

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
April 25, 2012
Executive Session
6:45 PM**

The regular executive session meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Arthur Puglia, Deputy Mayor Robert Higgins, Committeeman Sean Gable, Committeeman Alfred Clark, Committeewoman Janice DiGiuseppe, Solicitor Michael Magee, and Clerk Linda Semus.** (Mayor Puglia left the meeting at 7:20PM)

Mayor Arthur Puglia called the meeting to order followed by the following opening statement.

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given in the annual notice, which was adopted by the Mansfield Township Committee on January 3, 2012. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 9, 2012.

A motion was offered by **Committeeman Clark** and second by **Committeeman Gable** to go into executive session by adoption of the following Resolution. Motion carried.

RESOLUTION 2012-4-9

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

1. The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.
2. The general nature of the subject matter to be discussed is as follows: potential litigation, pending litigation specifically Titzel v. Mansfield Township. and on-going personnel matters.
3. It is anticipated at this time that the above subject matter will be made public when the matters have been resolved and approved for release by the Township Solicitor.

Regular Meeting
7:30PM

The regular meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Deputy Mayor Robert Higgins, Committeeman Sean Gable, Committeeman Fred Clark, Committeewoman Janice DiGiuseppe, Engineer Tim Staszewski, Attorney Michael Magee, CFO Joseph Monzo, Clerk Linda Semus, and Deputy Clerk Barbara Crammer, Mayor Puglia** was not in attendance.

A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to come out of executive session. Motion carried.

Attorney Magee explained that matters discussed in executive session were pending litigation specifically Titzel v. Mansfield Township, and on-going contract personnel issues.

The regular meeting was opened by **Deputy Mayor Higgins** followed by the flag salute and a moment of silence.

ENGINEER'S REPORT

Engineer Tim Staszewski explained that the design for the Georgetown-Chesterfield Road is on-going. The project is to be advertised the week of May 7th and received on May 22nd after which it is to be awarded.

The Turnpike has been unresponsive to his correspondence dating back to August 11, 2011 in regard to Mansfield Road West. He has asked **Attorney Magee** to follow up.

Six bids were received for the Millennium Building renovations. The low bidder is to be announced.

Committeeman Gable questioned Petticoat Bridge Road. **Engineer Staszewski** stated that the work would be included in the bid for Georg3town-Chesterfield Road

A motion was offered by **Committeewoman DiGiuseppe** and second by **Committeeman Gable** to approve the Engineer’s report. Motion carried.

BILL LIST

A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to approve the bill list as submitted. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, CLARK, DIGUISEPPE, HIGGINS
NAY: NONE ABSENT: PUGLIA ABSTAIN: NONE

RESOLUTIONS

**RESOLUTION 2012-4-10
 RESOLUTION TO AMEND THE INTRODUCED 2012 BUDGET**

WHEREAS, the local municipal budget for the year 2012 was introduced on the 15th day of March 2012; and
WHEREAS, the public hearing on said budget has been held as advertised; and
WHEREAS, it is desired to amend said introduced budget;
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, that the following amendments to the introduced budget of 2012 be made.

Amendment to the Local Municipal 2012 Budget

	<u>From</u>	<u>To</u>
General Revenues		
Miscellaneous Revenues - Section D		
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Interlocal Municipal Service Agreements Offset with Appropriations		
Shared Service- Springfield Court	0.00	86,250.00
Total Section D: Special Item of General Revenue Anticipated with prior Written Consent of Director of Local Government Services - Interlocal Municipal Service Agreements	0.00	86,250.00
Miscellaneous Revenues - Section F		
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations		
Safe and Secure	17,000.00	30,000.00
Total Section F: Special Item of General Revenue Anticipated with prior Written Consent of Director of Local Government Services - Public and Private Revenues	78,552.21	91,552.21
Miscellaneous Revenues - Section G		
Special Items of General Revenue Anticipated with		

Prior Written Consent of Director of Local Government Services - Other Special Items		
Shared Service- Springfield Court	86,250.00	0.00
Total Section G: Special Item of General Revenue Anticipated with prior Written Consent of Director of Local Government Services - Other Special Items	676,535.68	590,285.68

Summary of Revenues		
3. Miscellaneous Revenues:		
Total Section D:	0.00	86,250.00
Total Section F:	78,552.21	91,552.21
Total Section G:	676,535.68	590,285.68
Total Miscellaneous Revenues	1,768,622.89	1,781,622.89
5. Subtotal General Revenues (Items 1,2,3 AND 4)	2,968,622.89	2,981,622.89
6. Amount to be Raised by Taxes for Support of Municipal Budget		
Total Amount to be Raised by Taxes for Support of Municipal Budget	3,728,498.72	3,821,740.64
7. Total General Revenues	6,697,121.61	6,803,363.53

8. General Appropriations

(A) General Appropriations with "CAPS"

LOSAP	34,000.00	0.00
Group Insurance	401,720.00	394,314.00
Total Operations {Item 8(A)} within "CAPS"	4,161,688.23	4,120,282.23
Other Expenses	2,272,252.00	2,230,846.00

(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS"

Over expenditure of Grants	0.00	1,539.49
Deficit in Sewer Utility	0.00	90,334.00
Total Deferred Charges and Statutory Expenditures	491,207.00	583,080.49

(H-1) Total General Appropriations for Municipal Purposes within "CAPS"

	4,652,895.23	4,703,362.72
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(A) General Appropriations excluded from "CAPS"

Employee Group Insurance	0.00	7,406.00
LOSAP	0.00	34,000.00
Total Other Operations Excluded from - "CAPS"	0.00	41,406.00

Public and Private Grants Offset by Revenues

Safe and Secure	17,000.00	30,000.00
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Total Public and Private Grants Offset by Revenues	78,552.21	91,552.21
Total Operations Excluded from CAPS	115,577.21	169,983.21
Detail:		
Salaries and Wages	45,125.00	58,125.00
Other Expenses	70,452.21	111,858.21
H-2 Total Appropriations excluded from CAP	1,645,657.65	1,700,063.65
O- Total Appropriations excluded from CAP	1,645,657.65	1,700,063.65
(L) Subtotal General Appropriations {Items (H-1) and (O)}	6,298,552.88	6,393,076.37
M- Reserve for Uncollected Taxes	398,568.73	399,937.16
(9) Total General Appropriations	6,697,121.61	6,803,363.53
10.Dedicated Revenues from Sewer Utility		
Deficit (General Budget)	0.00	90,334.00
Total Sewer Utility Revenues	39,925.46	130,259.46
11.Appropriations for Sewer Utility		
Debt Service- Interest on Bonds	0.00	9,000.00
Deferred Charges	0.00	81,334.00
Total Sewer Utility Appropriations	39,925.46	130,259.46
Dedicated Sewer Utility Assessment Budget		
14. Dedicated Revenues from Assessment Cash	0.00	20,000.00
Total Sewer Utility Assessment Revenues	0.00	20,000.00
15. APPROPRIATIONS FOR ASSESSMENT DEBT		
Payment of Bond Principal	0.00	20,000.00
Total Sewer Utility Assessment Appropriations	0.00	20,000.00

NOW, THEREFORE BE IT RESOLVED, that two certified copies of this resolution be filed forthwith in the office of the Director of Local Government Services for her certification of the 2012 local municipal budget so amended.

BE IT FURTHER RESOLVED, that a public hearing on this amendment shall take place at the Township of Mansfield Municipal Building at 7:30pm on May 23, 2012 at which time and place objections to said budget amendment for the year 2012 may be presented by taxpayers or other interested persons

CFO Monzo explained that a public hearing was held on the budget at the last meeting. However, action was not taken because the DCA had not completed their review our budget as of that date. They are far behind in their reviews. The DCA is requiring an amendment as they are recommending adjustments in our budget. The amendment is of the nature that it needs to be advertised separately. If Resolution 2012-4-10 is approved at this meeting, it will be advertised in the newspaper on April 29. We will set the public hearing on the amendment with potential adoption on May 23, 2012.

Deputy Mayor Higgins noted that shared services were moved from Section G to Section E, which is fine. **Deputy Mayor Higgins** questioned the General Appropriations for LOSAP which had gone from \$35,000 to zero. **CFO Monzo**

explained it was moved from inside the CAP to outside. **Deputy Mayor Higgins** noted that the small grant has to be raised by the general fund due to a grant over expenditure.

There had been an issue in regard to the deficit in the sewer utility... We have had problems with the utility and money has to be raised in the 2012 budget. **CFO Monzo** recommended raising the funds in the current budget and then increase the rates for the users over a span of time. The users of the system will ultimately pay for the expenses. **Deputy Mayor Higgins** felt the increase should be borne by the users rather than the rest of the general population. He asked if we increased the sewer utility fees this year. **CFO Monzo** explained that we were short about \$7,000. **Deputy Mayor Higgins** felt a 5 year time frame would be sufficient. **Committeewoman DiGiuseppe** agreed that 5 year time frame would be appropriate. **Deputy Mayor Higgins** said that, looking at numbers that were changed back and forth but it appears that the big thing was the deferred charge. Since there were no further questions, a motion was offered by **Committeewoman DiGiuseppe** and second by **Committeeman Clark** to adopt Resolution 2012-4-10. Motion carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, CLARK, GABLE, HIGGINS
NAY: NONE ABSENT: PUGLIA ABSTAIN: NONE

**RESOLUTION 2012-4-11
 RESOLUTION OF THE TOWNSHIP OF MANSFIELD,
 COUNTY OF BURLINGTON, NEW JERSEY, AMENDNG
 THE 2012 TEMPORARY BUDGET**

WHEREAS, Section 40A-4-19 provides that temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of adoption of the budget; and,

WHEREAS, the initial temporary budget was adopted on January 12, 2012. And

WHEREAS, the 2012 budget has not yet been adopted.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, at a meeting held April 25, 2012 that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer after adoption.

Current Fund

<u>Department</u>	<u>Amount</u>
A&E: Miscellaneous	5,000.00
HR: Miscellaneous	(3,550.00)
M&C: Salary & Wage	5,555.00
M&C: Miscellaneous	2,000.00
CLERK: Salary & Wage	23,000.00
M&C: Miscellaneous	6,500.00
FIN: Salary & Wage	26,000.00
FIN: Miscellaneous	7,500.00
AUDIT: Miscellaneous	5,000.00
TAX C: Salary & Wage	15,250.00
TAX C: Miscellaneous	4,000.00
TAX A: Salary & Wage	19,000.00
TAX A: Miscellaneous	5,000.00
LEGAL: Miscellaneous	30,000.00

ENG: Miscellaneous	25,000.00
LAND USE: Salary & Wage	11,000.00
LAND USE: Miscellaneous	4,000.00
PLAN: Miscellaneous	10,000.00
ZONE: Miscellaneous	1,000.00
ZONING OFFICER: SALARY & WAGE	1,350.00
ZONING OFFICER: Miscellaneous	300.00
OCE:PM: Salary & Wage	550.00
OCE:PM: Miscellaneous	4,200.00
LIABINS: Liability Insurance	40,000.00
WCOMP: Workers Compensation	62,500.00
GROUP Insurance	125,000.00
UNEMP: Unemployment	315.00
LIABINS: Other Insurance	1,312.50
POLICE: Salary & Wages	150,000.00
POLICE: Miscellaneous	30,000.00
EMGMT: Salary & Wage	600.00
EMGMT: Miscellaneous	4,000.00
AID TO FIRE COMPANIES: Miscellaneous	20,000.00
FAID: AID First Aid	50,000.00
OCE: FIRE: Salary & Wage	4,800.00
OCE:FIRE: Miscellaneous	1,400.00
PROS: Other Professional	5,250.00
ROAD: Salary & Wage	6,000.00
ROAD: Miscellaneous	35,000.00
SHADE: Miscellaneous	2,350.00
SWASTE: Salary & Wage	35,000.00
SWASTE: Miscellaneous	9,000.00
B&G: Salary & Wage	20,000.00
B&G: Miscellaneous	22,000.00
VMAINT: Miscellaneous	15,000.00
PHEALTH: Salary & Wage	500.00
PHEALTH: Miscellaneous	3,000.00
EHEALTH: Salary & Wage	325.00
EHEALTH: Miscellaneous	1,500.00
ANIMAL: Miscellaneous	950.00
CONSS: Contrib. Social Services	1,300.00
RECREATION: Salary & Wage	

	2,000.00
REC: Miscellaneous	25,000.00
CPEVNT: Other Contractual	1,500.00
ELEC: Miscellaneous	8,000.00
SLIGHT: Miscellaneous	25,000.00
TELE: Miscellaneous	12,000.00
WATER: Miscellaneous	8,000.00
PETRO: Gasoline	7,500.00
Landfill: Miscellaneous	40,000.00
FICA: Employer Liability	50,000.00
Community Services Act: Condo Reimburse	5,250.00
COURT: Salary & Wage	50,000.00
COURT: Miscellaneous	5,500.00
PUBD: Other Professional	2,400.00
PERS	121,145.00
PFRS	225,062.00
General Operations(exc. Debt Service)	1,446,664.50

Debt Service

Payment of Bond Principal	580,000.00
Interest on Bonds	529,692.50
BCBC Leases	414,636.26
Total Debt Service	1,524,328.76
Total Current Fund	2,970,993.26

Utility Fund

Operating Expenses	\$ 7,500.00
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CFO Monzo explained that the foregoing resolution to amend the temporary budget is necessary because we cannot adopt the budget tonight. A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to adopt Resolution 2012-4-11. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, DIGIUSEPPE, CLARK, HIGGINS
NAY: NONE ABSENT: PUGLIA ABSTAIN: NONE

RESOLUTION 2012-4-12

RESOLUTION AMENDING THE ESTABLISHING STIPENDS FOR CERTAIN COURT PERSONNEL

WHEREAS, Resolution 2012-4-3 is hereby amended as follows:

WHEREAS, both Mansfield Township and Springfield Township, adjacent municipalities, have entered into a shared service agreement within the Court System to save costs and provide efficient services to their respective citizens; and

WHEREAS, due to the increased work load for the staff within Mansfield Township, it is hereby agreed that a stipend be given to certain court personnel.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey, that **Colleen Guarrera**, Court Administrator, is hereby awarded a stipend in the sum of \$6,000.00 annually, **Lori Carrico**, Deputy Court Administrator, is hereby awarded a stipend in the sum of \$4,000.00 annually, **Lucille Suffel**, Violation's Clerk, is hereby awarded a stipend in the sum of \$2,000.00 annually, **James Fattorni**, Public Defender, is hereby awarded a stipend in the sum of \$3,000.00 annually, **Mark Tarantino**, Prosecutor, is hereby awarded a stipend in the sum of \$7,200.00 annually and the **Honorable Dennis McInerney** is awarded a stipend in the sum of \$13,500.00 annually all of which are retroactive to April 1, 2012. Said Stipends are to be paid out throughout the course of the year and not in one lump sum payment.

Clerk Semus explained that this is an amended resolution because of the verbiage left out of the original resolution stating that the stipend is spread out over the course of the year, not a one time payment. . A motion was offered by **Committeewoman DiGiuseppe** and second by **Committeeman Clark** to adopt Resolution 2012-4-12. Motion carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, CLARK, GABLE, HIGGINS
NAY: NONE ABSENT: PUGLIA ABSTAIN: NONE

RESOLUTION 2012-4-13
A RESOLUTION APPOINTING PART-TIME TEMPORARY (SEASONAL) MAINTENANCE EMPLOYEES WILLIAM STRICKER

WHEREAS, the Mansfield Township Public Works Department is in need of part-time temporary (seasonal) maintenance employees at this point in time; and
WHEREAS, a notice was posted on the official bulletin board in the Mansfield Township Municipal Complex; and
WHEREAS, an application for said position was received from **WILLIAM STRICKER**; and
WHEREAS, **WILLIAM STRICKER** were interviewed and found to meet the qualifications that best meets the needs of the department.
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their Regular Meeting held on April 25, 2012 at the Municipal Complex at 7:30 PM that **William Stricker** is hereby appointed as part time seasonal maintenance employees at the rate of \$12.00 per hour, effective April 25, 2012 through September 28, 2012 with no benefits and holidays, and not to exceed 35 hours per week, Monday through Friday.

A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to adopt Resolution 2012-4-13. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, CLARK, DIGIUSEPPE, HIGGINS
NAY: NONE ABSENT: PUGLIA ABSTAIN: NONE

RESOLUTION 2012-4- 14
MUNICIPAL ENLISTMENT IN THE MILITARY INITIATIVE

WHEREAS, on Tuesday, January 24, the Commander-in-Chief of our Armed Forces reminded all Americans that, “Above all, our freedom endures because of the men and women in uniform who defend it,” and that “this generation of heroes has made the United States safer and more respected around the world.”; and

WHEREAS, the President, further, promised, “As they come home, we must serve them as well as they’ve served us. That includes giving them the care and the benefits they have earned ... And it means enlisting our veterans in the work of rebuilding our nation.”; and

WHEREAS, National Guard and Reserve forces today total over 1 million service members and represent 48 percent of our total military force; while every day around the globe, thousands of men and women in uniform, including dedicated members of the National Guard and Reserves, risk their lives and make great sacrifices to defend our national interests, serving extended tours away from their homes, families and jobs; and

WHEREAS, at the same time, we are now seeing unprecedented levels of unemployment and underemployment among members of the Guard and Reserve, as up to 22 percent of Guard and Reserve members face unemployment; and

WHEREAS, in this time of economic uncertainty, the Employer Support Guard and Reserve (ESGR) is focusing on connecting employers with the talented pool of service members and their spouses, with the intent of facilitating meaningful employment opportunities; and

WHEREAS, to further this goal, the New Jersey ESGR has launched an Employment Initiative Program (EIP), which is a collaborative effort with federal agencies including the Department of Labor (Veterans Affairs), the Department of Veterans, the Small Business Administration and the Office of Personnel Management; and

WHEREAS, the goal is to enhance the employment process and serve as an effective resource for service members and employers. ESGR is also partnering with Employer Partnership of the Armed Forces (EPAF) through EIP with a high-tech and high-touch approach; and

WHEREAS, for almost a year, now, the United States Chamber of Commerce has also endeavored to find employment for our returning veterans and the spouses of those who continue to serve, at home and abroad, with its Hiring Our Heroes program; and

WHEREAS, the Hiring Our Heroes program is a nationwide effort to help veterans and military spouses find meaningful employment, in partnership with the Department of Labor Veterans Employment and Training Service (DOL VETS), to improve public-private sector coordination in local communities, where veterans and their families are returning every day; and

WHEREAS, despite those efforts, the unemployment rate for veterans of our Armed Forces in our Nation and in our State continues to exceed the over-all rate; and

WHEREAS, in order to take the lead on advancing the EIP to the next level, the New Jersey ESGR has enlisted strong and positive support from corporate leaders, the New Jersey State Chamber of Commerce, US Dept. of Labor/VETS and the New Jersey League of Municipalities; and

WHEREAS, it is incumbent on all of us to prove that New Jersey cares for the men and women in uniform who risk their lives and make great sacrifices to defend our national interests; and

WHEREAS, this employment initiative can be New Jersey's way of saying thank you to the men and women who made great sacrifices to protect our nation's freedom; and

WHEREAS, local officials throughout the State of New Jersey, working together through the League of Municipalities, and with the New Jersey ESGR, their local and State Chambers of Commerce, and local business leaders can help to advance basic fairness to our vets and their families by pursuing one simple goal: to allow America's over one million unemployed veterans and military spouses to follow their dreams, instead of spending their lives just trying to catch up.

NOW, THEREFORE, BE IT RESOLVED, on this 25TH day of April, 2011, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey recognizes that we will never be able to repay the debt we owe to all members of our armed forces; and

BE IT FURTHER RESOLVED, that in gratitude, Mansfield Township pledges its enthusiastic and unqualified support for the Employment Initiative Program of the New Jersey Employer Support Guard and Reserves; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the New Jersey State League of Municipalities and to our neighboring municipalities.

A motion was offered by **Committeeman Clark** and second by **Committeewoman DiGiuseppe** to adopt Resolution 2012-4-14. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CLARK, DIGIUSEPPE, GABLE, HIGGINS
NAY: NONE ABSENT: PUGLIA ABSTAIN: NONE

RESOLUTION 2012-4-15

RESOLUTION ACCEPTING MAINTENANCE GUARANTEE FOR JEFF IRELAND, BLOCK 4, LOT 4.01

WHEREAS, by Resolution Number 2010-3-5 the Mansfield Township Committee agreed to release Performance Surety Bond #SU 103 3425 in the amount of \$134,521.13; and

WHEREAS, this release was conditioned upon a Maintenance Guarantee being posted in the amount of \$56,050.47 representing 15% of the Construction Cost to be held for a period of two (2) years; and

WHEREAS, Rue Insurance has submitted a Maintenance Surety Bond – Bond No. SU1033425M in the amount of \$56,050.47 for Jeffrey Ireland for Block 4, Lot 4.01 for motor vehicle retail station.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey, as follows:

1. The Township Committee agrees to accept Maintenance Surety Bond – Bond No. SU1033425M in the amount of \$56,050.47 representing 15% of the construction cost to be held for a period of two (2) years.
2. The Land Use Coordinator is authorized and directed to forward a certified copy of this Resolution and the Original Performance Bond #SU 103 3425 in the amount of \$134,521.13 to Rue Insurance.

Solicitor Magee said he had reviewed and approved the forgoing resolution. A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to adopt Resolution 2012-4-15. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, DIGIUSEPPE, CLARK, HIGGINS
NAY: NONE ABSENT: PUGLIA ABSTAIN: NONE

RESOLUTION 2012-4-16

A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM FOR THE YEAR 2012 ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY

WHEREAS, the Township Committee of the Township of Mansfield wishes to apply for a project under the Safe and Secure Communities Program for the year 2011, and

WHEREAS, the Township Committee of the Township of Mansfield has reviewed the application and has approved said request, and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Applicant Unit of Government, for the purpose described in the application;

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield that

- 1) As a matter of public policy the Applicant's Unit of Government wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
- 2) The Attorney General will receive funds on behalf of the applicant.
- 3) The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
- 4) The Division of Criminal Justice shall initiate allocations to the applicant as authorized by law.

CFO Monzo explained that we were awarded a grant in the amount of \$30,000. The resolution authorizes expenditure of the grant. A motion was adopted by **Committeewoman DiGiuseppe** and second by **Committeeman Clark**. The motion was carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, CLARK, GABLE, HIGGINS
NAY: NONE ABSENT: PUGLIA ABSTAIN: NONE

RESOLUTION 2012-4-17

RESOLUTION ACCEPTING THE BID OF FASOLINO CONTRACTING CORPORATION, INC. OF SEWELL, NEW JERSEY FOR THE CONSTRUCTION/RENOVATION OF THE NEW MUNICIPAL COMPLEX TO BE LOCATED IN THE NEW MILLENNIUM BUILDING IN THE TOWNSHIP OF MANSFIELD

WHEREAS, the Township has solicited bids for providing for the construction and renovation of the New Millennium Building to accommodate the new municipal complex in the Township of Mansfield, Burlington County, State of New Jersey; and

WHEREAS, bids were received and opened on April 19, 2012, with the lowest qualified and responsible bid being that of Fasolino Contracting Corporation. in the amount of \$1,403,000.00; and

WHEREAS, the bid has been reviewed and is in compliance with the specifications and bidding requirements and has the endorsement of the Mansfield Township Municipal Engineers and Township Attorney on behalf of Mansfield Township; and

WHEREAS, the Chief Financial Officer has certified that funds are available in that amount; and **NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that:

1. The Township Committee hereby awards a Contract to Fasolino Contracting Corporation for the construction/renovation of the new municipal complex in the New Millennium Building in accordance with the Township's specifications and their proposal in the amount of \$1,403,000.00; and
2. This award is made available through the following account:
04 215 20 051 810 \$ 206,017.61
04 215 20 081 810 \$ 1,196,982.39
3. The Mayor and Township Clerk, as necessary, are hereby authorized to execute a Contract and any related documents necessary to effectuate this award in a form substantially the same as that included in the specifications.

Attorney Magee said that, upon review of the bids for the Millennium building, he recommended awarding the bid to the lowest qualified bidder who meets the statutory requirement for the lowest qualified bidder. A motion was offered by **Committeeman Clark** and second by **Committeeman Gable** to adopt Resolution 2012-4-17. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CLARK, GABLE, DIGIUSEPPE, HIGGINS
NAY: NONE ABSENT: PUGLIA ABSTAIN: NONE

MINUTES: April 11, 2012

A motion was offered by **Committeewoman DiGiuseppe** and second by **Committeeman Gable** to approve the minutes of the April 11, 2012 meeting. Motion carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, GABLE, CLARK, HIGGINS
NAY: NONE ABSENT: PUGLIA ABSTAIN: NONE

REPORTS:

Clerk, Tax Collector, COAH, Zoning, Court, Construction, Fire, Ambulance, Finance

A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to accept the reports as submitted. Motion carried.

DISCUSSION

A. Affordable Housing Fees

Clerk Semus explained that Mr. McVey had sent a letter to the Committee for their review on how we could possibly spend the COAH monies that the state will eventually take back from us if we don't.

Deputy Mayor Higgins said this is an issue because the state is saying that, if we haven't used the COAH money by July, they will take the money.

Attorney Magee said there is a pending bill that the state will take the money back by July 17th. They have issued guidelines on how to charge against the fees. Harry McVey has reached out for ideas and has spoken to Mark Remsa. **CFO Monzo** said he spoke to Harry McVey and listed all the moneys we have collected. The moneys we have spent went to CGP & H, our Affordable Housing Agents. He said Mr. McVey is to look at ways we can charge administratively and, therefore recoup the money and put it back to the township. Whatever is left can be committed to a specific project.

Attorney Magee said that we will be able to count all of the sewer lines for the hook-up of Project Freedom and the affordable housing units to be built.

CFO Monzo felt Harry McVey should be at the next meeting. In addition, he should meet with **Attorney Magee** and himself prior to the meeting.

Deputy Mayor Higgins said a letter had been received from the DEP in regard to an open meeting on June 26, 2012 at 6PM for the Waste Water Management plan. He recommended that **Mr. McVey** attend that meeting also.

Attorney Magee explained the purpose of the June 25th meeting is that during the course of applying for a 208 amendment, our sewer service plan, there is a public hearing. The DEP can require a public hearing if they received enough input from the public prior to the meeting. People who sent in written comments can be heard. **Mr. Magee** said that most of the complaints are about storm water. He said that he argued that storm water is different than waste water but the DEP didn't hear our plea.

B. Municipal Park Development Grant

Deputy Mayor Higgins suggested, at the last meeting, to use some of the funds to fund the farmland preservation that we haven't been able to afford. He felt we should fund the projects already approved. We haven't been able to pay our 15%. If we use this money for farmland preservation, we can stay in the good graces of the County. **Deputy Mayor Higgins** said there were some other ideas for recreation. We would need \$150,000 for farmland preservation which will leave \$100,000 if we should receive the entire \$250,000 grant. **Committeeman Gable** had suggested resurfacing of the tennis courts which would amount to about \$100,000. The grant application has to be submitted by May 4th. **Committeewoman DiGiuseppe** noted we had to do a resolution before the county can close on the property. Since we have not done the resolution, she asked if we are going to ask for the money first and, once we have the commitment with the money, we will do the resolution. She said she was not in favor of doing the resolution without knowing where the money is going to come from. She said the County cannot close on the one property until we adopt a resolution. She felt they should have waited for our resolution. We need the money before we do the resolution. Otherwise, our township people will be committed to the \$150,000. **Clerk Semus** asked for someone to help with applying for the grant. **Deputy Mayor Higgins** said we want to apply for the grant, \$150,000 for farmland preservation. **Clerk Semus** said this would be for the outstanding farm that has already been purchased (DiTullio). **Deputy Mayor Higgins** noted that it

was suggested that we may get funding from another source and, therefore we would need to come up with an alternative. A special meeting would be necessary to make a decision. The other \$100,000 would be designated for the renovations to the tennis courts. **Committeewoman DiGiuseppe** asked who was going to prepare the application. **Deputy Mayor Higgins** and **Attorney Magee** asked **Committeewoman DiGiuseppe** to prepare it since she has been so successful in the past. **Committeewoman DiGiuseppe** agreed. A motion was offered by **Committeeman Gable** to apply for the grant, specifically \$150,000 for farmland preservation and \$100,000 for tennis courts. In the event of funding from the federal side for the \$150,000, the alternative would be for additional renovations in the park. This motion was second by **Committeewoman DiGiuseppe** and carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, DIGIUSEPPE, CLARK, HIGGINS
NAY: NONE ABSENT: PUGLIA ABSTAIN: NONE

PUBLIC COMMENT

Richard Archer said that, at the lat meeting, he was questioned about the Fieldcrest generator. He said he wanted to clarify his comment as he felt he was not clear. He said the Jef Jones was asked to attend training but had said he was not interested. Mr. Archer said that Jef Jones was advised of the training but was not really needed as there is a sign on the generator indicating the number to call if there is a problem. Training would not be beneficial. Mr. Archer felt Jef is one of the hardest workers in the township and this was not meant to be derogatory on Jef’s behalf.

Attorney Magee announced that Fasolino Builders were the lowest qualified bidder for the Millennium in the amount of \$1,403,000.

COMMITTEE COMMENTS

Committeewoman DiGiuseppe thanked everyone for attending the meeting.

Deputy Mayor Higgins thanked those in attendance for coming. He also thanked Richard Archer for his kind words.

MOTION TO ADJOURN

A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to adjourn. Motion carried.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Barbara A. Crammer
Deputy Clerk

Linda Semus, RMC
Municipal Clerk

Approved: May 23, 2012