

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
January 25, 2012
Executive Session
6:00 PM**

The regular executive session meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Arthur Puglia, Deputy Mayor Robert Higgins, Committeeman Sean Gable, Committeeman Fred Clark, Committeewoman Janice DiGiuseppe, Solicitor Michael Magee, and Clerk Linda Semus.**

Mayor Puglia called the meeting to order followed by the following opening statement.

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given in the annual notice, which was adopted by the Mansfield Township Committee on January 9, 2012. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 9, 2012.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Clark** to go into executive session by adoption of the following Resolution. Motion carried.

**RESOLUTION 2012-1-28
RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION**

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

1. The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.
2. The general nature of the subject matter to be discussed is as follows: pending litigation, ongoing contract negotiations, and personnel.
3. It is anticipated at this time that the above subject matter will be made public when the matters have been resolved and approved for release by the Township Solicitor.

Regular Meeting
7:30PM

The regular meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Arthur Puglia, Deputy Mayor Robert Higgins, Committeeman Sean Gable, Committeewoman Janice DiGiuseppe, Committeeman Fred Clark, CFO Joseph Monzo, Engineer Len Faiola, Engineer Tim Staszewski, Attorney Michael Magee, Clerk Linda Semus and Deputy Clerk Barbara Crammer.**

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Clark** to come out of executive session. Motion carried.

Attorney Magee explained that matters discussed in executive session were personnel, contract negotiations and litigation.

The meeting was called to order by **Mayor Puglia** followed by the flag salute and a moment of silence.

ENGINEER'S REPORT

Engineer Faiola updated the Committee on the repairs to side roads, specifically Mill Lane and Mansfield Road West, inasmuch as the third registered letter was sent to the turnpike authority expressing our concern. He is expecting a return letter saying they are taking our concerns under advisement. He has been doing this on a monthly basis after his periodic inspections. Since we have had a mild winter so far, there has not been major deterioration to the roadways. The proof will be in March or late March when a

formal inspection will be done. His next will be more pressing, informing that we need action by a date certain.

Engineer Faiola said they have authorized the contractor to order the gas service to be installed for the generator. We expect it to be done within the next 10 days so it will be operational at that point. The project should be closed out by mid February.

With respect to the Waste Water Management Plan, **Engineer Faiola** has been in constant contact with the DEP who is telling us that the plan is still approved and they are in the process of responding to 7 written letters of concern which is taking time. We have asked them to give us a written statement saying that the approval is pending as of such and such a date so the township has something in writing so we can move forward with the Reed parcel, the next major milestone in the entire process. The Case Manager is running this request to his top brass to get us an answer.

Deputy Higgins questioned the status of the Millennium building. **Engineer Faiola** said the final revisions are completed. Currently they are on the holding pattern to bid the project until such time as the roof repairs have been completed. The roof is 95% completed. He will prepare the bid documents and get it out to bid upon approval by the Committee. Bids could be received the second meeting in February. **Committeewoman DiGiuseppe** asked for a copy of the final plans. **Engineer Faiola** said he will provide sets of the floor plan for everyone. **Deputy Mayor Higgins** suggested two or three copies for review and if anyone wanted their own copy, they should contact **Engineer Faiola**. A motion was offered by **Deputy Mayor Higgins** to authorize the Engineer to prepare the bid documents upon review by the committee of the final approval. **Deputy Mayor Higgins** asked for 6 copies of the floor plan. Motion was second by **Committeewoman DiGiuseppe** and carried on a Roll Call Vote, recorded as follows:

AYE; HIGGINS, DIGIUSEPPE, CLARK, GABLE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

A motion was offered by **Committeewoman DiGiuseppe** and second by **Committeeman Gable** to accept the Engineer’s Report. Motion carried.

ORDINANCE

FIRST READING/INTRODUCTION

**ORDINANCE 2012-1
CALENDAR YEAR 2012**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Mansfield in the County of Burlington finds it advisable and necessary to increase its CY 2012 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 46,736 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Mansfield, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2012 budget year, the final in cap appropriations of the Township of Mansfield shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5% amounting to \$ 4,837,209 and that the CY 2012 municipal budget for the Township of Mansfield shall be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

CFO Monzo explained that, for the last several years, the municipality was required to adopt an ordinance to coincide with the state budget introduction and adoption that allows us the necessity, if needed, to increase our in cap spending up to 3 1/2%. It also allows us the ability, that if we need, to bank any money we don't use for future years. This ordinance is required in the event there is an issue with our spending cap this year or the next two years. It doesn't have any effect on the budget itself or what our spending level is going to be.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeewoman DiGiuseppe** to introduce Ordinance 2012-1. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, DIGIUSEPPE, CLARK, GABLE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

DISCUSSION

a. Speeding – White Pine Road – Resident Mrs. Esposito Appearing

Mrs. Esposito said she had appeared before the Committee in November to ask some change on White Pine Road. She said she has not seen much action there although a police officer had stopped at her house informing her an officer would at her driveway to look out for the speeders. However, the police officer didn't come. Mrs. Esposito said people still continue to speed. When police officers are present, people do go slower. She asked for help.

Kristine, 459 White Pine Road, said that when police come through, people do go slower. To keep her son from being harmed by traffic, she sits in the car and waits for the school bus. Her mail box has been hit by cars 4 times. She has found car parts on her property. She noted that there is a dangerous area on the curve.

Police Chief Ron Mulhall thanked the residents for expressing their concerns. They have responded to complains which have been received periodically on North Island Road. Since Mrs. Esposito first expressed her concerns, she was told officers went out there and spent some time and actually documented the speed of each vehicle. The average speed of the vehicles at that time was 36 1/2 miles per hour. This means they are just over the speed limit. A few were grossly over the limit and they were stopped followed by a summons. Another officer spent an hour there during the mid morning hours and had 17 vehicles with an average speed of 38 miles per hour. Some with excessive speeds were stopped and addressed. There may be some things that **Chief Mulhall** will discuss with the committee as possibilities to address the concerns. The police responds as much as staffing will allow and **Chief Mulhall** will have officers out there as much as possible. **Chief Mulhall** will meet with the committee with ideas to address the concerns of the residents.

Attorney Magee requested that item **i.** be discussed at this point.

i. 14 Sheffield Drive – Resident's concerns

Mr. Jonathan Howard, 5 Green Court, thanked the Committee for hearing this tonight. There have been some issues on Sheffield Drive involving a potential development. Litigation is on-going. The applicant has decided to dump garbage on the property and has made a mess. A letter has been issued to the police chief as well as to **Deputy Mayor Higgins** and **Mayor Puglia**. Mr. Howard said they have tried to outline some of the issues and what they believe are some of the ordinances that have been violated. They are asking the Township Committee for their help to insure that the appropriate departments review the issues and try to enforce the regulations and try to put a stop to this in order to return the community back to what it should be.

Attorney Magee said a meeting had been held yesterday with **Jef Jones, Chief Ron Mulhall, Clerk Semus, Zoning Officer Bucci** and himself. They met as soon as possible to go through Mr. Howard's letter addressing his concerns. **Doug Borgstrom** has filed violations relative to the property maintenance code. References to health issues will be addressed at the county level. Other issues raised in regarding certain behavior that certain individuals are experiencing personally should be addressed through the municipal court to file a complaint. The township personnel including the Police Department Zoning Officer, property maintenance official, clerk, and Jef Jones will be pursuing the issue. Harassment issues should be dealt with through the court.

Mr. Howard said some of the debris includes nails which are close to the sidewalk which is an issue to public health. He asked for a time frame for resolution on the problem. **Attorney Magee** said, although a conference call scheduled with our Planning Board Solicitor was cancelled because the attorney for the residents was not available. This has been scheduled for February 2nd. The County Board of Health was at the site and has issued a summons. **Deputy Mayor Higgins** said we have tried to aggressively address these type of situations in the past and he believes the performance of those mentioned by **Attorney Magee** show our concern for the taxpayers.

Mr. Howard thanked the Committee for looking into this and taking whatever actions they can to help the residents.

Tracy Jones, 1 Sheffield, said she lives across from the property and questioned if anyone on the committee has seen what is going on and it is not funny. She and her children have to look at it every day and they even question what is going on. The trash, garbage from another site, dumpster with outside garbage being dumped there, and other debris is very upsetting to the residents. Junk is even in the right-of way. This has been done on purpose and has been going on for four weeks. She said something needs to be done about it immediately because it isn't funny anymore.

Attorney Magee didn't feel anyone classified it as funny. In addition, we are acting on it very quickly. The violations are being addressed. We are doing everything we can.

Mr. Howard explained the frustration of the residents as this has been going on for a month. They want to see the ordinances of the township enforced.

b. Trash removal- Commercial Ordinance Review and Comments

Clerk Semus said **Attorney Magee** obtained ordinances for review and he is trying to compile something for the committee to review. He will meet with Jef Jones to try to get something ready for the February 8th meeting.

c. Planning Board Resignation of Thomas A. Sahol

d. Zoning Board Resignation of Thomas H. Pitzere

A motion was offered by **Committeewoman DiGiuseppe** and second by **Committeeman Clark** to accept the resignations. Motion carried.

e. Recreation – Report and Recommendations/Requests

The Recreation Committee had submitted a report with recommendations for the Committee to address. They are requesting funds for training from the Recreation budget and not from the volunteer. Mr. Weirs had volunteered and has been trained but must be recertified under the new regulations. **Deputy Mayor Higgins** didn't think a volunteer should have to pay for this and thought it was usually taken out of the budget. He felt it should be charged to the recreation budget since it is to protect the children and for the betterment of the program. **Deputy Mayor Higgins** made a motion to pay for the fees for volunteers to become certified trainers under the Rutgers program. It is \$299 for one person from Mansfield. The motion was second by **Committeeman Gable** who said we are doing one and someone else is contributing another instructor. The motion was carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, GABLE, PUGLIA, DIGIUSEPPE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

**f. Application for the use of Mansfield Township Parks:
Jersey State Bombers, contact: Randy Feig, various fields, times and
Dates March, 2012 through October 2012 (insurance cert received –
approved by Recreation Committee.)**

Clerk Semus said this has been approved by the Recreation Committee. Deputy Mayor Higgins questioned Committeeman Gable as to whether they are working on fees for use of the fields. Committeeman Gable said a committee has been selected who will look into this. A motion was offered by Deputy Mayor Higgins and second by Committeeman Gable to authorize use of the fields if they meet with the fee schedule which is to be determined. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, GABLE, PUGLIA, DIGIUSEPPE, PUGLIA
NAY: NONE ABSENT: NONE ABSENT: NONE

g. Zoning Permit Fees

Our Zoning Office has submitted a request that we review our zoning fees as they are out of line with other townships. Attorney Mage said a letter has been sent to the Board Professionals requesting their input regarding our current fee schedule for our application, both the application part as well as the escrow. Some suggestions have been received. He will try to have this ordinance change ready. This will deal with all application and escrow fees for zoning and planning. Deputy Mayor Higgins said one suggestion was to bring the zoning fee from \$25 to \$35 or \$40. Based on the economic conditions and although we are behind based on surrounding communities, he felt we should go to \$35 rather than \$40. This was agreeable to all.

h. School Board Elections

CFO Monzo said a new law has been passed saying that any school board or governing body can pass a resolution to move the school board elections to move the school board elections from April to November. If they do this, the school board can adopt their budget without voter approval in April. The November election will be for School Board Members. He is not sure what the school boards in Mansfield want to do although it would be a cost savings since it is not a special election. If the school boards decide not to do it, the governing body can decide to do it for them. The only time the school board budget would be voted on would be if it exceeded the law, they would get approval in November. CFO Monzo felt that the vote in April is low and changing the time would bring more people out to vote on the important issues. The School Boards are considering this change. CFO Monzo will reach out to the schools and report back.

BILL LIST

CFO Monzo said we switched depositories after which he changed the way we do checks. He explained the changes and the bill list where the checks are coming from one general clearing account.

Committeewoman DiGiuseppe asked for a report on the escrow account, noting that there are quite a few payments on the bill list. CFO Monzo said he met with the Land Use Coordinator and his staff. He wanted to wait until the payments had been approved to give the committee a report on the balance of the escrows. He explained the two types of accounts and said there are several accounts where there is not sufficient money to pay the professionals who worked on the applications. We might have to sue some of the applicants for the money. On others, they may be a letter sent out. CFO Monzo said he will submit a report at the next meeting.

Committeewoman DiGiuseppe said that, according to the statutes, every book within the township dealing with money must be given to the auditor. This was confirmed by CFO Monzo. Deputy Mayor Higgins said we are working on looking at the amount that the applicants pay into the escrow account. CFO Monzo noted that some of the professionals have not been timely with their billing and they should be told to bill promptly, on a monthly basis. Engineer Faiola suggested looking at separate escrows for each professional so it is easier for the clerk to apply the bill to the separate accounts.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeewoman DiGiuseppe** to approve the bill list. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, DIGIUSEPPE, CLARK, GABLE (*see note*)
PUGLIA (*see note*)
NAY: NONE ABSENT: NONE
ABSTAIN: GABLE (*from #3279 to Franklin Fire Company*)
ABSTAIN: PUGLIA (*from #10379 – escrow*)

RESOLUTION

Resolution 2012-1-29

RESOLUTION FOR THE TRANSFER OF FUNDS IN THE CURRENT					
FUND IN THE					
TOWNSHIP OF MANSFIELD FOR THE BUDGET YEAR 2011					
BE IT RESOLVED on this 25th day of January, 2012 by the Township Committee for the Township of Mansfield, County of Burlington, that from the surplus balance in the 2011 budget appropriations reserves transfers be made as follows:					
<u>CURRENT FUND: Inside the CAP to Inside the CAP</u>					
<u>Operating Expenses and Salaries & Wages</u>					
	<u>Title</u>			<u>Transfer From</u>	<u>Transfer To</u>
	Clerk OE				125.00
	Finance OE				780.00
	Legal OE				9,200.00
	Emergency Management OE				635.00
	OCE Fire OE				121.00
	Solid Waste				973.00
	Recycling OE				20.00
	Building OE				975.00
	Vehicle OE				100.00
	Animal Control OE				75.00
	Electricity				3,275.00
	Water				2,600.00
	Petroleum				2,500.00
	Landfill				1,675.00
	Mayor Committee SW			625.00	
	Clerk SW			550.00	
	Police OE			1,550.00	
	Streets and Rods OE			395.00	
	Admin OE			150.00	
	Finance SW			30.00	
	Tax Collection SW			55.00	
	Tax Collection OE			50.00	
	Zoning Enforcement OE			480.00	
	Employee Group			805.00	
	FICA			160.00	
	Telephone			2,500.00	
	Recreation			15,704.00	
	TOTAL			\$ 23,054.00	\$ 23,054.00

A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to adopt Resolution 2012-1-29. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, CLARK, DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2012-1-30

RESOLUTION ESTABLISHING A NEW PETTY CASH FUND

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any count of municipality by application and resolution, and,

WHEREAS, it is the desire of the Township of Mansfield, County of Burlington to establish such a fund for the Construction Office in the amount of \$200.00; and

WHEREAS, the custodian for this fund is, Jeffrey K. Jones, who is bonded for the amount of \$200.00; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE, BE IT RESOLVED that the Committee of the Township of Mansfield, Burlington County hereby authorizes such action and that two copies of this Resolution be filed with Division of Local Government Services, New Jersey Department of Community Affairs.

A motion was offered by **Committeeman Clark** and second by **Committeeman Gable** to adopt Resolution 2012-1-30. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CLARK, GABLE, DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2012-1-31

RESOLUTION TO CHANGE CUSTODIAN OF PETTY CASH FUND

WHEREAS, Richard C. Bendel was custodian of the Police Department Petty Cash Fund, and **WHEREAS**, in accordance with N.J.S.A. 40:5-21 the Township of Mansfield, County of Burlington, State of New Jersey is changing custodians to Ronald Mulhall and

NOW, THEREFORE, BE IT RESOLVED that the Committee of the Township of Mansfield, Burlington County hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs.

A motion was offered **Deputy Mayor Higgins** and second by **Committeeman Clark** to adopt Resolution 2012-1-31. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, CLARK, DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2012-1-32

RESOLUTION AUTHORIZING THE TOWNSHIP OF MANSFIELD TO ENTER INTO AN INTERLOCAL SERVICE AGREEMENT FOR THE "BURLINGTON COUNTY DWI TASK FORCE" PROGRAM FOR THE YEAR 2012

WHEREAS, the Townships of Mansfield, Bordentown, North Hanover, Chesterfield, Florence, Burlington and Springfield and the Cities of Bordentown and Burlington are neighboring municipalities within the County of Burlington; and

WHEREAS, their Police Departments provide DWI patrols in their respective municipalities; and

WHEREAS, the municipalities often rely upon each other for additional officers to provide such services; and

WHEREAS, the Township of Bordentown has applied for and have been awarded a grant for the "Burlington County DWI Task Force Program"; and

WHEREAS, the Townships wish to enter into an Interlocal Service Agreement to utilize overtime police work to enforce driving-while-intoxicated laws in the municipalities; and

WHEREAS, said Interlocal Service Agreement has been prepared by the Township of Bordentown and has been found to be acceptable by the Township Committee of the Township of Mansfield; and

WHEREAS, NJ-S.A. 40:8A-1, et seq., the Interlocal Service Act, permits this Interlocal Service Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, that the Mayor of the Township of Mansfield is hereby authorized to execute the Interlocal Service Agreement with the Townships of Bordentown, Chesterfield, North Hanover, Florence, Burlington and Springfield and the Cities of Bordentown and Burlington concerning the "Burlington County DWI Task Force Program" grant for the year 2012; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Chief Financial Officers and the Municipal Clerks of Bordentown Township, Chesterfield Township, North Hanover Township, Florence Township, Burlington Township, Springfield Township, Bordentown City and Burlington City.

A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to adopt Resolution 2012-1-32. Motion carried on a Roll Call Vote, recorded as follows:

:
AYES: GABLE, CLARK, DIGIUSEPPE, HIGGINS, PUGLIA
NAYS: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2012-1-33

APPOINTMENT OF MUNICIPAL POSITIONS/BOARDS/EMPLOYEES

BE IT HEREBY RESOLVED that the following individuals shall be appointed, effective January 25, 2012 to the office listed below.

RECREATION COMMITTEE

Brian Sisz, term expiration of 12/31/12

PLANNING BOARD MEMBER:

Douglas F. Walker, Alternate No. 1-Class IV – term expiration of 12-31-13

ZONING BOARD MEMBER:

Randy Allen, Alternate No. 1 – term expiration of 12-31-13

A motion was offered by **Committeewoman DiGiuseppe** and second by **Deputy Mayor Higgins** to adopt Resolution 2012-1-33. Motion carried on a Roll Call Vote, recorded as follows:

AYES: DIGIUSEPPE, HIGGINS, CLARK, GABLE, PUGLIA
NAYS: NONE ABSTAIN: NONE ABSENT: NONE

RESOLUTION 2012-1-34

TAX REFUND DUE TO TAX APPEAL

WHEREAS, a State Tax Court Appeal for 2010 and 2011 Property Taxes was granted to property listed below and,

WHEREAS, this Appeal resulted in an overpayment which is due to Horn, Turnbach & Rybar, LLC on behalf of the homeowner.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, State of New Jersey that the Tax Collector be authorized to refund the following to Horn, Turnbach & Rybar, LLC:

Block	Lot	Name	Amount
13.06	1.03	Armando & Diane Amendola	\$ 515.77 (2010)
		242 Georgetown Road	<u>512.05 (2011)</u>
			\$1,027.82

A motion was offered by **Committeewoman DiGiuseppe** and second by **Deputy Mayor Higgins** to adopt Resolution 2012-1-34. Motion carried on a Roll Call Vote, recorded as follows:

MOTION: DIGIUSEPPE SECOND: HIGGINS
ROLL CALL VOTE:
AYES: DIGIUSEPPE, HIGGINS, CLARK, GABLE, PUGLIA
NAYS: NONE ABSTAIN: NONE ABSENT: NONE

RESOLUTION 2012-1-35

REDEMPTION OF TAX LIEN

BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, that Tax Lien Certificate #08-00002 for Block 25, Lot 7.09 assessed to Tindall Homes was redeemed on December 29, 2011, and this resolution memorializes that redemption.

Lien Holder	Lien #	Amount
Township of Mansfield	08-00002	\$87,757.35

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to adopt Resolution 2012-1-35. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, GABLE, CLARK, DIGIUSEPPE, PUGLIA
NAY: NONE ABSTAIN: NONE ABSENT: NONE

MINUTES: January 11, 2012

A motion was offered by **Committeewoman DiGiuseppe** and second by **Committeeman Clark** to approve the minutes of the January 11, 2012 meeting. Motion carried.

REPORTS:

Clerk, Court, EMS, Construction, Police, COAH, Zoning, Tax

A motion was offered by **Committeewoman DiGiuseppe** and second by **Deputy Mayor Higgins** to accept the reports as submitted. Motion carried.

PUBLIC COMMENT

There was no one from the public who wished to speak.

MAYOR AND COMMITTEE COMMENT:

Committeewoman DiGiuseppe said she appreciates all who come to the meetings and the Committee seriously takes into consideration their concerns and she hopes the situation on Sheffield gets resolved quickly.

Deputy Mayor Higgins said they are receiving inquiries about renting the indoor batting cages outside of Mansfield. Although the facility is owned by the township, there will be operating costs coming out of it. He felt there should be a trust fund wherein the operating expenses to run the facility would be paid out of that fund. In the event the revenues exceed the expenditures in the future, they can use the capital improvements. **CFO Monzo** said we have to pass an ordinance to establish a fee structure and a resolution to establish a separate rider for this purpose. The revenues they collect have to support the expenses. If there is a deficit at the end of the year in the trust fund, the township is required, by law, to fund it. Money could be put into the Recreation budget for this purpose. **Committeeman Gable** said the Recreation Committee is going to establish a fee schedule for the use of the facility which the Township has to adopt. **Deputy Mayor Higgins** asked if the Committee would feel comfortable if he relayed the discussion tonight at the Recreation Committee representative. Everyone agreed to this suggestion.

Committeeman Clark thanked all for coming to the meeting. He spoke to **Engineer Faiola** about a grant and was told it had been received.

CFO Monzo said we get a franchise fee from Comcast. He said the State granted Verizon a franchise for Fios. Verizon had been sending out payment to Mansfield in Warren County who deposited the money in their budget. This year's check was sent to Warren County but that Mansfield is sending that check to us. This amounts to \$14,000. Verizon will give us checks from 2012 and 2011. They will get the money back from Mansfield in Warren. The three checks amount to \$42,000. He noted that our **Clerk Semus** noted this.

Mayor Puglia thanked all for coming.

MOTION TO ADJOURN

A motion was offered by **Committeeman Clark** and second by **Deputy Mayor Higgins** to adjourn. Motion carried.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Barbara A. Crammer
Deputy Clerk

Linda Semus, RMC
Municipal Clerk

APPROVED: February 8, 2012