

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
April 11, 2012
Executive Session
6:45 PM**

The regular executive session meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Arthur Puglia, Deputy Mayor Robert Higgins, Committeeman Sean Gable, Committeeman Alfred Clark, Committeewoman Janice DiGiuseppe, Solicitor Michael Magee, and Clerk Linda Semus.**

Mayor Arthur Puglia called the meeting to order followed by the following opening statement.

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given in the annual notice, which was adopted by the Mansfield Township Committee on January 3, 2012. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 9, 2012.

A motion was offered by **Committeeman Clark** and second by **Committeewoman DiGiuseppe** to go into executive session by adoption of the following Resolution. Motion carried.

RESOLUTION 2012-4-1

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

1. The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.
2. The general nature of the subject matter to be discussed is as follows: potential litigation, pending litigation specifically Titzel v. Mansfield Township and Four Seasons v. Mansfield Township and personnel issues.
3. It is anticipated at this time that the above subject matter will be made public when the matters have been resolved and approved for release by the Township Solicitor.

Regular Meeting
7:30PM

The regular meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Arthur Puglia, Deputy Mayor Robert Higgins, Committeeman Sean Gable, Committeeman Fred Clark, Committeewoman Janice DiGiuseppe, Engineer Len Faiola, Engineer Tim Staszewski, Attorney Michael Magee, CFO Joseph Monzo, Clerk Linda Semus, and Deputy Clerk Barbara Cramer,**

A motion was offered by **Committeeman Clark** and second by **Committeeman Gable** to come out of executive session. Motion carried.

Attorney Magee explained that matters discussed in executive session were on-going contract negotiations, potential litigation, pending litigation specifically Titzel v. Mansfield Township and Four Seasons v. Mansfield Township and personnel issues.

The regular meeting was opened by **Mayor Puglia** followed by the flag salute and a moment of silence.

ENGINEER'S REPORT

Engineer Len Faiola said that bids are to be received for the Millennium Building on April 19th. We currently have 12 bidders and will know more by next Thursday. **Mayor Puglia** asked if anyone had contacted him about extending the bidding period. He was told no. Williams had contacted the mayor. **Engineer Faiola** explained it is possible to extend the bidding period but we have to make a decision as a committee now. At this point, there have been no questions submitted to him that require any kind

of clarification. To do an addendum now would be only to encourage more bidders over a longer period of time. Twelve people have picked up bids and, of the 12, **Engineer Faiola** felt that 6 of them would submit within the current time frame. If we had only two bidders, he might suggest extending the period.

Remington and Vernick were authorized, at the last meeting, to complete a survey and drawings for Georgetown Road. The utilities will be contacted for their information within the next 5 days. **Engineer Faiola** expects to have the design done and ready to go out to bid by May 20 which means we should have a contractor paving before the end of June and finished by August 1. This is estimated time period. **Deputy Mayor Higgins** asked if CFO Joe Monzo had authorized the funding for the other one. **Engineer Faiola** said he would speak to Mr. Monzo. Because there is only one meeting scheduled for the fourth Wednesday of May, **Engineer Faiola** said he will try to speed the process up so it can be awarded at that meeting instead of the end of June.

Clerk Semus explained that a resident on Bordentown Road has property that backs up to Georgetown Road. The property owner was concerned over her drainage issues. **Engineer Faiola** said this is perfect timing as we are going to have base drawings. He will call the resident to see what her issue is. If it dovetails into our plan, we can deal with it as part of our project.

A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to accept the Engineer's Report.

BILLS LIST

Committeewoman DiGiuseppe commented that there are two bills to be paid for hotel reservations, one of which is for a statutory position and the other is for construction.. She feels there is no obligation on the part of the township to pay for the employees' hotel accommodation. She said she would like the committee to clarify the resolution for next year that if there are employees who are entitled, they would have to have approval by the Committee. **CFO Monzo** wanted to make sure the payment to the hotels are for stays and not for the registrations. He was advised that the bills are for stays at hotels. **Committeewoman DiGiuseppe** stated that she had checked before she made her comment.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to approve the bill list. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, GABLE, CLARK, DIGIUSEPPE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION: Resolution 2012-4-2. Budget Public Hearing.

CFO Monzo said the budget was introduced on March 15, 2012 with the public hearing and possible adoption set for tonight. The DCA is not finished with their review of our introduced budget. Until that time, we will not be able to adopt tonight. We will schedule the adoption for April 25th. We are required to hold the public hearing on the introduced budget at advertised originally.

Mayor Puglia opened the public hearing. With no comments, the public hearing was closed.

The budget will be considered for adoption on April 25th.

RESOLUTION 2012-4-3

RESOLUTION ESTABLISHING STIPENDS FOR CERTAIN COURT PERSONNEL

WHEREAS, both Mansfield Township and Springfield Township, adjacent municipalities, have entered into a shared service agreement within the Court System to save costs and provide efficient services to their respective citizens; and

WHEREAS, due to the increased work load for the staff within Mansfield Township, it is hereby agreed that a stipend be given to certain court personnel.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey, that **Colleen Guarrera**, Court

Administrator, is hereby awarded a stipend in the sum of \$6,000.00 annually, **Lori Carrico**, Deputy Court Administrator, is hereby awarded a stipend in the sum of \$4,000.00 annually, **Lucille Suffel**, Violation's Clerk, is hereby awarded a stipend in the sum of \$2,000.00 annually, **James Fattorni**, Public Defender, is hereby awarded a stipend in the sum of \$3,000.00 annually, **Mark Tarantino**, Prosecutor, is hereby awarded a stipend in the sum of \$7,200.00 annually and the **Honorable Dennis McInerney** is awarded a stipend in the sum of \$13,500.00 annually all of which are retroactive to April 1, 2012.

Mayor Puglia said we are joining Springfield and Mansfield Courts together. **Deputy Mayor Higgins** made a motion to adopt Resolution 2012-4-3 and questioned whether stipends are eligible for pension. **CFO Monzo** said it was his understanding that, if you give an employee any earnings over their regular pay check, it is pension eligible, as opposed to a once-a-year payment. Their stipend is because of a shared service and, based on the shared service act, this will satisfy the pension rules. The motion was second by **Committeeman Clark** and carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, CLARK, GABLE, DIGIUSEPPE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

**RESOLUTION 2012-4-4
 APPROVING THE 2011 LOSAP CERTIFICATION LIST FOR
 QUALIFICATION OF FRANKLIN FIRE COMPANY VOLUNTEER
 HOURS**

WHEREAS, pursuant to N.J.S.A. 40A:14-191, emergency service organizations participating in a Length of Service Awards Program (LOSAP) shall annually certify to the sponsoring agency a list of all volunteer members who have qualified for credit for the previous year, and;

WHEREAS, the certification shall be based on records maintained by the emergency service organization in accordance with the sponsoring agency's adopted point system, and;

WHEREAS, the required certification has been presented by the Franklin Fire Company to the Local Plan Administrator within, and;

WHEREAS, Local Plan Administrator has reviewed the annual list, requested supporting documentation from Franklin Fire Company to substantiate the information provided, and is satisfied that the list is complete and accurate;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the certified list of volunteer members of the Franklin Fire Company who have qualified for credit under LOSAP for the year 2011 is hereby approved, and

BE IT FURTHER RESOLVED that the approved certification list was posted at the office of the Municipal Clerk, and returned to Franklin Fire Company for posting at its location, for a period of 30 days to allow sufficient time for membership review and posting.

Franklin Fire Co.

LOSAP 2011

	<i>Resolution 2012-4-4 attachment</i>										
	<i>Calls Made</i>	<i>Call %</i>	<i>Call points</i>	<i>meetings</i>	<i>Officers</i>	<i>Drills</i>	<i>Classes</i>	<i>Duty Crew</i>	<i>Pub Ed</i>	<i>Spec Assin</i>	<i>T</i>
Alloway, John C	306	61%	35	8	0	5				2	
Blackwell, Jim	46	9%		3	0	0	25				
Borgstrom, Doug	75	15%	15	15	10	2				2	
Brodowski, Dan	21	4%		1	0						
Brugno, Angelo	159	32%	30	5	0	4				4	
Caparbi, Nick	87	17%	15	1	0	2	10				
Chewning, Jim	20	4%		2	0						
Chewning, John	46	9%		2	0	1					
Cottril, Robert	349	70%	35	15	0	4				7	
Crum, Michael	88	18%	15				15			1	
Dean, Dan	91	18%	15	9	0	7	15			2	
Dubell, Herb	12	2%		7	5	4				1	
Dubell, Herb jr	135	27%	25	4	0	6				1	
Doyle, Frank	51	10%	10	5	0	1				1	
Eagle, Justin		0%			0	4					
Gable, Sean	172	34%	30	15	10	4				1	
Ghaul, Dennis	30	6%		3	0	3	23				
Ghaul, Dustin		0%			0						
Goodenough, J. Doug	217	43%	30	9	10	7				1	
Goodenough, Joe D.	123	25%	25	8		5	25			1	

RESOLUTION 2012-4-5

RESOLUTION FOR THE APPOINTMENT OF A NJDEP LICENSED SEWER SERVICE OPERATOR FOR THE LYNNWOOD FARMS AREA WITHIN MANSFIELD TOWNSHIP

WHEREAS, there exists a need for a licensed sewer service operator for use by the Township of Mansfield in the Lynnwood Farms Sewer Service Area

WHEREAS, the local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq. requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that State Environmental Services, Inc. be and is hereby appointed to provide licensed sewer operator services for Lynnwood Farms sewer service area for professional fees not to exceed the sum of \$8,762.88 for the year 2012.

Committeewoman DiGiuseppe asked if there is a term. **CFO Monzo** noted that the funding for this comes out of the sewer utility. He felt the term was for 2012. **Committeewoman DiGiuseppe** made a motion to adopt Resolution 2012-4-5 conditioned upon amending the resolution to reflect the term as being the year 2012. Motion second by **Committeeman Gable** and carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, GABLE, CLARK, HIGGINS, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2012-4-6

A RESOLUTION APPOINTING PART-TIME TEMPORARY (SEASONAL) MAINTENANCE EMPLOYEES ERNEST G. DURAND

WHEREAS, the Mansfield Township Public Works Department is in need of part-time temporary (seasonal) maintenance employees at this point in time; and

WHEREAS, a notice was posted on the official bulletin board in the Mansfield Township Municipal Complex; and

WHEREAS, an application for said position was received from **ERNEST G. DURAND**; and

WHEREAS, **ERNEST G. DURAND** were interviewed and found to meet the qualifications that best meets the needs of the department.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their Regular Meeting held on April 11, 2012 at the Municipal Complex at 7:30 PM that **Ernest G. Durand** are hereby appointed as part time seasonal maintenance employees at the rate of \$12.00 per hour, effective April 9, 2012 through September 28, 2012 with no benefits and holidays, and not to exceed 15 hours per week, Monday through Friday.

Committeewoman DiGiuseppe questioned the increase from \$10.00 to \$12.00. **Clerk Semus** said the resolution came from Jef Jones who said he has been more than please with the type of work this individual does. The rate from \$10 to \$12. would be at Mr. Jones' discretion. **Committeewoman DiGiuseppe** referred to the state of the economy and questioned why we paid more than last year. **Clerk Semus** explained that they are down personnel. **Mayor Puglia** explained that this man has another job and comes here to work 15 hours a week and does a good job. He said Mr. Jones is conscious about spending money and, if he is paying \$12.00, there are good reasons behind it. **Deputy Mayor Higgins** added that more adults are being hired rather than high school and college students since the adults are more responsible. A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to adopt Resolution 2012-4-6. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, CLARK, DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2012-4-7

REFUND OF VETERAN DEDUCTION

WHEREAS, a Tax Deduction was allowed on the property listed below for the Tax Year 2011; and,

WHEREAS, this allowance resulted in an overpayment on said property, and a refund is due to the homeowner,

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on April 11, 2012 hereby authorizes the refunding of the following:

Block	Lot	Property Owner	Deduction	Amount
42.11	45	Diego Vindigni	Veteran	\$250.00

A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to adopt Resolution 2012-4-7. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, CLARK, DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2012-4-8

RESOLUTION TO CANCEL TAXES ON STATE OWNED PROPERTY

WHEREAS, 2011 property taxes are due on the properties shown below, assessed to the NJ Turnpike Authority, and

WHEREAS, these properties are now exempt as of 1/1/2011

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, at their regular meeting held on April 11, 2012 authorizes the cancellation of the amounts shown below for the Tax Year **2011** per N.J.S.A. 54:4-3.6c.

Block	Lot	Owner	Address	Amount
30	6.04	NJ Turnpike Authority	1206 Hedding Road	\$182.88
49	2	NJ Turnpike Authority	East Sharp Road	\$ 1.93

A motion was offered by **Committeewoman DiGiuseppe** and second by **Deputy Mayor Higgins** to adopt Resolution 2012-4-8. Motion carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, HIGGINS, CLARK, GABLE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

MINUTES

March 14, 2012.

A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to approve the minutes of the March 14, 2012 meeting. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, DIGIUSEPPE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: CLARK, HIGGINS

March 28, 2012

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Clark** to approve the minutes of the March 28, 2012 meeting. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, CLARK, GABLE, DIGIUSEPPE
NAY: NONE ABSENT: NONE ABSTAIN: PUGLIA

DISCUSSION

a. Street of Honor – Veteran’s Association Memo

Due to a lack of quorum able to vote, this was carried over from the last meeting. A motion was offered by **Committeeman Gable** in support of the Streets of Honor for the Veteran’s Association. This motion was second by **Committeeman Clark** and carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, CLARK, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: DIGIUSEPPE, HIGGINS

b. Burlington County Municipal Park Development Program Grant

Clerk Semus explained that we received notification that the grant is open for the applications to be received. She asked if anyone has given consideration for an application. **Committeeman Gable** said he spoke to some members of the Recreation Committee and also Jef Jones. There are numerous projects that need to be done to maintain the facilities that we already have, such as tennis courts. We need to make sure that the present facilities are up to standards. This could be a consideration. Mr. Jones estimated the tennis courts update could be up to \$100,000. The grant is up to \$250,000. **Committeeman Gable** suggested the possibility of upgrading a soccer field which he felt

would be eligible. He noted that we had secured a prior grant for irrigation in the Veteran's Park. Another option would be to add a sprinkler system to one of the soccer fields which is in good condition. **Deputy Mayor Higgins** suggested one of the farmland preservation projects pursued by the County for which we didn't have the funding. He felt we could use the money for that purpose. **Committeeman Gable** said this has been done by other townships. **Deputy Mayor Higgins** felt that farmland preservation is important in this community and maybe we should consider this. **Clerk Semus** noted that the deadline to apply is May 4th. **Deputy Mayor Higgins** questioned whether the money can be used for maintenance or does it have to be for new projects. **Clerk Semus** felt it should be for new projects since we had an issue before when we wanted to do an upkeep of the remainder of the Veteran's Grant and this was not approved. However, **Committeeman Gable** said other towns have refurbish facilities and this was approved. Maintenance would not be approved.

From the audience, John Kampo suggested improvements at Country Walk but was told it does not belong to the township at this time.

Deputy Mayor Higgins felt we should use it for Farmland Preservation especially since there were two with the County that we could not participate in. **Committeeman Gable** noted that the Durr farm was taken care of. The TDR money was to be used for the Curtis Wainwright Farm. We do owe for the DiTullio Farm on Route 68. This could be covered. **Committeeman Gable** feels we should maintain the facilities that we have. **Mayor Puglia** said he will call the county to see what we can do. **Committeeman Gable** requested that, if there is any money after the farmland preservation, he felt we should repair something in the park.

c. Franklin Fire Company – Fire Truck Purchase

Mayor Puglia said he had a meeting with Doug Goodenough and **Committeeman Clark**. The Fire Company would like to purchase a truck in the amount of \$700,000 to \$750,000. Although we don't have the money this year, if we can find some financing for it next year, this should be considered. This way, the Fire Company will know we are on the right track for them. **CFO Monzo** explained that, in terms of the budget, our first year requirement would be the down payment. If the truck is \$750,000, we would have to put down 5% or \$35,000. Then we would issue debt for the remainder of it for a period of 15 years. The principal payment would be the remainder plus the applicable interest over that period of time. The truck they want to replace is about 15 years old. The state recommends replacing a truck every 15 years. **Clerk Semus** added that, if they want to purchase it next year, they would have to order it this year for delivery. **Mayor Puglia** said we will inform the Fire Company that we will consider this the beginning of next year after which they go through the bidding process and award. The truck would probably be delivered the end of 2013. **Committeeman Clark** said they will salvage a lot of the equipment off the old truck. He also noted that the 15 year replacement as recommended by the State is for safety purposes. **Mayor Puglia** or **Committeeman Clark** will explain to Chief Goodenough about this being revisited the first of the year.

d. Flynn's Towing Charge – storage fee

Mayor Puglia referred to the Chief's memo and asked for comments. **Deputy Mayor Higgins** questioned whether there were other ones on site. **Mayor Puglia** said he will find out. **Committeewoman DiGiuseppe** questioned the wording in the memo from the Police Chief which was just received that says, "This situation exposed a long standing, but incorrect, practice of the police department not following up on abandoned vehicles." Isn't he the Chief managing the department? If the vehicles are impounded and not claimed, why is it a cost to the Township. We should follow up on this. **Mayor Puglia** said, according to the Chief, this got lost in the paper work. **Committeeman Gable** explained that, once a vehicle is impounded, if the owner never claims it, we are on the hook. There is an issue that they don't follow up to see that the people have claimed their vehicles. **CFO Monzo** explained that, if the vehicle is not claimed, we have initiated the tow, therefore we get the daily charge. The practice has not been looked at closely enough as it is a costly item for us and we should follow up. If no one claims the car, we should make arrangements to get it out of that facility and take it somewhere we are not going to pay for it. **Mayor Puglia** felt we should have the

stipulation that, if it is there for more than 30 days, they should notify us. We do have a towing ordinance and we rotate the towing. **CFO Monzo** felt this should be a condition of having a towing operation in Mansfield Township. **Attorney Magee** was asked to write an amendment to the ordinance... **CFO Monzo** suggested finding out how much 30 days costs because that might be prohibitive and we would want timing less than 30 days. **Attorney Magee** is to check with the Chief. **Committeewoman DiGiuseppe** felt we should know how many other cars are there. **Mayor Puglia** will look into this. **Attorney Magee** will also check with the Chief to find if there is a specific time the car owner is allowed to claim the car. This should be consistent with the number of days that we will be responsible for. **Committeewoman DiGiuseppe** recommended that the Police Chief implement a procedure with his staff on this. She stated that it was prudent of the police Chief to utilize the GovDeals State Contract to benefit the township, but this is a mistake. **Mayor Puglia** feels the Police Chief is doing a good job and this got lost in the paper work.

Mayor Puglia said we are going to start making our recycling facility available for grass clippings the first week in May, on Tuesday nights from 5pm to 7pm as well as from 8am to 12pm on Saturday.

Committeewoman DiGiuseppe questioned **CFO Monzo** about the draft letter he prepared to the professionals for the escrow procedures which were suppose to start March 1st. He said he did not get together with **Attorney Magee** on this yet. **Committeewoman DiGiuseppe** asked if it was going to be implemented. **Attorney Magee** said he will complete the letter with **CFO Monzo**.

PUBLIC COMMENT

Mayor Puglia opened the meeting for public comment.

Robert Harrison, Mansfield Road West, said the trucks are going up and down his road including big dump trucks plus tractor trailers and car carriers from NADE. They have slowed down quite a bit since Police Chief Mulhall spoke to him. However, it is picking up again and it is escalating. He asked if our people could stop at NADE, Agway, Harms, and the turnpike since this is going to cost us money because of the road which is getting torn. **Mayor Puglia** said he would speak to the chief tomorrow. Mr. Harrison said they have slowed down but they are still a hazard. Mr. Harrison further questioned recycling because of the winds blowing things all over, across fields and yards. He asked if recycling yard will accept recycling. He was told he could bring it here on Saturday from 8am to 12pm. **Clerk Semus** said she called the county and was told people can pick up lids for the recycling buckets at no charge at the Eco Complex.

Committeeman Clark noted 5 bags of trash on Axe Factory Road. It appeared to be a personal dumping site. Jef Jones is to be notified.

With no further comments, the public hearing was closed.

COMMITTEE COMMENTS

Committeewoman DiGiuseppe and **Committeeman Gable** thanked everyone for coming.

Mayor Puglia thanked those in attendance for coming and wished them a good night.

MOTION FOR ADJOURNMENT

A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to adjourn. Motion carried.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Barbara A. Crammer
Deputy Clerk
Approved: April 25, 2012

Linda Semus, RMC
Municipal Clerk