

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
October 10, 2012
Executive Session
6:00 PM**

The regular executive session meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Arthur Puglia, Deputy Mayor Robert Higgins, Committeeman Sean Gable, Committeeman Alfred Clark, Committeewoman Janice DiGiuseppe, CFO Joseph Monzo, Solicitor Michael Magee, and Clerk Linda Semus.**

Mayor Puglia called the meeting to order followed by the following opening statement.

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given in the annual notice, which was adopted by the Mansfield Township Committee on January 3, 2012. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 9, 2012.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Clark** to go into executive session by adoption of the following Resolution. Motion carried.

RESOLUTION 2012-10-1

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

1. The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.
2. The general nature of the subject matter to be discussed is as follows: on-going contract negotiations, pending litigation and personnel.
3. It is anticipated at this time that the above subject matter will be made public when the matters have been resolved and approved for release by the Township Solicitor.

Regular Meeting

7:30PM

The regular meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance **Mayor Arthur Puglia, Deputy Mayor Robert Higgins, Committeeman Sean Gable, Committeeman Fred Clark, Committeewoman Janice DiGiuseppe, Engineer Len Faiola, Attorney Michael Magee, CFO Joseph Monzo, Clerk Linda Semus, and Deputy Clerk, Barbara Crammer.**

A motion was offered by **Committeeman Clark** and second by **Committeeman Gable** to come out of executive session. Motion carried.

Attorney Magee explained that matters discussed in executive session were contract negotiations, pending litigation and personnel.

The regular meeting was opened by **Mayor Puglia** followed by the flag salute and a moment of silence.

PROCLAMATION

The following proclamation was read into the record.

PROCLAMATION

WHEREAS, David C. Evans a resident of Mansfield Township and a member of Boy Scout Troop 45 in Columbus, New Jersey, has fulfilled requirements in the areas of leadership, service, and outdoor skills, and

WHEREAS David's Eagle Scout project was to lead his troop in constructing a garden area for the Masonic Home of New Jersey, and

WHEREAS, the project involved the designing, building, installing, and planting of four raised garden boxes, 2 flower planters and a park bench for the residents of the Masonic Home, completed in May 2012 prior to the summer growing season, and

WHEREAS, because of his extraordinary accomplishments, David C. Evans has earned the Eagle Scout rank, the highest advancement position in Scouting.

NOW, THEREFORE, BE IT RESOLVED that the Mansfield Township Committee, on behalf of the Township, the Officials, Employees, and Citizens thereof, hereby wishes to express their sincere congratulations to David E. Evans and to convey deep pride in the example he sets for the youth of our community, and

BE IT FURTHER RESOLVED that it is the desire and intent of the Township Committee of the Township of Mansfield to publicly acknowledge David C. Evans' determination, good skills and enthusiasm toward Scouting and to see that such recognition is permanently made a part of the record of this Township.

David Evans who was in attendance with his parents came forward to be congratulated.

ENGINEER'S REPORT

Engineer Staszewski said the technical data of our Waste Water Management Plan had been discussed with our reviewer and was found to be satisfactory. The public hearing questions have been answered. A draft of the approval should be completed by the Commissioner within two to four weeks.

Engineer Staszewski has corresponded with the Turnpike Authority relating to the condition of Mansfield Road West. As of this date, he has not heard back from them. He commented that he might need the assistance from **Attorney Magee**. It was decided that an on-site meeting would be more beneficial.

The Millennium Building construction continues. It was his understanding that, recently, the construction office had concern about ADA access to the building and issuance of Certificate of Occupancy without any ramps or accessible path to the building. No site work was part of the contract as it is. Site work was included in the CDBG contract that was an alternate but not awarded when the base bid was awarded, which included the doorways and canopy. The Construction Office was concerned that they cannot issue a CO for the building until those ramps were installed. **Engineer Staszewski** said he will work with the contractor to try to get a quote or make it work within the contract to get those installed. This will address the concerns of the Construction Office in accordance with the schedule as it is now. The intent of the site work is to apply for the 2013 fiscal year DOT trust fund grant for the access road to Hedding Road. He met with **Committeeman Clark** and they determined that this is the most pressing project in the township and we would apply for the grant pending Committee approval for next years funding cycle. **Engineer Staszewski** recommended to the Committee that any parking lot approvals and site improvements that were originally included in the project before it got scaled back would be included in the bid. At that time, the parking lot itself and access to the building would be 100% ADA compliant. At this time, any ramps needed to comply with the Construction Office concerns would be done at this time. He will speak to the contractor to see what we can do within the contract as it stands.

Clerk Semus said we are now applying for the CDBG grant. There are certain guidelines to follow. **Engineer Staszewski** said that ADA improvements within the right-of-way as far as roadway are applicable within that grant. He has reached out with Karen Trommelen of the County to have a meeting about the past cycle of funding and he will bring this up for the next cycle. **Clerk Semus** said she would like to attend the meeting.

Engineer Staszewski recommended tonight that we apply for the new access road to the new township building for the 2013 NJDOT grant application.

Engineer Staszewski said he had no update for the Committee in regard to the Legends at Mansfield. **Attorney Magee** said he sent a letter out to Legends after sending it to **Engineer Faiola** for review. He sent it out yesterday to Legends as well as Blue Sky.

Committeewoman DiGiuseppe referred to the ADA requirement and **Engineer Staszewski's** comment that he will work with the contractor to hopefully satisfy the Construction Office. She asked if it will be a part of the contract or will it be an extra cost. **Engineer Staszewski** said that he hoped that, meeting with the county, we can put that into the grant allotment for the CDBG contract, thus he is hopeful it is not an additional cost. **Committeewoman DiGiuseppe** said she hopes that there is no extra cost.

Committeeman Clark noted that a rain storm, there is quite a large pond on Route 68 near Georgetown Road. He asked if we can do anything about it as he was worried about future freezing and slippery conditions causing accidents. **Engineer Staszewski** said we resurfaced Georgetown Road in 2009 or 2010 funding but when the state improved the intersection, they did improve about 100 feet up Georgetown Road. He felt it is within DOT responsibility and he will reach out to the State and have them address it.

Myra Dickert, 8 Allister Lane noted that all public comments in reference to the Waste Water plan had been answered. **Engineer Staszewski** said it was answered on our end from a technical standpoint from the project reviewer and the document has gone to his department head for review and after that, to the DEP commissioner for approval. He felt those comments get published in a final notice as to whether it is an approval or denial. At this time, the public will be able to view the answers to the comments. Mrs. Dickert asked for information as to how the Municipal Waste Water System will impact the Four Seasons, Mapleton, and Homestead residents who already receive waste water from a different facility. **Engineer Staszewski** said it was his understanding that any burden to the cost of the utility would be burdened by the utility user.

A motion was offered by **Committeeman Clark** and second by **Committeewoman DiGiuseppe** to accept the Engineer's report.

AGENDA AMENDMENT

Deputy Mayor Higgins made a motion to amend the agenda to include a resolution addressing the change orders. Motion second by **Committeeman Gable** and carried.

Deputy Mayor Higgins said a meeting was held last week with the Engineer in regard to change orders that need to be approved at the Millennium Building. He explained that, initially there were three rooms in the plan that were not going to be finished. There are problems that, if we don't finish them, we will have to build an interior wall that will serve no purpose in the long run and will be more expensive than finishing the rooms. As a result, we have three change orders. One is to put the ceiling and to correct the sprinklers in Room 116 and 117. This will amount to \$6,545.88. In addition we need to put down flooring which is \$1,912.34 and to paint the rooms will cost \$940.50. In addition, some old walkways have to be removed to address the ADA project. This will cost \$1,013.23. Doors in the court room have to be relocated toward the main corridor of the court. This will cost \$1,912.34. In addition, with all the changes in the court office men's room, some petitions have to be installed which will cost \$1,769.38. At the previous meeting, we had a change order to the openings of the bearing walls which was initially \$3,009.60. This is to be reversed with a credit of \$3,009.60 and change it to \$595.66, resulting in savings. The change orders for the discovery of the bearing wall will be considered as contractor contingency. The other change orders will be the responsibility of the municipality. The running total is below the contract contingency. The discussion noted above will be considered under Resolution 2012-10-5.

RESOLUTION 2012-10-5

RESOLUTION ACCEPTING THE CHANGE ORDER FOR THE CONSTRUCTION/RENOVATION OF THE NEW TOWNSHIP MUNICIPAL COMPLEX AT THE NEW MILLENNIUM BUILDING IN THE TOWNSHIP OF MANSFIELD

WHEREAS, the Township of Mansfield has met with Remington & Vernick Engineers in regard to change orders that are necessary at the Millennium Building; and

WHEREAS, the change orders are a result of unforeseen circumstances which will lead to additional expenses, and

WHEREAS, the following change orders are necessary in order to eliminate the construction of an interior wall to allow completion of three additional rooms.

1. Construct a ceiling and correct sprinklers in Rooms 116 and 117: \$6,545.88
2. Install flooring: \$1,912.34
3. Painting: \$940.50
4. Removal of old walkways \$1,013.23
5. Relocation of doors in court room: \$1,912.34
6. Installation of petitions in court office men's room: \$1,769.38
7. Opening of bearing walls: (initially \$3,009.60 thus resulting in a savings): \$595.66

NOW, THEREFORE BE IT RESOLVED that the Township of Mansfield, County of Burlington, State of New Jersey authorizes the above listed change orders with the following stipulation:

The Township believes that Change Orders Number 1 through 6 listed above are to be considered change orders (Township's responsibility) and Change Order Number 7 is to be considered a contingency.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to adopt Resolution 2012-10-5. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, GABLE, CLARK, DIGIUSEPPE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

Committeeman Gable wanted to make the Committee aware of a few other issues that we should address. These are not in the construction plan. There is no seating in the meeting room. He suggested either relocating the seats we now have or decide on new seating. There is no phone system or IT lines there. This needs to be addressed. Networks plus is currently putting a quote together so we have a pricing. There is some asbestos outside the construction area that should be removed before we have employees and residents there. The price received from the contractor was \$15,000 to remove that. We may be able to get it done less expensive and will get additional quotes. We also need to make sure Jef inspects the parking lot lights as we have had two of the light stances fall over.

Deputy Mayor Higgins felt **CFO Monzo** should review the ordinance to see what balances are there. **CFO Monzo** requested a list of all of the change orders and he will provide accounting of the expenses charged to the ordinance and what the balance will be at the October 24th meeting.

Committeewoman DiGiuseppe questioned whether we would have to put the items mentioned above out to bid. **CFO Monzo** said we would need at least three quotes for the asbestos and the ceiling. She felt we need a plan to know exactly what we will be doing.

RESOLUTION 2012-10-2
AN EMERGENCY RESOLUTION IN ACCORDANCE
WITH N.J.S.A. 40A:4-48 AUTHORIZING EMERGENCY
APPROPRIATIONS DURING ANY CALENDAR YEAR
WHEN CURRENT APPROPRIATIONS WERE NOT SUFFICIENT

WHEREAS, an emergency has arisen with respect to a settlement agreement reached June 30, 2012 between the Township of Mansfield and Four Seasons at Mapleton Homeowners Association relative to a lawsuit filed against the Township by the developer, KHovnanian, and no adequate provision was made in the 2012 budget for the aforesaid purpose, and

NJS 40A:4-46 provides for the creation on an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution is \$ 8,500 and three (3) percent of the total operating appropriations in the budget for 2012 is \$ 180,390 and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2012,

NOW, THEREFORE, BE IT RESOLVED, (by not less than 2/3 of all governing body Members affirmatively concurring) that in accordance with NJS 40A:4-48:

1. An emergency appropriation is hereby made for the Settlement in the amount of \$ 8,500
2. That said emergency appropriation shall be provided for in full in the 2013 budget, and is requested to be excluded from CAPS, pursuant to NJS 40A:4-53.3c(1)
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services

CFO Monzo explained that, at the last meeting, the township attorney brought before the committee a settlement between the Township and Four Seasons a settlement between the Township and the Four Seasons at Mapleton Homeowner's Association that was signed in June or July. It called for the township to pay them \$8,500 as a settlement for a law suite filed by them against us and K. Hovnanian. At that point, **Mr. Monzo** commented that we did not have that kind of money in our budget to pay for that and he would bring an emergency resolution tonight in order to add money to our budget to allow us to make the payment. The money will be raised in next year's budget. This is a permitted emergency as it is a settlement done outside the time frame of the adoption of the budget. If we pass Resolution 2012-10-2, we will be able to make the payment to the Association. **Committeewoman DiGiuseppe** clarified that the resolution states that the Township of Mansfield was sued by Hovnanian, not Four Seasons.

A motion was offered by **Committeewoman DiGiuseppe** and second by **Deputy Mayor Higgins** to approve Resolution 2012-10-2. Motion carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, HIGGINS, CLARK, GABLE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

BILL LIST

A motion was offered by **Deputy Mayor Higgins** and second by **Committeewoman DiGiuseppe** to pay the bills. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, DIGIUSEPPE, CLARK, GABLE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

Ordinance 2012-8: Second Reading/Final Adoption

ORDINANCE NO. 2012-8
AN ORDINANCE AMENDING CHAPTER
60-15, NO PASSING ZONES, BY ADDING CHESTERFIELD ROAD,
IN THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON,
INCLUDING THE APPLICATION OF THE PROVISIONS OF
TITLE 39 OF THE NEW JERSEY STATUTES APPLICABLE TO
CHESTERFIELD ROAD WITHIN THE TOWNSHIP

WHEREAS, the Township of Mansfield has proposed a no passing zone on the entire length of Chesterfield Road due to safety concerns due to the width of the road.

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED, by the Township of Mansfield in the County of Burlington and State of New Jersey that the following regulations shall be established and become enforceable:

- (1) A no passing zone is established in both directions for the entire length of Chesterfield Road, and

SEVERABILITY. Should any portion of this Ordinance be declared invalid or unenforceable by a Court of competent jurisdiction, the remaining portions shall remain valid and of full force and effect.

BE IT FURTHER RESOLVED that this Ordinance shall take effect upon adoption, and publication in accordance with the law.

Mayor Puglia opened the public hearing. With no questions or comments, the public hearing was closed.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to adopt Ordinance 2012-8. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, GABLE, CLARK, DIGIUSEPPE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

Introduction/First Reading

ORDINANCE 2012-9
AN ORDINANCE TO AMEND CHAPTER 2 OF THE
CODE OF THE TOWNSHIP OF MANSFIELD ENTITLED
ADMINISTRATION OF GOVERNMENT BY INSERTING A SUBPARAGRAPH 15 ENTITLED
"ELECTED OFFICIAL ANNUAL EDUCATION REQUIREMENT"

WHEREAS, the Township of Mansfield seeks to maintain and ensure the quality and efficiency of its elected officials; and

WHEREAS, the State of New Jersey has conditioned a municipality's receipt of State Aid for a municipality upon implementation of the action items on its "Best Practices" checklist; and

WHEREAS, the Township of Mansfield currently does not require its elected officials to attend an annual education requirement.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield in the County of Burlington and State of New Jersey as follows:

A new section §2-15 is hereby adopted as follows:

Chapter 2-15 **Elected Officials Annual Education Requirement**

The position of a member of the Governing Body shall be required to attend, on an annual basis, at least one course offered by the Rutgers University Center for Government Services or a similar education provider such as the NJ League of Municipalities, covering the responsibilities and obligations of elected officials (for example: ethics, municipal finance, labor relations, capital planning, shared services)

Section 2-15 **Repealer, Severability and Effective Date.**

- A. **Repealer.** Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. **Severability.** In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. **Effective Date.** This Ordinance shall take effect upon proper passage in accordance with the law.

A motion was offered by **Deputy Mayor Higgins** to introduce Ordinance 2012-9 and hold the public hearing on October 24, 2012. He commented that this is the reaction to the Governor's Best Practice Act. **CFO Monzo** added that the Best Practice Check List was discussed at the last meeting and it included an item asking if the township required the officials to attend continuing education classes. This is our ordinance to make sure that, next year, we answer the question affirmatively. The motion was second by **Committeewoman DiGiuseppe** and carried.

ORDINANCE 2012-10

AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANSFIELD BY LIMITING THE MAXIMUM NUMBER OF TOWERS, REVISING THE RATE SCHEDULE, AND ALLOWING FOR UP TO A THREE (3) YEAR CONTRACT TERM CONSISTENT WITH NEW JERSEY STATUTES TO BE APPROVED UNDER CHAPTER 30

Be it enacted by the Mansfield Township Committee as follows:

CHAPTER 30-2 is hereby amended as follows:

§ 30-2 Contract required; application; liability of Township.

A.

Generally. The governing body of the Township at the beginning of each annual period shall secure a contract with the tower to be called by the Police Department on a sequential order based on the rotation list. An annual application fee and a license fee shall be paid to the Municipal Treasurer by each tower so authorized. The contract shall be secured after the submission of an application as hereinafter set forth and the review and recommendation of the same by the Mayor and the Chief of Police, said contract to be awarded by the Township Committee. Any tower receiving a contract shall be placed on a rotation list. In the event that the tower assigned to a particular rotation is unavailable, then the next tower on the list shall be called during said rotation. Pursuant to NJSA 40A:121-15(22), each Towing and Storage contract can be awarded up to a three (3) year term at the discretion of the Township, commencing January 1 of each new contract year. Applications for the next contract period shall be received no later than October 1. A maximum number of towers to be accepted by the Township will be seven (7). The applications will be reviewed on a first come first served basis. Any towers submitting after the 7 application has been received will be put on a list. Should any of the first 7 towing companies be disqualified for any reason or withdrawn by the applicant, the Township will move down the list numerically to secure its total of 7 towers.

and the following paragraph is amended to read as follows:

§ 30-6C- 1b,2b and 3b rate schedule: charges and fees.

The verbiage relating to the per day storage fees shall now read, "(per twenty four-hour period, beginning at the time storage begins)

and the following paragraph is hereby added to read as follows:

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§30-6.F Limitation of Fees.

Pursuant to NJSA 40:48-2.50 (3), all fees to be paid to an operator by a Municipality for the storage of removed motor vehicles shall not exceed a limit of \$400.00 per vehicle stored regardless of the duration of

the storage, except that a waiver may be granted for good cause, upon the request of the Township by the Division of Local Government Services in the Department of Community Affairs.

REPEALER, SEVERABILITY AND EFFECTIVE DATE.

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

A motion was offered by **Committeewoman DiGiuseppe** and second by **Committeeman Clark** to introduce Ordinance 2012-10 and hold the public hearing on October 24, 2012. Motion carried.

RESOLUTIONS

RESOLUTION 2012-10-3

CANCELLATION OF TAXES DUE TO VETERAN EXEMPTION

WHEREAS, N.J.S.A.54:4-3.30A allows for the exemption from taxation from real and personal property for any citizen and resident of the State who has a total or 100% permanent disability as defined by this statute; and,

WHEREAS, the property listed below is owned by a 100% Disabled Veteran;

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, hereby memorializes the cancellation of the following 2012 taxes:

Block	Lot	Property Owner	Amount
23.04	28	John Meyers	\$2,030.45 (Effective 9/17/12)

A motion was offered by **Committeeman Gable** and second by **Deputy Mayor Higgins** to adopt Resolution 2012-10-3. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, HIGGINS, CLARK, DIGIUSEPPE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2012-10-4

RESOLUTION DELETING AND REPLACING RESOLUTION 2012-9-9 WITH THIS RESOLUTION, NUMBER 2012-10-4, WHICH APPROVED THE SETTLEMENT BETWEEN FOUR SEASONS AT MAPLETON HOMEOWNERS' ASSOCIATION (FSMHA) AND THE TOWNSHIP OF MANSFIELD (THE TOWNSHIP)

WHEREAS, the FSMHA filed a lawsuit in the Superior Court of New Jersey, Monmouth County against the developer, K. Hovnanian thereby causing the developer, K. Hovnanian to file a lawsuit against various defendants which included the Township of Mansfield under Docket Number MON-L-3796-10; and

WHEREAS, the lawsuit filed by K. Hovnanian alleged, among other things, that the Township of Mansfield failed to provide certain services to the FSMHA; and

WHEREAS, the Township Committee, after review of said allegations and on the advise of Counsel, agreed to settle, pursuant to the attached release.

NOW, THEREFORE, BE IT RESOLVED that The Township Committee of Township of Mansfield has agreed to settle the lawsuit pursuant to the attached release.

Attorney Magee explained that we are reflecting that the lawsuit was initiated by K. Hovnanian whereas the other resolution indicated it was Four Seasons who initiated the law suit. A motion was offered by **Committeeman Gable** and second by **Deputy Mayor Higgins** to adopt Resolution 2012-10-4. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, HIGGINS, CLARK, DIGIUSEPPE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

MINUTES: September 26, 2012:

Committeewoman DiGiuseppe noted an error on Resolution 2012-9-7 Which should reflect the wording "appropriate rules". A motion was offered by **Deputy Mayor Higgins** and second by **Committeewoman DiGiuseppe** to approve the minutes of September 26, 2012 as corrected. Motion carried.

DISCUSSION

- a. Application for the Use of Mansfield Township Park Permit – Northern Burlington High School Football Club – Contact Person: Chris Fitzpatrick.

October 19, 2012 – Mansfield Community Park. All insurance requirements are fulfilled and arrangements made with the Franklin Fire Company.

Clerk Semus said this request is for a bon fire for the football team, at the same location used for the winter wagon rides. A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to approve this application. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, CLARK, DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

b. Application for blue Light Permits for Ronald E. Cotrill and James M. Chewning, Jr.

A motion was offered by **Committeeman Clark** and second by **Committeewoman DiGiuseppe** to approve the above applications. Motion carried.

c. Public Works Department Vehicle Replacement Update/Recommendation
Deputy Mayor Higgins explained that Jef Jones has seen some major repairs on the dump truck and the trash truck. He has made a recommendation to replace these vehicles. **CFO Monzo** said he had told Mr. Jones it would be a part of the 2013 budget deliberations on capital needs. He was making the Committee aware of his concerns.

d. Recommendation of membership replacement on Recreation Committee – Mark Johnson has resigned and Tammy Caloiaro is being recommended by the Recreation Committee.

A motion was offered by **Deputy Mayor Higgins** to accept the resignation of Mark Johnson and to replace him with Tammy Caloiaro. Motion carried.

Clerk Semus informed the Committee she was contacted by Mr. Jones who was contacted by Public Service in regard to a pipe that needs to be repaired at the corner of Old York, Axe Factory and Mansfield Road West. Old York Road will be closed down for one day, date uncertain. There will be a detour through Mansfield Road West and they will contact emergency personnel and the school. **Engineer Staszewski** noted it should be applied for through the road opening process.

Clerk Semus said that the application for use of the training facility needs to be addressed. **Committeeman Gable** felt it needs a separate permit. Rules and regulations have been adopted. **Clerk Semus** will get together with the Recreation Secretary to come up with a permit as several teams will be utilizing the facility. The permit will go through the normal process as we do with the applications for the park. A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to authorize completion of the application for use of the training facility. Motion carried.

PUBLIC COMMENT

There were no comments from the public

MAYOR AND COMMITTEE COMMENT:

Committeeman Gable referred to the county grant received for the tennis and basketball courts. The specifications had been given to Jef Jones and these were passed on for the application for the grant. Now we need to put together a bid package to be sent out for bid. This is to be reviewed by **Attorney Magee**.

Deputy Mayor Higgins said it has been 6 months since we initiated the shared services for the court with Springfield. At this point in time, we are comfortable with what is going on. It looks like something that should continue in the future and benefit both Townships.

Deputy Mayor Higgins said that it appears that the legislation in the state has approved a new project for solar with Brownfields. He has been contacted by Cea Board solar who will be doing installation of solar at the Bordentown landfill. They have asked to meet with him tomorrow at which time any benefits to our township will be discussed.

Committeewoman DiGiuseppe noted the diligent efforts of **Deputy Mayor Higgins** in regard to the shared court services. As a member of the Legislative

Committee of the League of Municipalities, she wrote an article about the shared services of the courts which will be published in the November edition of the League magazine.

MOTION FOR ADJOURNMENT

A motion was offered by **Committeeman Clark** and second by **Committeeman Gable** to adjourn. Motion carried.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Barbara A. Crammer
Deputy Clerk

Linda Semus, RMC
Municipal Clerk

Approved: October 24, 2012