

TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
June 22, 2011
Executive Session
6:00 PM

The regular executive session meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Arthur R. Puglia, Deputy Mayor Robert Higgins, Committeeman Alfred Clark, Committeeman Sean Gable, Committeewoman Janice DiGiuseppe, Solicitor Michael Magee, and Clerk Linda Semus.**

Mayor Puglia called the meeting to order followed by the following opening statement.

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given in the annual notice, which was adopted by the Mansfield Township Committee on January 3, 2011. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 7, 2011.

A motion was offered by **Committeeman Gable** and second by **Committeewoman DiGiuseppe** to go into executive session by adoption of the following Resolution. Motion carried.

RESOLUTION 2011-6-1

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

1. The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.
2. The general nature of the subject matter to be discussed is as follows: Pending litigation and personnel issues.
3. It is anticipated at this time that the above subject matter will be made public when the matter has been resolved and approved for release by the Township Solicitor.

Regular Meeting
7:30PM

The regular meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor, Arthur Puglia, Deputy Mayor Robert Higgins, Committeeman Sean Gable, Committeeman Alfred Clark, Committeewoman Janice DiGiuseppe, CFO Joseph Monzo, Engineer Tim Staszewski, Attorney Michael H. Magee, Clerk Linda Semus, and Deputy Clerk Barbara Crammer.**

A motion was offered by **Committeeman Clark** and second by **Deputy Mayor Higgins** to come out of executive session. Motion carried.

Attorney Magee explained that the purpose of the executive session was to discuss personnel issues and pending litigation.

Mayor Puglia opened the regular meeting followed by the salute to the flag and a moment of silence.

The following Proclamation was read into the record by **Clerk Semus.**

Proclamation
"Officer of the Year"

WHEREAS, the Township of Mansfield and the Mansfield Township Police Department has had and continues to have the good fortune to enjoy the services of Patrolman Eric C. Dawson since September 12, 2007; and

WHEREAS, Patrolman Dawson demonstrates his dedication and professionalism as a law enforcement officer in the Township of Mansfield on a daily basis; and

WHEREAS, during the calendar year 2010 Patrolman Dawson demonstrated his dedication and abilities as a law enforcement officer. His initiative was noted in a serious theft case, whereby his actions ultimately led to the identification

and arrest of the suspect. He is a consistent high performer within the Mansfield Township Police Department and his performance was not only recognized by department administration, but also by his peers in being nominated for this distinction.; and

WHEREAS, Patrolman Dawson performed other critical roles for the Mansfield Township Police Department, including Child Safety Seat Technician, Burlington County Gang Task Force Representative, and assisted in the Criminal Investigations Bureau for a portion of the year.

NOW, THEREFORE, BE IT PROCLAIMED that Patrolman Dawson is to be recognized by all members of the community as the Mansfield Township Police Department "Officer of the Year"; and

BE IT FURTHER PROCLAIMED, that the Mansfield Township Police Department is to be congratulated on its good fortune in enjoying the efforts, commitment, and comradeship of Patrolman Dawson, as a crucial asset and dedicated member.

Police Chief Ronald Mulhall called Patrolman Eric C. Dawson forward and presented a plaque noting his outstanding service to the Mansfield Township Police Department. Patrolman Dawson was congratulated by those in attendance.

RESOLUTIONS:

Resolution 2011-5-4A- Resolution to amend introduced 2011 Budget

Clerk Semus explained that this resolution title was listed for edification since the Public Hearing is this evening. The Committee has already voted on the resolution. **CFO Monzo** clarified that, at the last meeting, the Township Committee amended the introduced budget based on the results of the referendum. After the budget was amended, it was advertised as per a state law requirement, followed by the requirement for a separate public hearing on the amendment only. After the public hearing is held, the next item on the agenda is the adoption of the 2011 budget as amended by the resolution that was adopted.

Mayor Puglia opened the public hearing. With no questions or comments, the public hearing was closed.

Resolution 2011-6-1A (See attached)

CFO Monzo explained that the budget, as amended, will include a 1.3 cent tax increase, the maximum allowable under the 2011 levy cap law. It has been reflected, based on the referendum results, to reduce certain appropriations to accommodate that maximum. The Committee did an excellent job in determining the priorities of the Township with the limited resources we now have in terms of generation of revenues and the use of taxation as a fall back measure. The budget will stand on its own. Hopefully, 2012 will be a better year. This budget has a sewer utility for \$35,000. We have begun the billing system for that. It includes separate funding for the monitoring of the actual payments to American Water for the treatment of the water, repairs of the utilities and everything associated with it. The utility in Lynnwood is a separate budget and not part of the general budget or any other capital spending. It is a separate stand alone budget supported solely by the revenues generated from the rents charged to the neighborhood.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeewoman DiGiuseppe** to adopt Resolution 2011-6-1A. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, DIGIUSEPPE, CLAARK, GA BLE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2011-6-2

PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2011 BUDGET OF NJSA 40a:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, NJSA 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1

NOW, THEREFORE BE IT RESOLVED on this 22nd day of June, 2011, that the Township of Mansfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2011 in the sum of \$ 799,053.00 which item is now available as an additional revenue for the Mansfield Township Reforestation Program

SECTION 2

BE IT FURTHER RESOLVED that a like sum of \$ 799,053.00 be and the same is hereby appropriated under the caption of:

Section 1 (a)

Mansfield Township Reforestation Program

CFO Monzo explained that this is a resolution to amend the budget for two grants that we have received notification of, one for \$799,053 we are getting from the State of New Jersey for the tree reforestation grant. We received the check today. We are amending the budget that will allow us to spend the money. The second resolution is the ¼ million dollar grant from the county for park development.

Attorney Magee said the agricultural program at Northern Burlington will benefit due to the fees associated with planning, watering, and maintaining the trees which will be furnished by the school district.

A motion was offered by **Committeeman Clark** and second by **Committeeman Gable** to adopt Resolution 2011-6-2. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CLARK, GABLE, DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSTAIN: NONE ABSENT: NONE

RESOLUTION 2011-6-3

PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2011 BUDGET PURSUANT TO NJSA 40a:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, NJSA 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1

NOW, THEREFORE BE IT RESOLVED on this 22nd day of June, 2011, that the Township of Mansfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2011 in the sum of \$ 250,000.00 which item is now available as an additional revenue for the Mansfield Township Municipal Park Development Program

SECTION 2

BE IT FURTHER RESOLVED that a like sum of \$ 250,000.00 be and the same is hereby appropriated under the caption of:

Section 1 (a)

Municipal Park Development Program

A motion was offered by **Committeewoman DiGiuseppe** and second by **Committeeman Clark** to adopt Resolution 2011-6-3. Motion carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, CLARK, GABLE, HIGGINS, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

BILL LIST

Committeeman Clark explained that the Police Chief is looking for use of, not to exceed, \$1,200 for work on his computer system by Specter Pro. **CFO Monzo** clarified the amount to be \$1,150. A motion was offered by **Committeeman Clark** and second by **Committeeman Gable** to amend the agenda to include this expense. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CLARK, GABLE, DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to approve the bill list with the addition as noted above. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, CLARK, CLARK, DIGIUSEPPE, PUGLIA
NAY: NONE ABSTAIN: NONE ABSENT: NONE

ENGINEER'S REPORT

Engineer Staszewski reported that the Millennium Building Renovation project has been advertised for bid. Bids are to be received at the end of July, with an award to be presented at the July meeting. There will be a pre-bid meeting the second week in July. Bid opening date is July 27th. **CFO Monzo** said the bid can be awarded on July 27th, the same date as the bid opening.

A letter had been received from the DOT in regard to the spending status of the grant money. His office submitted a letter to the DOT identifying the reasons why the money wasn't spent. The delay was due to the turnpike project. We wouldn't be able to implement the project on Mill Lane until the completion of the turnpike project which is estimated to be 2013. The DOT was asked to put the money to the discretionary aid fund. We would then apply to have the fund reallocated.

Engineer Staszewski said he has a full package of the solar concept plan for the Millennium Building. It also includes the roof structural inspection and visual inspection recommendations for a minimum repair if we do not move forward with the solar project. We will at least do a repair of isolated areas before the renovation project.

Mayor Puglia asked how many square feet the solar panels would cover. He was told approximately 30,000 square feet. **Mayor Puglia** questioned the possibility of solar panels being about 30% cheaper next year. **Engineer Staszewski** said he had not heard about price reductions but did note that there are new technologies being introduced that could move the market.

Engineer Staszewski said the contractor received the purchase order and has ordered the additional materials required to modify the fire department alarm panel. This should be completed within the next few weeks after which we will have state inspection and final inspection by the next meeting.

The EMS generator has been ordered. The contractor is expected to start the preparation work within the next week.

Engineer Staszewski said he met with the Association's Engineer on Monday in regard to the Mapleton Villages. They came up with a list of sidewalk repairs to be addressed and any repairs that will be included for the CDBG funding grant that was just received.

DOT guidelines for the entrance median at Cambridge Manor were reviewed and it appears as though the existing median is deficient from the guideline. He questioned whether there was any alteration in the design at the Planning Board stage. He will look into this.

Committeeman Clark said he went to Mansfield Road West and observed heavy equipment alligating the road. Some parts of the street have come apart. We need to address with the Turnpike to see if they will patch the road not and maybe work out a 50/50 deal for the entire road when they are finished. **Engineer Staszewski** will visit the site with **Committeeman Clark** who felt that, if they won't do business with us, we will have to ticket the trucks since it is a 20 ton road.

Clerk Semus said a resident has complained that they are idling the trucks and they are backing onto his property. He is asking the Township to intervene.

A motion was offered by **Committeewoman DiGiuseppe** and second by **Deputy Mayor Higgins** to accept the Engineer's Report. Motion carried.

ORDINANCE 2011-8

BOND ORDINANCE AMENDING BOND ORDINANCE #2008-08 OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF BURLINGTON, NEW JERSEY FINALLY ADOPTED FEBRUARY 27, 2008, AS AMENDED BY BOND ORDINANCE #2009-09 FINALLY ADOPTED MAY 13, 2009 AND BOND ORDINANCE #2010-15 FINALLY ADOPTED NOVEMBER 10,

2010, IN ORDER TO AMEND THE DESCRIPTION OF THE PROJECT.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section One. Section 3(a) of bond ordinance #2008-08 of the Township of Mansfield, in the County of Burlington, New Jersey (the "Township"), finally adopted February 27, 2008, as amended by bond ordinance #2009-09 of the Township, finally adopted May 13, 2009, and as further amended by bond ordinance #2010-15 of the Township, finally adopted on November 10, 2010 is hereby amended to read as follows:

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Bonds or Notes</u>	<u>Down Payment Amounts</u>	<u>Period of Usefulness</u>
(a) Recreation improvements including canopies for the baseball fields, fencing, lighting and parking at the Civic Center and Hedding Parks	\$90,000	\$85,500	\$4,500	15 years
(a)(1) Improvements to the Mansfield Township soccer complex	<u>400,000</u>	<u>380,000</u>	<u>20,000</u>	15 years
Totals	<u>\$490,000</u>	<u>\$465,500</u>	<u>\$24,500</u>	

Section Two. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section Three. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Mayor Puglia opened the public hearing. With no comments or questions, the public hearing was closed.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to adopt Ordinance 2011-8. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, GABLE, CLARK, DIGIUSEPPE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

MINUTES: May 25, 2011

Committeeman Clark made a motion to approve the minutes of the May 25, 2011 meeting. **Committeewoman DiGiuseppe** asked for clarification of page 14 noting that a comma was left out of a list pertaining to the Lynwood Farms treatment facility. The motion was then second by **Deputy Mayor Higgins** and carried on a Roll Call Vote, recorded as follows:

AYE: CLARK, DIGIUSEPPE, GABLE, HIGGINS
NAY: NONE ABSENT: NONE ABSTAIN: PUGLIA

CONSENT AGENDA

REPORTS: Clerk, finance, Zoning, COAH, Tax Collector, Construction, Fire, Police, EMS, Court

RESOLUTIONS

**RESOLUTION 2011-6-4
A RESOLUTION APPOINTING PART-TIME TEMPORARY (SEASONAL) MAINTENANCE EMPLOYEES GENE M. DARLING**

WHEREAS, the Mansfield Township Public Works Department is in need of part-time temporary (seasonal) maintenance employees at this point in time; and
WHEREAS, an application for said position was received from **GENE M. DARLING**; and
WHEREAS, **GENE M. DARLING** was interviewed and found to meet the qualifications that best meets the needs of the department.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on June 22, 2011 at the Municipal Complex at 7:30 PM that **GENE M. DARLING** is hereby appointed as part time seasonal maintenance employee at the rate of \$10.00 per hour, effective June 27, 2011, with no benefits and holidays, and not to exceed 30 hours per week, from 6:30 am to 12:30 pm Monday through Friday

**RESOLUTION 2011-6-5
C REED'S INC. T/A C REED'S PLACE
2011-2012 LIQUOR LICENSE RENEWAL**

WHEREAS, C. Reed's Inc. T/A C. Reed's Place, Plenary Retail Consumption License #0318-33-003-002 located at 5234 Route 130, PO Box 92, Columbus, NJ 08022 has applied to the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey for renewal of said license to permit the sale of alcoholic beverages at their establishment; and,

WHEREAS, said application for the 2011-2012 Licensing Year has been received with required fees submitted as prescribed by Ordinance in the amount of \$630.00 to Mansfield Township and \$200.00 to the State of New Jersey Division of Alcoholic Beverage Control; and,

WHEREAS, a Tax Clearance Certificate has been received from the Division of Taxation indicating that C Reed's Inc., T/A C. Reed's Place, is in compliance with Chapter 161, Laws of NJ 1955; and,

WHEREAS, a satisfactory report has been received by the Mansfield Township Chief of Police and the Mansfield Township Fire Official, and no other written or verbal complaints have been received by the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the Plenary Retail Consumption License #0318-33-003-002 in the name of C. Reed's Inc. T/A "C. Reed's Inc." be renewed for the 2011-2012 Licensing Year.

**RESOLUTION 2011-6-6
RESOLUTION ESTABLISHING AN ELECTRONIC RECEIPT PROGRAM FOR
CREDIT CARD PROCESSING SERVICES FOR INTERNET TRANSACTIONS AND
ONLINE PAYMENT OF PROPERTY TAXES AND VARIOUS OTHER PROGRAMS AND
SERVICES OFFERED BY THE TOWNSHIP OF MANSFIELD AND AUTHORIZE THE TAX
COLLECTOR TO RECEIVE PROPERTY TAX ONLINE AND FACE TO FACE THROUGH THE
MUNICIPAY NATIONWIDE PAYMENT SOLUTIONS.**

WHEREAS, the Government Electronic Payment Acceptance Act (P.L.1955, c.325) ("Act") authorizes a municipality to establish a credit card payment system or electronic funds transfer system upon the passage of a Resolution by the Governing Body; and

WHEREAS, the Division of Local Government Services has adopted rules and regulations implementing the Act; and

WHEREAS, the Chief Financial Officer has recommended to the Township Committee the adoption of a Resolution establishing electronic receipts over the internet and face to face for the payment of property taxes and utilities and various other programs and services offered by the Township of Mansfield; and

WHEREAS, online and face to face property tax and utility payments by way of credit card payment will create a greater convenience for the Mansfield Township taxpayers; and

WHEREAS, under NJAC 5:30-9.2 any and all delinquent local unit obligations need to be satisfied 30 days prior to the completion of the tax sale list or electronic payments will not be accepted by the municipality; and

WHEREAS, the Chief Financial Officer has recommended the use of Muncipay Nationwide Payment Solutions for face to face and online property tax and various other programs and services offered by Mansfield Township and at no cost to the Township of Mansfield;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, pursuant to the provisions of the Act and the rules and regulations established by the Division of Local Government Services that the Township establish an electronic receipt by internet service and face to face credit card payment for the payment of property taxes and various other programs and services offered by the Township of Mansfield and authorize credit card payment for property taxes and various other programs and services via the online and face to face payment system;

BE IT FURTHER RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the Tax Collector, and all other appropriate Departments, are hereby authorized to contract with and to receive online property tax and other payments for various programs and services offered by the Township of Mansfield through the Muncipay Nationwide Payment Solutions beginning July 1, 2011.

**RESOLUTION 2011-6-8
RESOLUTION APPOINTING BONNIE GROUSER AS TEMPORARY
ACCOUNT/RECEIVABLE CLERK AND PURCHASING ASSISTANT FOR THE TOWNSHIP OF
MANSFIELD, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY**

WHEREAS, the Township Committee has deemed it in the best interest of the community to retain the "Account/Receivable Clerk" and "Purchasing Assistant" positions within the Mansfield Township Finance Office ; and

WHEREAS, the Account/Receivable Clerk/Purchasing Assistant will assist the Certified Financial Officer/Treasurer in all duties commensurate with the job titles; and

WHEREAS, Ms. Grouser has taken on the job duties since the position became vacant upon the retirement of Judith Ann Maybury on May 26, 2011 and is willing to continue same; and

WHEREAS, an evaluation of Ms. Grouser’s job performance will be conducted on October 31, 2011 to determine whether the temporary position will become permanent; and

WHEREAS, Ms. Grouser has shown exceptional work ethics and the Township Committee is satisfied with the performance of Ms. Grouser and wishes to compensate her for such services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey, that **BONNIE GROUSER** is hereby temporarily appointed in the position of the "Account/Receivable Clerk" and "Purchasing Assistant in the Township of Mansfield and thereby will be compensated with a stipend of \$7,134.40 per year, retroactive to May 27, 2011.

RESOLUTON 2011-6-8A

A RESOLUTION APPOINTING PART-TIME TEMPORARY DOG AND CAT CENSUS CANVASSERS FOR THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON, STATE OF NEW JERSEY

WHEREAS, it is required as per Section 15, Chapter 151, P.L. of 1941 as amended by Chapter 37, P.L. of 1952 that a canvass be done for all unlicensed Dogs and Cats in a Municipality; and

WHEREAS, the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey has hereby appointed several members of the Franklin Fire Company #1 as the Township’s canvassers for the year 2011; and

WHEREAS, the following individuals were found to best meet the qualifications that best meets the needs of the Township:

Robert Ronan, Jason Horner, Jonathan Kutenits, Anthony Semus, Daniel Brodowski and Christopher VanMater

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on June 22, 2011 at the Municipal Complex at 7:30 PM that those members of the Franklin Fire Company #1, listed above, are hereby appointed as part time Dog and Cat Census Canvassers at the rate of \$10.00 per hour, effective May 1, 2011, with no benefits and holidays.

A motion was offered by **Committeewoman DiGiuseppe** and second by **Committeeman Clark** to approve the foregoing consent agenda. Motion carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, CLARK, GABLE, PUGLIA, HIGGINS (with exception as noted below.)

NAY: NONE ABSTAIN: HIGGINS (from Resolution 2011-6-4)

ABSENT: NONE

RESOLUTION 2011-6-7

RESOLUTION AUTHORIZIING THE MANSFIELD TOWNSHIP COMMITTEE TO ENTER INTO A CONTRACT WITH NETWORKS+ TO HOST, OPERATE, SERVICE AND OTHERWISE MANAGE THE MANSFIELD TOWNSHIP, BURLINGTON COUNTY WEBSITES

WHEREAS, the Township of Mansfield is interested in entering into a contract with a network provider; and

WHEREAS, Networks+ has submitted a proposal to Mansfield Township dated April 23, 2010; and

WHEREAS, Mansfield Township has evaluated said proposal by Networks+; and

WHEREAS, Mansfield Township has elected to enter into an agreement with Networks+ consistent to their proposal dated May 20, 2011; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that:

1. The Mayor and Township Clerk are herby authorized and directed to execute any and all contracts with Networks+ to act as the network provider/service for Mansfield Township beginning April 1, 2011, ending March 31, 2012 at the sum of \$2,000.00.

A motion was offered by **Committeeman Clark** and second by **Committeewoman DiGiuseppe** to approve Resolution 2011-6-7. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CLARK, DIGIUSEPPE, GABLE, HIGGINS, PUGLIA

NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2011-6-9

**CABOBE, INC: T/A “CORNER HOUSE”
2011-2012 LIQUOR LICENSE RENEWAL**

WHEREAS, Cabobe, Inc., T/A “Corner House” Plenary Retail Consumption License #0318-33-001-003 located at 24549 East Main Street, Columbus, NJ 08022 has applied to the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey for renewal of said license to permit the sale of alcoholic beverages at their establishment; and,

WHEREAS, said application for the 2011-2012 Licensing Year has been received with required fees submitted as prescribed by Ordinance in the amount of \$630.00 to Mansfield Township and \$200.00 to the State of New Jersey Division of Alcoholic Beverage Control; and,

WHEREAS, a Tax Clearance Certificate has been received from the Division of Taxation indicating that Cabobe, Inc., T/A “Corner House” is in compliance with Chapter 161, Laws of NJ 1955; and,

WHEREAS, a satisfactory report has been received by the Mansfield Township Chief of Police and the Mansfield Township Fire Official, and no other written or verbal complaints have been received by the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the Plenary Retail Consumption License #0318-33-001-003 in the name of Cabobe, Inc., T/A “Corner House” be renewed for the 2011-2012 Licensing Year.

Clerk Semus explained that, during the investigation process of the liquor renewal, it was brought to our attention that the establishment was selling packaged goods to their patrons and placing them in brown bags, something which is permissible. The patron would then go next door to a home owned by the owner of the establishment for the purposes of a quirts tournament. This would require an extension of the licensed premises to the back yard of their home, listing specific dates and attaching it to their resolution of renewal. The ABC will then approve that. This would be limited to packaged goods. A motion was offered by **Committeewoman DiGiuseppe** and second by **Committeeman Gable** to approve Resolution 2011-6-9. Motion carried on a Roll Call Vote, recorded as follows:

AYE: DIGIUSEPPE, GABLE, CLARK, HIGGINS, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

CFO Monzo referred to Resolution 2011-6-6 and explained that the Township will begin accepting electronic payments for the payment of taxes and items in the clerk’s office. The processing fee will be passed directly on to the user. The Township will not incur any expenses to provide the service. The user will have to pay 2.45% of the entire amount for their credit cards and \$1.50 for a debit charge. There will be no cost to set it up.

DISCUSSION

a. Application for volunteer Membership to the Franklin Fire Company – Dustin J. Spencer

A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to approve this application. Motion was carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, CLARK, DIGIUSEPPE, HIGGINS, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

b. Farmland Preservation – Durr Farm

Mayor Puglia said he was contacted by the County who wants to buy the Durr Farm. Since **Mayor Puglia** told them we didn’t have the money, the County asked the Township to consider using the \$250,000 grant money we had obtained. Our portion would be about \$280,000. **Mayor Puglia** suggested putting a free standing pavilion in the park, with a small stage. Maybe we could use \$150,000 for the farmland preservation and \$100,000 for the pavilion. We can apply for the grant again next year. **Mayor Puglia** asked **Attorney Magee** to contact the County to see what can be worked out. Everyone was agreeable to this idea.

c. FEMA – Reimbursement

Committeeman Gable said we received confirmation from FEMA that we are going to receive about \$19,000 for the snow storm in December within the next two weeks.

d. Jeffrey Ireland

Clerk Semus said that Mr. Ireland owes almost \$12,000 in real estate taxes for 2010 plus another \$7,000 for this year. He has asked not to be on the tax sale. **Attorney Magee** said he has to be treated like everyone else. **CFO Monzo** said we could advise him to appeal his taxes. He also said that, if the taxes are not paid, the township will hold the lien on the property.

e. Memo-Doug Borgstrom – Property Maintenance Memo

Doug Borgstrom is working of the maintenance of Cambridge as there is a problem. The contractor has been working on it. Mr. Borgstrom’s other issue related to no parking on any street when snow covered. **Mayor Puglia** felt this is a good idea and we should look into this. **Attorney Magee** felt we should also look into snow removal on sidewalks as well as fire hydrant accessibility by the homeowners. **Attorney Magee** is to provide an ordinance for the next meeting.

Amend Agenda

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** for two items. Motion carried.

Clerk Semus said a troop leader for an Eagle Scout has inquired about projects to do. They wanted to know if there is anything specific they can do. Jef Jones is to be contacted for suggested. The Committee agreed that the Eagle Scouts could have a project.

Mayor Puglia referred to the Civic Club where a new building is proposed. He said he, **Committeeman Clark** and Bob Stout had looked over the property and they are now proposing demolition of the existing wood structure, leaving the concrete building which has water. There can be a concession stand with a bathroom. He wants to consider going out to bids for demolition of the wooden part. Stout has given us a design for the concrete building renovation for under \$5,000 as he had promised. It therefore won’t cost the township anything for the design. He asked **Engineer Staszewski** about the process for demolition.

Engineer Staszewski explained that quotes could be solicited. **Mayor Puglia** noted that **Committeeman Clark** had spoken to Rich Woolston who will provide dumpsters. The Township would pay the tipping fees. **Mayor Puglia** asked **Engineer Staszewski** to meet with **Committeeman Clark** regarding the demolition quotes.

PUBLIC COMMENT

There were no comments from the public

COMMITTEE COMMENTS

Committeewoman DiGiuseppe thanked those in attendance for coming out. He gave notice that Colleen Guarrera, the Municipal Court Administrator, has been certified. She feels this is a great honor.

Mayor Puglia felt the Field Day Committee did a wonderful job. It was a nice affair.

MOTION TO AJDOURN

A motion was offered by **Committeeman Clark** and second by **Committeeman Gable** to adjourn. Motion carried.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Barbara A. Crammer
Deputy Clerk

Linda Semus, RMC
Municipal Clerk

Approval: July 27, 2011