interested in the feedback and suggestions from the Recreation Committee. **Mayor Puglia** said the Committee would be interested in their feedback.

With no more comments from the public, this portion of the meeting was closed.

MAYOR AND COMMITTEE COMMENTS

Committeewoman DiGiuseppe said she has been appointed to the Legislative Committee of the League of Municipalities. She offered to help anyone interested in this branch.

Committeeman Gable said he has correspondence from Anthony Meduri with a proposal for fee schedule for the use of the fields and the indoor training facility. He made this available for the Committee to review and possibly take action on it at the next meeting. The Recreation Committee had a sub-committee put this together with a request for adoption.

Mayor Puglia told everyone to enjoy the spring weather.

MOTION FOR ADJOURNMENT

A motion was offered by **Committeewoman DiGiuseppe** which was second by **Committeeman Gable** to adjourn. Motion carried.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Barbara A. Crammer
Deputy Clerk

Linda Semus, RMC
Municipal Clerk

Approved: April 11, 2012

