

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY
SPECIAL MEETING
May 3, 2013
4:00 pm**

A special meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Arthur R. Puglia, Deputy Mayor Robert J. Higgins, Committeeman Sean Gable, Attorney Michael Magee, and Municipal Clerk Linda Semus. (Committeewoman Janice DiGiuseppe and Committeeman Alfred W. Clark were absent)**

Mayor Puglia called the meeting to order at 4:30 PM followed by the flag salute, opening statement and Roll Call:

“Adequate Notice” has been provided for this Special Meeting and has been posted on the Official Bulletin Board of the Township of Mansfield, noticed to the Burlington County Times on May 1, 2013 and filed with the Municipal Clerk of the Township of Mansfield, notice of which contained the date, time, place, and purpose of this meeting stating that formal action may be taken on any and all subjects involving Mansfield Township, as so noted in NJSA 10:4.-8(d), Amended 1981, by including Section 10:4-18 which addresses Regular Meeting of a Public Body, which is addressed under “Annual Notice”.

RESOLUTION:

RESOLUTION 2013-5-1

REJECTING BID TO FARM THE NORTH ISLAND ROAD PROPERTY

WHEREAS, bids were solicited on March 18, 2013 for submission to the Township on April 17, 2013 to farm a parcel of ground along Island Road and Mansfield Road East identified on the official tax map of Mansfield Township as Block 9.01 lot 2.01 and whereby Mr. Brackin was the only bidder; and

WHEREAS, the Township Solicitor has reviewed said bid and the requirements under the proposed Lease Agreement adopted by the Township Committee; and

WHEREAS, the Township Solicitor has determined that said bid is non-responsive and inconsistent with the proposed adopted Lease Agreement based on the bidders response to the Township’s request for clarification of his bid offer; and

WHEREAS, the Township Solicitor does hereby recommend that the Township reject said bid of Philip Brackin as non-responsive and non-compliant with the proposed Lease Agreement;

NOW, THEREFORE, BE IT RESOLVED on this 3rd day of May, 2013, by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, that the Township Committee hereby has determined to reject said bid of Philip Brackin.

MOTION: HIGGINS

SECOND: GABLE

ROLL CALL VOTE:

AYES: HIGGINS, GABLE, PUGLIA

NAYS: NONE ABSENT: DIGIUSEPPE & CLARK ABSTAIN: NONE

DISCUSSION/ACTION:

- a. **Change Order-Speakers and Data Recording System- Deputy Mayor Higgins** stated that he believes that a formal vote is needed since these items will be charged against the Capital Ordinance since the budget was already approved and it cannot go against the budget. **Solicitor Magee** confirmed that statement. **Deputy Mayor Higgins** states that we are updating our system. It is more of a one touch system and we will also be putting the responsibility for communication with one person. He feels that having more than one person handling the system would only confuse the situation because if there were any issues no one can say it is the other person’s responsibility.

Along with the new one touch system, we are getting a new speaker system which they will be in charge of and they are also in charge of the microphones as well. If there is a problem we know who to call without the confusion of who is in charge of what. **Committeeman Gable** confers with Deputy Mayor Higgins.

Deputy Mayor Higgins makes a motion for the Speakers and Data Recording System where it will be charged to the capital improvements at the Municipal Complex, Second by **Committeeman Gable**.

Clerk Semus asks for clarification on record as to the company name and the amount of the approval.

Deputy Mayor Higgins states that it is Gramco Business Communications in the amount of \$4,810.00.

Motion carried by roll call vote.

- b. Signage For The New Municipal Complex-**Committeeman Gable stated there was concern regarding the traffic flow coming into the new complex which includes signage and line painting for parking and traffic flow. He has two different quotes to cover those issues. The first being for signage. It is approximately \$500.00. We still need to tell the Company, Garden State Highway Products the size we will need that says Municipal Offices with arrows to the left. The other items they are doing included in this price are for four (4) handicap parking signs, four (4) van accessibility tow away zones, two (2) Fire Department only, two (2) Do Not Enter and two (2) No Parking Fire Fighters Only. That is all the signage to help control the flow and the parking situation. The second part to go along with the signage is the striping. The company name is SMB Paving, LLC and it is for \$850.00. It is to create a yellow boxed off zoned area in front of the engine bays to signify no parking. Since the Fire Company has been the only people in the building this striping had not be necessary. Now that the Municipal Office and Court Offices are entering, this striping is needed. There is also to be stop lines put in as there are none in the parking area.

Clerk Semus asks whether they will also be doing the handicap parking areas as well. The Board of Elections requires they be there before they give the stamp of approval to utilize the Municipal Complex as a new polling place location. **Mayor Puglia** stated that he reviewed the plan that was given him from the Engineers and all of that was included. **Clerk Semus** also states that we will need to designate our Suite numbers for the mail delivery and proper addressing of the Complex. She asked if there will be signs placed on the building itself in each area or would they be putting a sign designated the Suite near each entrance?

Committeeman Gable stated that this will be something separate that we will do and that they will also be placing the Suite numbers directly on the building near each of the Suite Entrances.

Clerk Semus asked if the Committee would like her to contact Bordentown and see if they would make these signs under the Shared Service Agreement that we have with them for signs.

Committeeman Gable stated that he checked with Mr. Jones and was told that Bordentown's prices for signs have been higher than quotes he has received from Garden State Highway.

Deputy Mayor Higgins as Committeeman Gable to reiterate the price quotes he received from Garden State and SMB Paving. Deputy Mayor Higgins stated that the prices received are way below the quote prices that would be need to go out to bid and he would like to move forward and to charge it against the Ordinance since it is part of the building.

Committeeman Gable make the motion to approve both quotes and that it come out of the Capital Fund, Second by **Deputy Mayor Higgins**. Motion carried by roll call vote.

PUBLIC COMMENT:

Deputy Mayor Higgins stated that the electrician will begin the street lighting on Tuesday and will be finished by Friday and that the parking lot will be paved this coming week. He thanks Mayor Puglia for contacting the County and asking their assistance in putting the planting around the building. This will save the Township a considerable amount of money and make the building look nice before we move in.

Motion was offered by **Committeeman Gable** and second by **Deputy Mayor Higgins** to adjourn the meeting. Motion Carried

RESPECTFULLY SUBMITTED:

LINDA SEMUS, RMC, CMR
Municipal Clerk

Approved: