

**TOWNSHIP OF MANSFIELD  
BURLINGTON COUNTY  
MEETING MINUTES  
July 25, 2012  
Executive Session  
6:00 PM**

The regular executive session meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Arthur Puglia, Deputy Mayor Robert Higgins, Committeeman Sean Gable, Committeeman Alfred Clark, Committeewoman Janice DiGiuseppe, Solicitor Michael Magee, and Clerk Linda Semus.**

**Mayor Arthur Puglia** called the meeting to order followed by the following opening statement.

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given in the annual notice, which was adopted by the Mansfield Township Committee on January 3, 2012. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 9, 2012.

A motion was offered by **Committeeman Clark** and second by **Committeewoman DiGiuseppe** to go into executive session by adoption of the following Resolution. Motion carried.

**RESOLUTION 2012-7-1**

**RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION**

**WHEREAS**, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

**WHEREAS**, this public body is of the opinion that such circumstances presently exists;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

1. The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.
2. The general nature of the subject matter to be discussed is as follows: on-going contract negotiations and pending litigation.
3. It is anticipated at this time that the above subject matter will be made public when the matters have been resolved and approved for release by the Township Solicitor.

Regular Meeting  
7:30PM

The regular meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Arthur Puglia Deputy Mayor Robert Higgins, Committeeman Sean Gable, Committeeman Fred Clark, Committeewoman Janice DiGiuseppe, Engineer Tim Staszewski, Attorney Michael Magee, CFO Joseph Monzo, Clerk Linda Semus, and Deputy Clerk, Barbara Crammer**

A motion was offered by **Committeeman Clark** and second by **Committeewoman DiGiuseppe** to come out of executive session. Motion carried.

**Attorney Magee** explained that matters discussed in executive session were contract negotiations, pending litigation and personnel.

The regular meeting was opened by **Mayor Puglia** followed by the flag salute and a moment of silence.

**ENGINEER'S REPORT**

**Engineer Tim Stazewski** said the construction of Georgetown-Chesterfield Road is substantially complete. There are some restoration items plus striping and signage that need to be completed. The striping will require one additional day of closure on the roadway. This will be coordinated with Chesterfield Road.

He referred to Resolution 2012-7-12 and 2012-7-13. Previously the committee had authorized him to pursue the contractor for quotes for the installation of speed humps along Georgetown-Chesterfield Road which was driven by a petition from the residents

along the roadway. This is provided for the Committee's consideration. There is also a resolution for a proposal for the same contractor for work outside the scope of the project within Four Seasons for a sink hole. **Engineer Stazewski** felt it would be an advantage of the township to pursue the contractor since he has mobilized and we have an established unit of cost for prices within the contract to have him address this issue while in town.

**Engineer Stazewski** also referred to Resolution 2012-7-11 representing a change order for the Millennium Building. There a number of credits and additions, generally represents a change order associated with cutting the existing concrete slab for the installation of the sanitary piping. Typically within an office space the slab is 4 inches thick but these slabs are almost 16 inches thick. This represents an unforeseen condition where we would have no way to determine this in the design process.

Bids were received today for the Millennium Building accessible doorways and site improvements. This was a county grant. He apologized for receiving the bids on the same day as the meeting but that was driven by the schedule of award and necessity to allocate the grant in enough time so we didn't lose it. The bids came in within the Engineer's estimate. Therefore the recommendation is being made to award through Resolution 2012-7-14.

**Committeeman Clark** asked for a meeting tonight to review the bills of the engineer. He also asked to revisit Four Seasons with the contractor.

**Deputy Higgins** said he and **Committeeman Gable** have been meeting with the engineers at the Millennium Building and he said he was impressed with the contractor.

## **ORDINANCE**

### **ORDINANCE 2012-7**

#### **AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING AN EMERGENCY APPROPRIATION FOR THE PURPOSE OF UPDATING AND MAKING CURRENT THE REVALUATION OF REAL PROPERTY WITHIN THE TOWNSHIP**

**WHEREAS**, in accordance with the order of the Burlington County Board of Taxation has indicated to the Township Committee that the current ratio of assessed value of true value for real property within the Township of Mansfield is above the acceptable level; and

**WHEREAS**, the Township Tax Assessor has submitted a proposal to the Township Committee to prepare a program of re-assessment of all real property within the Township and to update and make current the previous re-assessment program which was undertaken in or about 2007; and

**WHEREAS**, the Township Committee has considered that a "re-assessment" accomplishes the purposes sought to be achieved by the Burlington County Board of Taxation Order, and will bring current the values of properties in the Township, thereby improving the Township's ratio of "true assessed value"; and

**WHEREAS**, the reassessment proposed by the Township's Assessor implements the bulk of the criteria for a revaluation set forth in N.J.A.C 18:12A-1.14; and

**WHEREAS**, the Township Committee has been informed that the cost of this re-assessment will be \$ 270,000 and wishes to fund same through special emergency appropriation under N.J.S.A 40A:4-53;

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey as follows:

#### **ARTICLE I. Special Emergency Appropriation Authorized.**

- A. Pursuant to the provisions of N.J.S.A. 40A:4-53(b), there is hereby appropriated the sum of \$ 270,000, to pay for the preparation and execution of a complete program to update and make current the previous reassessment program undertaken by the Township of Mansfield in 2007; and the sum, the amount of \$ 270,000 shall be appropriated for the year 2012;
- B. The authorization to finance the appropriation shall be provided for in each succeeding annual budget by inclusion of at least one fifth of the amount authorized under this Ordinance.

#### **ARTICLE II. Effective Date.**

- A. .Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.
- B. A copy of this Order shall be filed with the Director of the Division of Local Government Services within the Department of Community Affairs of the State of New Jersey.

**Mayor Puglia** opened the public hearing.

Deborah Delaine, 38 Waverly, asked for clarification of the ordinance. **CFO Monzo** explained that we are under county order to reassess property values within Mansfield Township because of the extraordinary number of tax appeals that have been filed. There is a companion resolution on the agenda to award a contract for someone to do that. It was done about 6 years ago when the property values were about 50% of what the market was. Now it is probably the other way. The company will be hired if the resolution is adopted and they will make every attempt to visit every home to determine if everything is up to speed in terms of codes and what they have done in terms of building permits. They will assign a property value based on comparable sales. These values should be in place by January 1, 2013. This could mean that the assessed value could go up, down or stay the same. The purpose is to distribute the cost amongst the property owners based on the property values.

**Deputy Mayor Higgins** said this is necessary for the township to do. There are certain pockets in the township where attorneys went in and asked the people to sign a petition to appeal their taxes. Economic conditions have forced property taxes (VALUES) to go down. The values for the people who appeal go down but the rest of the township does not benefit and they pick up the burden for the people who have appealed their assessment. Because the economic conditions brought the value of property down, people are starting to appeal which leads the county to give an adjustment. To be fair to the rest of the taxpayers, we are forced to do a reassessment. Through the work of our tax assessor, we were lucky to get this done this year. Our tax assessor has done an incredible job and she will have an incredible amount of work on her part in addition to what she had to go through for the tax appeals. **Attorney Magee** said we had over 360 appeals, which is three times the amount we had filed in the past three years collectively. We made a deal on about 85% of the cases. The reassessment will level the playing field. As assessments go up, rates go down and as assessments go down, rates go up. We still have to raise the same dollars for the town. Those who didn't file appeals won't have to shoulder the burden for those who got relief. **CFO Monzo** explained that those who appealed their taxes in 2012 and saw a reduction will probably not see much of a change in their assessed value since they already got it. Others will see their assessed values more and will see relief. He further felt that, in 2013, there will probably be no appeals. **Attorney Magee** further said our share in Northern Burlington will go down as well. **Deputy Mayor** applauded **CFO Monzo** and the Tax Assessor for getting this reassessment done in such a short period of time. **CFO Monzo** said the cost of the reassessment will be about \$270,000 which will be spread over a 5 year period.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to approve Ordinance 2012-7. Motion carried on a Roll Call Vote, recorded as follows:

**AYE: HIGGINS, GABLE, CLARK, DIGIUSEPPE, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: NONE**

**RESOLUTIONS:**

**RESOLUTION 2012-7-2**

**SPECIAL EMERGENCY RESOLUTION PURSUANT TO NJSA 40A:4-55**

**WHEREAS**, it has been found necessary to make an Emergency Appropriation to meet certain extraordinary expenses incurred, or to be incurred, by the payment for the county ordered real property revaluation and,

**WHEREAS**, NJSA 40A:4-53 provides that it shall be lawful to make such appropriation, which appropriation and/or the "special emergency notes" issued to finance the same shall be provided for in succeeding annual budgets by the inclusion of an appropriation of at least one-fifth of the amount authorized pursuant to this act.

**NOW, THEREFORE, BE IT RESOLVED**, (by not less than two-thirds of all governing body members affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-55:

1. An emergency appropriation is hereby made for **the Revaluation of Real Property** in the total amount of \$ 270,000.
2. That the emergency appropriation shall be provided for in the budgets of the next succeeding five years by the inclusion of not less than \$54,000.
3. That the statement required by the Local Finance Board has been filed with the Clerk and a copy will be transmitted to the Director of the Division of Local Government Services.

4. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services; however, no approval is required from the Division.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to adopt Resolution 2012-7-2. Motion carried on a Roll Call Vote, recorded as follows:

**AYE: HIGGINS, GABLE, CLARK, DIGIUSEPPE, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: NONE**

**RESOLUTION 2012-7-3**  
**RESOLUTION AUTHORIZING EXECUTION OF**  
**PROFESSIONAL SERVICES AGREEMENT WITH**  
**PROFESSIONAL PROPERTY APPRAISERS, INC.**

**WHEREAS**, the Township Committee has authorized the Township Assessor to conduct a reassessment of real property within the Township by order of the Burlington County Tax Board and so approved by the Division of Taxation; and

**WHEREAS**, the Assessor requires professional assistance in completing the necessary data gathering, studies, and related information necessary for the reassessment; and

**WHEREAS**, the Professional Property Appraisers, Inc. and its President, Thomas C. Davis are duly skilled and qualified for these tasks; and

**WHEREAS**, a contract for specific services has been negotiated with Professional Property Appraisers, Inc., the form of which is annexed hereto, after review of competing proposals in accord with Township policies; and

**WHEREAS**, the Local Public Contracts Law permits the award of such professional agreements without the necessity of public bidding;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that the Mayor and Clerk are hereby authorized and directed to execute an agreement for professional services with Professional Property Appraisers, Inc. in a form substantially the same as that annexed hereto, in an amount not to exceed \$ 200,000.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Clark** to adopt the foregoing Resolution. Motion carried on a Roll Call Vote, recorded as follows:

**AYE: HIGGINS, CLARK, GABLE, DIGIUSEPPE, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: NONE**

**RESOLUTION 2012-7-4**  
**RESOLUTION ACCEPTING THE PROPOSAL OF \$76,997.00 FROM BAYHEAD**  
**INVESTMENTS, INC., D/B/A VCI, EMERGENCY VEHICLE SPECIALISTS, LOCATED AT 43**  
**JEFFERSON AVENUE, BERLIN, NEW JERSEY 08099 TO PROVIDE ONE 2012 FORD E-450 XL**  
**REMOUNT OF EMERGENCY MEDICAL VEHICLE PURSUANT TO SPECIFICATIONS AND**  
**PROPOSAL PREPARED BY THE TOWNSHIP OF MANSFIELD DIVISION OF EMS.**

**WHEREAS**, the Township of Mansfield has solicited proposals for to provide one 2012 Ford E-450 XL Remount of Emergency Medical Vehicle

**WHEREAS**, a proposal was received with one bid being that of Bayhead Investments, Inc., d/b/a/ VCI, in the amount of \$76,997.00 less the trade-in of a 2003 Ford E-450 XL Chassis only with approximately 110,000 miles, and

**WHEREAS**, the proposal has been reviewed and found to be in compliance with the specifications and requirements; and has the endorsement of the Mansfield Township Emergency Service Providers; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in that amount; and  
**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey, that:

1. The Mansfield Township Committee hereby awards a contract to Bayhead Investments, Inc., d/b/a/ VCI for the delivery of a 2012 Ford E-450 XL Remount, in accordance with the Township's specifications and their proposal in the amount of \$76,997.00 less the trade-in of a 2003 Ford E-450 XL Chassis and
2. This award is made available through the following account: 04-215-20-090-141
3. The Mayor and the Municipal Clerk as necessary are hereby authorized to execute a Contract and any related documents necessary to effectuate this award in a form substantially the same as that included in the specifications.

A motion was offered by **Committeeman Gable** and second by **Deputy Mayor Higgins** to adopt Resolution 2012-7-4. Motion carried on a Roll Call Vote, recorded as follows:

**AYE: GABLE, HIGGINS, CLARK, DIGIUSEPPE, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: NONE**

RESOLUTION 2012-7-5

**A RESOLUTION CERTIFYING THAT ALL MEMBERS OF THE GOVERNING BODY OF MANSFIELD TOWNSHIP, BURLINGTON COUNTY, HAVE REVIEWED, AS A MINIMUM, THE SECTIONS OF THE 2011 ANNUAL AUDIT ENTITLED "GENERAL COMMENTS AND RECOMMENDATIONS"**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

**WHEREAS**, the Annual Report of Audit for the year 2011 has been filed by a Registered Municipal Accountant with the Township Clerk as per the requirements of N.J.S.A. 40A-5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

**WHEREAS**, the local Finance Board has promulgated NJAC 5:30-6-5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "General Comments AND Recommendations"; and

**Whereas**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the annual audit entitled "General Comments AND Recommendations" as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to NJC 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52-27BB-52 – "A local officer or a member of a Local governing body, who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the Provision of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield hereby states that it has complied with NJAC 5:30-6-5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**Deputy Mayor Higgins** referred to page 71 wherein a finding was made that the gazebo had been constructed without bids. He felt this was inaccurate and what really happened was the landscaping. **CFO Monzo** said we were in violation of the Local Public Contracts Law but not for the construction of the gazebo. It was for landscaping relative to the gazebo area. **Deputy Mayor Higgins** said that, although it comes up in the audit report, we applied for a grant for a non-profit who didn't work with us as they did it on their own. **CFO Monzo** said he will reach out to our auditors and have them do a correction to the findings and recommendations to accurately reflect the purpose that the violation was, taking the gazebo wording out and putting in landscaping language.

**Deputy Mayor Higgins** said he also had a problem with the findings for 2011-02. In this case, we operated the sewer utility before we started charging fees. There was an appropriation made in the 2012 municipal budget to fund this deferred charge. **Deputy Mayor Higgins** felt we have a sewer utility that is suppose to be self liquidating and it wasn't so we have to pick up the burden. **Deputy Mayor Higgins** felt the recommendation that the fees should cover the charges incurred and past charges should be made by future charges to them. He didn't think we should tax the rest of the township for sewer utilities for people that enjoy that benefit. **Deputy Mayor Higgins** said he is going on record as making these statements because, at the end, all we do is answer the question as to whether we read the comments. He said he read them but he doesn't agree with them. **CFO Monzo** said he felt **Deputy Mayor Higgins** made a fair assessment with his comments. He also said that their recommendation is accurate in terms of the law. Their recommendation is that the deferred charge be raised and it was. **CFO Monzo** said that, in terms of operational recommendations, the auditor could have or should have said that the deferred charge should be borne by the individuals who benefit from it.

**Committeewoman DiGiuseppe** felt there were quite a few violations of the local public contract law in 2011 which we noticed and corrected some of them, some of which were the janitorial services, a law firm, the towing operators, first aid squad all of which do not have contracts. She questioned why the auditors didn't find those violations.

**CFO Monzo** explained that any audit is a testing of certain expenditures. **Committeewoman DiGiuseppe** asked if the auditors read the minutes and, if they do, if something is noticed in the minutes as a potential violation, it should be investigated by the auditor. **Deputy Mayor Higgins** said that professional contracts are hard to audit. Many might be below the bid limits and the auditor is not responsible for adding numbers up. It is our responsibility. **Deputy Mayor Higgins** said **Committeewoman DiGiuseppe** has brought a lot to our attention so we are on the right track. He felt we did nothing wrong but we are making corrections and, if the auditor read the minutes, they should have commented on it. **CFO Monzo** will formally ask the auditor that, if they did read all of the minutes, why they didn't make comment on some of the items that were obviously local public contracts law issues within the minutes. He said he will share their response with the Committee. **Deputy Mayor Higgins** said he wants to move forward and pass the resolution that we reviewed the general comments. However, he wants a corrected audit for the township and a corrected audit going to the Division of Local Government Services.

A motion was offered by **Deputy Mayor Higgins** to approve Resolution 2012-7-5 and he would like the committee's comments attached in response to the resolution, making corrections, and providing the Township and the Division of Local Government Services with an official copy. This motion was second by **Committeewoman DiGiuseppe** and carried on a Roll Call Vote, recorded as follows:

**AYE: HIGGINS, DIGIUSEPPE, CLARK, GABLE, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: NONE**

**RESOLUTION 2012-7-6**  
**RESOLUTION APPOINTING FULL TIME PERMANENT SANITATION EMPLOYEE TODD B. WINOUSKI**

**WHEREAS**, there currently exists the need to replace Charles Albertson who is no longer employed by Mansfield Township which was effective June 27, 2012; and

**WHEREAS**, Todd B. Winouski had worked for the Township until said time when an economic constraint unfortunately required the Township to lay Mr. Winouski off.; and

**WHEREAS**, the Township Superintendent and Working Supervisor has indicated that Mr. Winouski had shown exceptional work ethics prior to his layoff, he meets the requirements of the Mansfield Township job description for said position and is a certified CDL driver.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey, does hereby appoint Todd B. Winouski as a Mansfield Township Sanitation employee, at an hourly rate of \$13.77, effective August 6, 2012 with all benefits associated with said full-time, permanent position.

A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to approve resolution 2012-7-6. Motion carried on a Roll Call Vote, recorded as follows:

**AYE: GABLE, CLARK, DIGIUSEPPE, HIGGINS, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: NONE**

**RESOLUTION 2012-7-7**  
**RESOLUTION MEMORIALIZING ACTION BY THE TOWNSHIP OF MANSFIELD AUTHORIZING TERMINATION OF CHARLES C. ALBERTSON FROM EMPLOYMENT WITH THE TOWNSHIP OF MANSFIELD.**

**WHEREAS**, the Township of Mansfield has completed a thorough review of the current actions surrounding Charles C. Albertson's employment as a sanitation worker for Mansfield Township; and

**WHEREAS**, it was determined that Charles C. Albertson was in violation of his employment contract; and

**WHEREAS**, it was determined that it is in the best interest of the Township of Mansfield and in the best interest of the health, safety and welfare of the citizens and fellow public works employee that Charles C. Albertson be terminated from his employment of Mansfield Township.

**NOW, THEREFORE BE IT RESOLVED**, by the Township of Mansfield, County of Burlington, and State of New Jersey that on this date the Township has determined that Charles C. Albertson is hereby terminated from employment with the Township of Mansfield effective June 27, 2012.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeewoman DiGiuseppe** to adopt Resolution 2012-7-7. Motion carried on a Roll Call Vote, recorded as follows:

**AYE: HIGGINS, DIGIUSEPPE, CLARK, GABLE, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: NONE**

**RESOLUTION 2012-7-8**  
**RESOLUTION AMENDING THE HOURLY PAY AND REPORTABLE PENSIONABLE SALARY FOR EMPLOYEE, MICHELLE L. GABLE**

**WHEREAS**, Michelle L. Gable was previously being compensated as an exempt and non-exempt employee, receiving both an hourly pay and an annual salaried stipend; and

**WHEREAS**, it was determined by the Chief Financial Officer that an employee could not be compensated or classified as both exempt and non-exempt; and

**WHEREAS**, it was determined by the Mansfield Township Committee that Michelle L. Gable's work schedule will be as follows:

**1,416 hours estimated annually less unpaid vacation and personal time for a  
Total of 1,300 hours**

**WHEREAS**, it was further determined, by the Chief Financial Officer, that based upon the hourly pay an annual salaried stipend, that Michelle L. Gable's hourly rate would change from \$20.38 to \$24.22 per hour to reflect the inclusion of the annual salaried stipend in the hourly rate; and

**WHEREAS**, it was further determined that Michelle L. Gable reportable pensionable salary will be based on 1,300 hours a year times her current hourly rate of pay.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey, does hereby set Michelle L. Gable's hourly rate of pay to be \$24.22 per hour.

**BE IT FURTHER RESOLVED**, the Chief financial Officer will report 1,300 working hours at the hourly rate of pay at the current time as reported pensionable salary.

**BE IT FURTHER RESOLVED** these changes will become effective July 30, 2012 through December 31, 2012 as all stipends for all employees will be reviewed annually.

**Committeewoman DiGiuseppe:** "I have a question. Michael, you sent me an e'mail that the hourly rate was going to be changed. Was that done?"

**Attorney Magee:** According to...I haven't seen the new resolution... according to the latest e'mail we got from Joe this afternoon....

**Clerk Semus:** There were no amendments made to the resolution.

**Attorney Magee:** Then it has to be amended per the latest e'mail we got from Joe on an hourly rate.

**CFO Monzo:** I don't think my e'mail changed anything.

**Clerk Semus:** No, it did not.

**CFO Monzo:** The e'mail that I sent was just a time line of events.

**Committeewoman DiGiuseppe:** Right

**CFO Monzo** It didn't make a recommendation to change it. I believe that, if the intent of the committee is to set the hourly pay for this individual who works as the Land Use Coordinator and receives a stipend for work relative to public works that the hourly rate is accurate as far as it goes in terms of the estimated number of hours the individual works.

**Committeewoman DiGiuseppe:** Well, I think what Michael is saying the last e'mail, I didn't say you made a recommendation. I said that I ask that it be revised. \$5,000 stipend was given as a full time position.

**CFO Monzo:** That's correct

**Committeewoman DiGiuseppe:** which is 35 hours for the township

**CFO Monzo:** That's correct.

**Committeewoman DiGiuseppe:** The individual went into part time and you cannot equate a full time stipend with a part time employee. That stipend for \$5,000, according to your records, is \$2.74 which makes the hourly rate \$23.12, not \$24.22.

**CFO Monzo:** I didn't bring my e'mail with me so....

**Committeewoman DiGiuseppe:** \$20.38 plus \$2.74. That is in accordance with 35 hours as a full time employee because it is a full time position.

**CFO Monzo:** Let's talk about that rate relative to the Land Use Coordinator. That rate right now is \$20.38 per hour.

**Committeewoman DiGiuseppe:** That's right.

**CFO Monzo:** ok, so the resolution is saying that the rate, in total, should be \$24.22 which, minus \$20.38 is a rate of \$3.84.

**Committeewoman DiGiuseppe:** That is not based on a full time position.

**CFO Monzo:** \$5,000 divided by \$3.84 is 1300 hours. That's how I came up with that. I took the estimated number of hours, the average hours worked by the individual over the last several years which is about 1,300. This stipend is valued at \$5,000. The individual works 1,300 hours a year. Then the hourly value for that is \$3.84.

**Committeewoman DiGiuseppe:** Right

**CFO Monzo:** Then add the \$3.84 to the hourly rate for the Land Use Coordinator of \$20.38 to come up with \$24.22.

**Committeewoman DiGiuseppe:** But the \$5,000 stipend, according to the resolution, was given as a full time position which is 35 hours. My belief is, if you reduce the hours, so does the stipend. It should be pro-rated.

**CFO Monzo:** That is a different issue. That is an issue for the Committee and I'm not going to get in the middle of it.

**Deputy Mayor Higgins** I'll comment on that then. I understand exactly what you are saying but we agreed this year we would live with the 1300 hours, ok? We'll address again next year. That is what I remember at meeting.

**Mayor Puglia:** Let me say something too. If we are going to be on this issue, Michelle would like to come back to work full time. Are we willing to pay her full time? Do we have the money?

**CFO Monzo:** We didn't budget....

**Mayor Puglia:** This seems to be a battle between Janice and Michelle and it's gotta stop.

**Committeewoman DiGiuseppe:** Not it isn't....

**Mayor Puglia:** It's gotta stop! It's gotta stop.

**Committeewoman DiGiuseppe: (at the same time) No, it isn't.** It is not.

**Mayor Puglia:** It is. It is. Everything you focus on is what you can do to Michelle. And it's got to stop. I mean, maybe I'm out of place, but I'm fed up with it. Everything is against Michelle, she's a good employee. You may not like everything she does but there's a lot of things I don't like and they go in my ear and out my ear. I gotta eat some stuff. That's part of being Mayor, listening to people. Jef tells me his problems. People

tell me their problems. I don't run back and say, cut this person. But, if we want to do this to Michelle, then we're going to look to put her full time.

**Committeewoman DiGiuseppe:** As a Township Committee person, I am telling you that I reviewed this because of cost savings to the township. It has nothing to.... We have an individual, if you want me to tell the public, this individual has received a salaried pay check for days that she didn't work. Yes, you are off base.

**Mayor Puglia:** No, I'm not.

**Deputy Mayor Higgins:** I want to go back to saying; very simply, I believe Janice has looked up things, ok, some things, interpreting sometimes differently than I would look at them. I look at how she says things. I read through them and agree a lot of times. She's worked to try to correct them. I am not going to sit here and say it is a battle between Janice and Michelle. I don't believe that. I think Janice is just trying to do what she sees as right for the tax payers. On this one here, although I agree with what she said, I thought we agreed we would live for this year because it is an annual appointment?

**Committeewoman DiGiuseppe:** yes. **Deputy Mayor Higgins:** ok? And the annual appointment has already happened, ok. That this is the way we will live with it this year. Ok? Which I think is fair to the Township and fair to the individual who works there. Next year we'll say, look, if we have a problem, these are the problems we are concerned with, let her make the decisions. That's my opinion, I'm only one Committee person, there are four other Committee people. Unfortunately, Sean, I think you can't speak on this one, ok? But, you know, yes, Michelle has given up some hours and saved us some taxpayer's money but I am only one committee person and, what we said is this year, we will live with that and we will address it again next year. I mean that what Janice is saying has a lot of merit. I'm only one vote. So I need the other three to speak.

**Committeeman Clark:** I agree with Bob, revisit when we do reorg, not in mid stream, you don't do it.

**Committeewoman DiGiuseppe:** I have nothing more to say.

**Mayor Puglia:** ok, I need a motion.

**Committeeman Clark:** I make a motion to adopt Resolution 2012-7-8.

**Mayor Puglia:** I need a second.

**Deputy Mayor Higgins:** second.

**Mayor Puglia:** Roll Call, Please

**Roll Call:**

**AYE:** CLARK, HIGGINS, DIGIUSEPPE (pursuant only to the explanation that Mr. Higgins has given on this dias, I'll vote yes) **PUGLIA**  
**NAY:** NONE **ABSENT:** NONE **ABSTAIN:** GABLE

**RESOLUTION 2012-7-9**

**RESOLUTION AMENDING THE HOURLY RATE OF PAY OF COURT EMPLOYEE, LUCILLE SUFFEL, TO INCLUDE BOTH NORMAL HOURLY RATE OF PAY AND THE ANNUAL SALARIED STIPEND**

**WHEREAS,** Lucille Suffel is compensated as an hourly employee who receives an annual salaried stipend of \$2,000.00; and

**WHEREAS,** the Chief Financial Officer has determined that it is in the best interest of the Township of Mansfield that the annual salaried stipend be included in the hourly rate of pay; and

**WHEREAS,** Lucille Suffel is currently compensated at \$18.42 per hour with an annual salaried stipend of \$2,000.00, at the rate of \$1.09 per hour, for new total hourly rate of pay at \$19.51.

**NOW, THEREFORE BE IT RESOLVED,** the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey, does hereby set Lucille Suffel's rate of pay change from \$18.42 per hour to \$19.51 per hour.

**BE IT FURTHER RESOLVED** these changes will become effective July16, 2012 through December 31, 2012 as all stipends, for all employees, will be reviewed annually.

**Deputy Mayor Higgins** explained that we now have shared court. There were additional duties and responsibilities for the employees. In conjunction with getting that approved, there were recommendations for the local judge and the assigned judge that they should be compensated. We initially did it through a stipend but now we are putting it into an hourly rate. This resolution and the next one deal with this. This shared service has increased our duties and responsibilities in the court by about 30%. We get that money back from Springfield. In addition, we are collecting \$115,000 in fees from them which more than cover our costs and probably makes about \$85,000. **CFO Monzo** added that we are to the good by about \$85,000 annually from the shared service.

**CFO Monzo** explained that the difference between the next two resolutions and the other one is that these two employees are full time employees so whatever stipend is due for their Springfield services can be done any hour of the 35 hours they are here during the week. The differential between this one and the other is that the \$5,000 was meant to be a full time stipend which, if that is the intent, it means 35 hours a week. It is more difficult to do that if you are not working 35 hours per week.

**Deputy Mayor Higgins** added that he was involved in negotiations between Springfield, Mansfield, and dealing with the county who took this as a very positive move.

A motion was offered by **Committeewoman DiGiuseppe** to approve Resolution 2012-7-9. Motion second by **Committeeman Clark** and passed on a Roll Call Vote, recorded as follows:

**AYE: DIGIUSEPPE, CLARK, GABLE, HIGGINS, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: NONE**

**RESOLUTION 2012-7-10**

**RESOLUTION AMENDING THE HOURLY RATE OF PAY OF COURT EMPLOYEE, LORI CARRICO, TO INCLUDE BOTH NORMAL HOURLY RATE OF PAY AND THE ANNUAL SALARIED STIPEND**

**WHEREAS**, Lori Carrico is compensated as an hourly employee who receives an annual salaried stipend of \$4,000.00; and

**WHEREAS**, the Chief Financial Officer has determined that it is in the best interest of the Township of Mansfield that the annual salaried stipend be included in the hourly rate of pay; and

**WHEREAS**, Lori Carrico is currently compensated at \$19.78 per hour with an annual salaried stipend of \$4,000.00, at the rate of \$2.19 per hour, for new total hourly rate of pay at \$21.97.

**NOW, THEREFORE BE IT RESOLVED**, the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey, does hereby set Lori Carrico rate of pay change from \$19.78 per hour to \$21.97 per hour.

**BE IT FURTHER RESOLVED** these changes will become effective July 16, 2012 through December 31, 2012 as all stipends, for all employees, will be reviewed annually.

A motion was offered by **Committeeman Clark** and second by **Committeewoman DiGiuseppe** to adopt Resolution 2012-7-10. Motion carried on a Roll Call Vote, recorded as follows:

**AYE: CLARK, DIGIUSEPPE, GABLE, HIGGINS, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: NONE**

**RESOLUTION 2012-7-11**

**RESOLUTION ACCEPTING THE CHANGE ORDER OF FASOLINO CONTRACTING CORPORATION, INC. OF SEWER, NEW JERSEY FOR THE CONSTRUCTION/RENOVATION OF THE NEW TOWNSHIP MUNICIPAL COMPLEX AT THE NEW MILLENNIUM BUILDING IN THE TOWNSHIP OF MANSFIELD.**

**WHEREAS**, the Township of Mansfield has awarded a contract to Fasolino Contracting Corporation, Inc. on April 25, 2012; and

**WHEREAS**, Remington and Vernick has provided proposed change orders to the contract as follows:

Change Order #1: Elimination of Windows

a. The Contractor has proposed to eliminate the windows that run along the east side of Hall 101. This will be a credit of (\$5,050.00) credit.

Change Order #4: Elimination of Wall Coverings

a. As per request the wall covering proposed in the Court Room and Court Conference Room has been eliminated. This will be a (\$1,168.60) credit.

Change Order #6: Storage Room 117 Borrow-Lite Fill-in

a. Currently in room 117 there are borrowed-lites which is becoming storage area. The Contractor will remove, dispose, and in-fill the existing borrow-lites. This will be an Additional Cost of \$846.44.

Change Order #7: Cutting of Slab for the Unexpected Extra Depth

a. The Contractor has discovered there are two slabs underneath the business area and court area. This will be an additional cost of \$11,732.72.

Change Order #8: Removal of Borrow-Lites and Wood Door Changes, with addition of Bullet Proof Windows

a. Per your request the Borrow-Lites will be omitted from the contract and the wood doors will be changed to a red oak finish. In addition, there will be two additional bullet proof transaction windows placed in the Tax Collector's Office and the Court Offices. This will cost \$0.00 because the charge for the transaction window was equaled to the credit for removal of the borrowed-lites.

**NOW, THEREFORE BE IT RESOLVED** that the Township of Mansfield, County of Burlington, and State of New Jersey authorized the above change order (with exception of or no expectations?)

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Clark** to amend the foregoing resolution. Motion carried.

**Deputy Mayor Higgins** explained that he and **Committeeman Gable** have been dealing with the Engineers and the Contractors regarding the Millennium Building. They have a list of some changes that need to be made. He understood that we have, in the contracts, a contingency since we knew somewhere along the line we would be making some changes. This contingency amounts to \$25,000. There is a list of 9 items that will affect the contract, some of which are our responsibility and others which we believe are not our responsibility and should be charged against the contingency. He read through the list and gave his opinion as to where they should fall.

**Deputy Mayor Higgins** first spoke of what he felt were contingencies. It appears there was a barrier wall that will need 4 cuts through, one in the land development office, one for a doorway and two for hallways. The three cuts for the hallways and doorway is referred to in item #5 and it is in the amount of \$3,009.60. He felt this is not the township's responsibility as the contractor had the opportunity to review the site. Thus this is his mistake, not ours. In conjunction with that, Number 9 referred to the opening in the Land Use Office. This too is a baring wall and he believed it should be charged to contingency since it is not our responsibility. There is one other item that appears to be thicker than expected. There is a change order for \$11,732.72. Those three items, as per **Deputy Mayor Higgins'** calculations come up to \$28,410.97. In his opinion, those items should be charged against the contingency as he felt they are not the township's responsibility. Anything above the \$25,000 is not our fault.

**Deputy Mayor Higgins** looked at a change order based on what we looked at the plans to be and changes that were made after that. There is an elimination of windows along Route 206. This is a savings of \$5,050. Item Number 4 is an elimination of wall covers for \$1,668.60. Item Number 8 referred to elimination of barrow-lite windows and additional bulletin proof windows in the court. He felt this is a wash since it is our responsibility.

We had requested an additional door in the court that we have not received a price on yet. There may be more changes in the court regarding the bathroom.

**Deputy Mayor Higgins** said we have potential savings for a less expensive floor. If they are our changes, we get the benefit. Mistakes made by the contractor are not our responsibility.

**Committeeman Gable** added that we are going to approve the recommendation to remove the sink. **Deputy Mayor Higgins** said we don't have the price on this and he hadn't referred to it but **Attorney Magee** suggested the comment be included because the contractor indicated that, if we did that, there is the chance that there is 20 feet of cut-out that he wouldn't have to do. **Committeeman Gable** felt we need to give them the

approval to do that knowing that there is going to be a savings so they can do the floor cutting all at one time. **Deputy Mayor Higgins** agreed to this.

**Attorney Magee** advised **Engineer Staszewski** to notify the contractor about the sink so they reflect that immediately.

**Committeeman Gable** noted that the cutting of the walls and floor should come within the \$25,000.

**Engineer Staszewski** said he would follow the Committee's direction. He added that he spoke with Jef briefly about the bathrooms. For some reason, the response letter was sent to the wrong e-mail for Jef. Therefore a copy was printed out and he will review it tomorrow.

#### **RESOLUTION 2012-7-11**

### **RESOLUTION ACCEPTING THE CHANGE ORDER OF FASOLINO CONTRACTING CORPORATION, INC. OF SEWELL, NEW JERSEY FOR THE CONSTRUCTION/RENOVATION OF THE NEW TOWNSHIP MUNICIPAL COMPLEX AT THE NEW MILLENNIUM BUILDING IN THE TOWNSHIP OF MANSFIELD**

**WHEREAS**, the Township of Mansfield has awarded a contract to Fasolino Contracting Corporation, Inc. on April 25, 2012; and

**WHEREAS**, Remington and Vernick has provided proposed change orders to the contract as follows:

Change Order #1: Elimination of Windows

- a. The Contractor has proposed to eliminate the windows that run along the east side of Hall 101. This will be a credit of (\$5,050.00) credit.

Change Order #4: Elimination of Wall Coverings

- a. As per request the wall covering proposed in the court Room and Court Conference Room have been eliminated. This will be a (\$1,168.60) credit.

Change Order #5: Opening through Discovered CMU (\$3,009.60)

Change Order #6: Storage Room 117 Borrow-Lite Fill-In

- a. Currently in room 117 there are borrowed-lites which is becoming storage area. The Contractor will remove, dispose, and in-fill the existing borrow-lites. This will be an Additional cost of \$846.44.

Change Order #7: Cutting of Slab for the Unexpected Extra Depth

- a. The Contractor has discovered there are two slabs underneath the business area and court area. This will be an additional cost of up to 5,758.12.

Change Order #8: Removal of Borrow-Lites and Wood Door Changes, with addition of Bullet Proof Windows

- a. Per your request the Borrow-Lites will be omitted from the contract and the wood doors will be changed to a red oak finish. In addition, there will be two additional bullet proof transaction windows placed in the tax collector's Office and the Court Offices. This will cost \$0.00 because the charge for the transaction window was equaled to the credit for removal of the borrowed -lites.

Change Order #9: Steel Opening through Bearing Walls: \$13,668.60

**NOW, THEREFORE BE IT RESOLVED** that the Township of Mansfield, County of Burlington, State of New Jersey authorizes the above listed change orders with the following stipulations:

(a) The above listed proposed change orders have been broken down into two categories, Change Orders and Contingencies. The Township believes that there are items listed above that the Township is responsible for (referred to as a Change Order) and items that the Township is not responsible for (referred to as contingencies). Items to be considered contingencies by the Township shall be paid for, within the limits of the allowance portion of the contract, and any costs exceeding the allowance for contingencies will be the full responsibility of the Contractor.

(b) The Township believes that Change Orders #1, #4, #6 and #8 listed above are to be considered change orders and the responsibility of the Township.

(c) Change Orders #5, #7, and #9 will be considered a contingency as the Township believes the Contractor was afforded the opportunity to explore and determine that this was a pre-existing condition during the bid process and thereby the Township will not bear the cost of this item.

A motion was offered by **Deputy Mayor Higgins** to approve the Resolution as amended. Motion second by **Committeeman Gable** and carried on a Roll Call Vote, recorded as follows:

**AYE: HIGGINS, GABLE, CLARK, DIGIUSEPPE, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: NONE**

**RESOLUTION 2012-7-12**

**RESOLUTION ACCEPTING THE CHANGE ORDER OF ASPHALT PAVING SYSTEMS OF HAMMONTON, NEW JERSEY FOR ROADWAY REPAIRS TO GEORGETOWN/CHESTERFIELD ROAD IN THE TOWNSHIP OF MANSFIELD**

**WHEREAS**, the Township of Mansfield has awarded a contract to Asphalt Paving Systems on May 23, 2012; and

**WHEREAS**, the Township of Mansfield requested Remington and Vernick to acquire a quote for roadway repairs for the Four Seasons at Mapleton Development; and

**WHEREAS**, Remington and Vernick has received a quote from Asphalt Paving Systems and provided the proposed change orders to the contract as follows:

Four Seasons Repair: 14'x8'  
Excavation  
DGA, 6" Thick  
HMA Base, 4" Thick  
HMA Surface, 2" Thick

(all repairs totaling \$5,760.00)

**WHEREAS**, Remington and Vernick, upon approval by the Mansfield Township Committee, will submit said change order request to the New Jersey Department of Transportation for review and consideration to include within the previously approved project scope.

**WHEREAS**, the Chief Financial Officer has certified that funds are available in that amount in the current budget should the request be denied by the New Jersey Department of Transportation; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that:

1. The Township Committee hereby awards said change order to Asphalt Paving Systems for the repair to the roadway in the Four Seasons at Mapleton Development in accordance with the Township's specifications and their proposal in the amount of \$5,760.00; and
2. This award is made available through the following account: 1 201 26 290 130
3. The Mayor and Township Clerk, as necessary, are hereby authorized to execute a Contract and any related documents necessary to effectuate this award in a form substantially the same as that included in the specifications.

**Engineer Staszewski** said that **Committeeman Clark** had indicated he wanted to table this to revisit the site with the contractor. **Committeeman Clark** agreed and offered a motion to table Resolution 2012-7-12. Motion second by **Deputy Mayor Higgins** and carried on a Roll Call Vote, recorded as follows:

**AYE: CLARK, HIGGINS, GABLE, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: DIGIUSEPPE**

**RESOLUTION 2012-7-13**

**RESOLUTION ACCEPTING THE CHANGE ORDER OF ASPHALT PAVING SYSTEMS OF HAMMONTON, NEW JERSEY FOR ROADWAY REPAIRS TO GEORGETOWN/CHESTERFIELD ROAD IN THE TOWNSHIP OF MANSFIELD**

**WHEREAS**, the Township of Mansfield has awarded a contract to Asphalt Paving Systems on May 23, 2012; and

**WHEREAS**, the Township of Mansfield requested Remington and Vernick to acquire a quote for the installation of two speed bumps on Georgetown/Chesterfield Road; and

**WHEREAS**, Remington and Vernick has received a quote from Asphalt Paving Systems and provided the proposed change orders to the contract as follows:

Installation of 2 Speed Humps: HMA Speed Humps  
Traffic Striping  
Traffic Signs  
(all repairs totaling \$6,750.00)

**WHEREAS**, Remington and Vernick, upon approval by the Mansfield Township Committee, will submit said change order request to the New Jersey Department of Transportation for review and consideration to include within the previously approved project scope.

**WHEREAS**, the Chief Financial Officer has certified that funds are available in that amount in the current budget should the request be denied by the New Jersey Department of Transportation; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that:

1. The Township Committee hereby awards said change order to Asphalt Paving Systems for the installation of two speed humps on Georgetown/Chesterfield Road in accordance with the Township's specifications and their proposal in the amount of \$6,750.00; and
2. This award is made available through the following account: 02-286-54-000-272
3. The Mayor and Township Clerk, as necessary, are hereby authorized to execute a Contract and any related documents necessary to effectuate this award in a form substantially the same as that included in the specifications.

**Engineer Staszewski** explained that this is for two speed humps which the residents of the street petitioned the town.

**Deputy Mayor** said he understood that this will be fundable through the grant, thus no cost to the township. **Engineer Staszewski** said it was his understanding from a verbal discussion with the DOT, that this would be fully fundable within that grant. He hopes to hear back from the DOT within a week. He also explained that residents on the street signed a formal petition in favor of the speed humps with the exception on one resident who was contacted by phone, with no objection.

A motion was offered by **Deputy Mayor Higgins** to approve Resolution 2012-7-13 based on the Engineer's comments. The motion was second by **Committeeman Gable** and carried on a Roll Call Vote recorded as follows:

**AYE: HIGGINS, GABLE, CLARK, DIGIUSEPPE, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: NONE**

**RESOLUTION 2012-7-14**

**RESOLUTION ACCEPTING THE BID OF FASOLINO CONTRACTING CORPORATION, INC. OF SEWELL, NEW JERSEY FOR THE ACCESSIBLE DOORWAYS AND SITE IMPROVEMENTS AT THE NEW MUNICIPAL COMPLEX TO BE LOCATED IN THE NEW MILLENNIUM BUILDING IN THE TOWNSHIP OF MANSFIELD**

**WHEREAS**, the Township has solicited bids for providing for the Accessible Doorways & Site Improvements at the New Millennium Building to accommodate the new municipal complex in the Township of Mansfield, Burlington County, State of New Jersey; and

**WHEREAS**, bids were received and opened on July 25, 2012, with the lowest qualified and responsible bid being that of Fasolino Contracting Corporation. in the amount of \$77,300.00; and

**WHEREAS**, the bid has been reviewed and is in compliance with the specifications and bidding requirements and has the endorsement of the Mansfield Township Municipal Engineers and Township Attorney on behalf of Mansfield Township; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in that amount; and **NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that:

4. The Township Committee hereby awards a Contract to Fasolino Contracting Corporation for the accessible doorways and site improvements of the new municipal complex in the New Millennium Building in accordance with the Township's specifications and their proposal in the amount of \$77,300.00; and
5. This award is made available through the following account:  
02 286 54 000 291 \$ 65,000.00  
04 215 20 081 810 \$ 12,300.00
6. The Mayor and Township Clerk, as necessary, are hereby authorized to execute a Contract and any related documents necessary to effectuate this award in a form substantially the same as that included in the specifications.

**Deputy Mayor Higgins** asked if the balance was in the ordinance. **CFO Monzo** stated that yes, we will use the balance of the ordinance that funded the Millennium construction to pay for the \$12,000 difference. A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Clark**. Motion carried on a Roll Call Vote, recorded as follows:

**AYE: HIGGINS, CLARK, GABLE, DIGIUSEPPE, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: NONE**

#### **BILL LIST**

A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to pay the bills as presented. Motion carried on a Roll Call Vote, recorded as follows:

**AYE: GABLE, DIGIUSEPPE, CLARK, HIGGINS, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: NONE**

#### **MINUTES: June 27, 2012**

A motion was offered by **Committeeman Clark** and second by **Deputy Mayor Higgins**, to approve the minutes of the June 27, 2012 meeting. Motion carried on a Roll Call Vote, recorded as follows:

**AYE: CLARK, HIGGINS, GABLE, DIGIUSEPPE, PUGLIA**  
**NAY: NONE ABSENT: NONE ABSTAIN: NONE**

**REPORTS:** Clerk, Fire, Tax Collector, Zoning, COAH, Construction, Court, Ambulance, Police, Finance

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to accept the monthly reports. Motion carried.

#### **DISCUSSION**

**a.** Application for the use of Mansfield Township Park Permit – Mansfield Township Red Bulls Soccer Camp. Contact Person: David Grupp. Monday through Friday, August 6, 2012 through August 10, 2012 – soccer fields and 9 acre section in the Mansfield Community Park. All insurance requirements are fulfilled and dates and field use approved by the Recreation Committee

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to approve the above application. Motion carried.

**b.** Application for the use of Mansfield Township Park Permit – Columbus Home and School Association – contact person: Michelle Jackson, Sunday, September 30, 2012 – Municipal Parking, concession stand and surrounding area in the Municipal Community park. All insurance requirements are fulfilled and dates and field use approved by the Recreation Committee.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeewoman DiGiuseppe** to approve the above application. Motion carried.

- c.** Application for membership to the Franklin Fire Company:  
Regular Membership: Tyler J. Casiaro, Robert Donald Young  
and Valerie Crum  
Explorer Membership: Carrie Alpin and Frank Houberger

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Clark** to approve the applications for membership. Motion carried.

- d.** Eagle Scout Project – Fire pit – **Victor Csirip presenting**

**Victor Csirip**, 42 South Hockey Drive distributed paper work to the Committee and then explained that he wants to construct a fire pit so that when Memorial Day

services are held, flags can be retired there. It would be covered so people won't use it for garbage. There would be no cost to the town unless they want to donate money. All the work and labor will be covered by the Boy Scout troop, friends, and family. There are two possible locations for the 8 foot pit. However, he prefers the one nearest the gazebo although it could be moved near the flag pole if the gazebo location is not satisfactory. **Clerk Semus** explained that she had spoken to Fire Marshal, Doug Borgstrom, who commends Victor for his plan and feels it is a good idea having to cover every aspect for security. **Committeewoman DiGiuseppe** explained that, after this presentation and approval by the Committee, the Veteran's Committee will make a decision. **Deputy Mayor Higgins** asked if he was paying for this out of his own pocket. **Victor** said he plans to collect donations from local businesses for the pit which will cost about \$200. **Deputy Mayor Higgins** offered to make a contribution since he believes in Boy Scouts and felt this is an exceptional project.

A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to approve the Boy Scout's project for the fire pit. Motion carried.

#### **PUBLIC COMMENT**

**Fritz Wainwright**, 1011 Cedar Lane, referred to the Mansfield/Springfield Court and asked if the hours were being kept separate. **Deputy Mayor Higgins** explained that the hours were not separated but the court personnel are working extra hours and the Court dictated that they had to be compensated. A contract has been endorsed. Mr. Wainwright didn't feel things shouldn't be kept separate between the two townships. **Attorney Mage** said the only thing kept separate is the fines. **Deputy Mayor Higgins** further explained that two reports have to be filed which are time consuming. Basically the court administrator's responsibility has been doubled.

**Dean Marinelli**, 22 Meadowwood Court spoke of the deafening and on-going noise as a result of the expansion of the turnpike. He asked for clarification about a resolution that was passed two years ago involving a serious quality of life issue. He asked what the township worked out with the turnpike to compensate for taking down the trees which were a noise barrier. **Attorney Magee** explained that, in terms of the trees, funding has been donated by the turnpike for tree replacement which have to be planted on public property. Bob Tallon worked with the County on placement of the trees so there is a plan. Mr. Marinelli questioned that, although there is money for reforestation, it might not be necessarily go along the turnpike where it is needed to buffer the sound. He was told the reforestation is not going along the turnpike. Mr. Marinelli was advised to contact the turnpike and ask them what type of buffer is planned. **Engineer Staszewski** referred to meetings that had been held with the turnpike and he felt they made a statement that noise studies were done along the turnpike and he felt they may have stated that, if there is a concern of noise increase, the resident may do their own noise study to see what the change was. If there was a change which may be consider significant, they may revisit that. He advised Mr. Marinelli to contact the turnpike authority. Mr. Marinelli asked the Committee if they have the authority to act of behalf of concerned citizens. **Attorney Magee** said the Committee cannot act on behalf of a select group of individuals regarding a private interest. **Engineer Staszewski** said he would provide Mr. Marinelli with a contact.

**Rich Tarantino**, Augusta Drive, said his Homeowners Association would like permission to use the Mapleton Recreation parking lot for a one night in the future while they renovate their parking areas. He said he has spoken to Lieutenant Campbell who discussed it with the Chief and they have no issues. **Mayor Puglia** asked Mr. Tarantino to supply a date if this is approved. A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to approve the use of the parking lot with a date needed. Motion carried.

**Mr. Tarantino** referred to the public hearing held about a month ago regarding the proposed wastewater project. He asked who is going to be responsible for the finance of the project. **CFO Monzo** said we have a 2008 ordinance in place which hasn't been funded. It is in the amount of 5.7 or 7.5 million dollars. When we need to use the money, we will borrow it but we haven't had the need yet. Mr. Tarantino said that, if the approval goes through, who will be the owner-operator. **Mayor Puglia** said this hasn't

been decided yet although right now, we will own it. A decision will be reaches as to whether we will want to sell it. **Deputy Mayor Higgins** explained that the utility has to be self liquidating. The fees have to pay the expenses. **CFO Monzo** explained that the users who would benefit from the plant will pay for it.

With no further comments, the public portion was closed.

**MAYOR AND COMMITTEE COMMENT**

**Committeewoman DiGiuseppe** said she wanted to assure everyone here that she only has the best interest of this township and the taxpayers and that is the reason she is doing this. She is sorry they had to witness an outburst tonight. Thank you for coming.

**Committeeman Gable** thanked the people for coming to the meeting.

**MOTION FOR ADJOURNMENT**

A motion was offered by **Committeeman Clark** and second by **Deputy Mayor Higgins** to adjourn. Motion carried.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

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Barbara A. Crammer  
Deputy Clerk

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Linda Semus,RMC  
Municipal Clerk

**Approved: August 22, 2012**

