

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY**

RESOLUTION 2015-1-7

**FIXING TIME AND PLACE OF REGULAR MEETINGS OF THE TOWNSHIP
COMMITTEE AND THE BOARD OF HEALTH, MAKING PROVISIONS RELATIVE
TO SPECIAL AND EMERGENCY MEETINGS AND ADOPTING CERTAIN
PROCEDURES AND FORMS**

WHEREAS, the “Open Public Meetings Act” requires that advance written notice of all meetings of the Township Committee be posted in one public place designated by the Township Committee and faxed, mailed, telephoned, telegraphed or hand delivered to two newspapers designated by resolution and mailed to all persons requesting a copy of same upon payment of an established fee, let the following be known that:

1. Written notice of all **Agenda Sessions, Regular Meetings** and **Special Meetings** of the Mansfield Township Committee shall be posted *in advance* by the Municipal Clerk on the official Bulletin Board located in the main hallway of the Municipal Complex at 3135 Rt. 206 S, Suite 1, Columbus, New Jersey. Written notice of all **Emergency Meetings** will be so posted *as soon as possible* following the calling of such meeting in accordance with said Act.
2. All advance written notice of said meetings of the Township Committee shall be given to the following two newspapers: Burlington County Times and Trenton Times.
3. All advance written notices of said meetings of the Township Committee throughout the year shall be mailed to all persons requesting a copy of same after payment by such persons of a fee of \$10.00. News media shall be exempt from such fees.
4. The times and places of said official Township Committee meetings for the period from this meeting until the Reorganization Meeting in January 2015 shall be in accordance with the dates, times and places for such meetings annexed hereto under the title “Notice of Annual Scheduled Meetings”, which is hereby adopted as the form of notice to be given of said meetings and so used by the Municipal Clerk for that purpose.

NOTICE OF ANNUAL SCHEDULED MEETINGS

NOTICE is hereby given by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that all Regular Township Committee Meetings will be held on the second and fourth Wednesday of each month, with said dates and exception of November as noted.

All regular meetings will commence at 7:30 PM. All Regular Meetings of the Mansfield Township Committee are open to the public, in compliance with the Open Public Meetings Act., N.J.S.A. 10:4-6 to 10:4-21. Formal, official action may be taken at any said open public meeting on any and all issues involving the Township of Mansfield.

Note that Executive/Closed Sessions of the Mansfield Township Committee will be held as needed in accordance with said Act and prior to the Regular Township Committee meetings scheduled.

Mansfield Township Board of Health Meetings will take place the fourth Wednesday of every other month beginning January, from 7:15 PM to 7:30 PM, prior to the start of the Regular Session, in conjunction with the Regular Township Committee Meeting Schedule as listed below.

**2015 Mansfield Township Committee
Notice of Annual Schedule Meetings**

January 14 and 28
February 11 and 25
March 12 and 25
April 8 and 22
May 13 and 27
June 10
July 8
August 12
September 9 and 23
October 14 and 28
November 12 (Thursday - only regular Meeting)
November 23 (Monday-Special Meeting-RFP Review & paying Township Bills and action of Resolutions necessary 3:30 pm)
December 9 & 29 (Tuesday)
January 4, 2016 (Re-organization-7:00 pm) (Monday)
January 13, 2016 (First Regular Meeting)

MOTION: PUGLIA

SECOND: DIGIUSEPPE

ROLL CALL VOTE

AYES: PUGLIA, DIGIUSEPPE, GABLE, HIGGINS

NAYS:NONE

ABSTAIN:NONE

ABSENT:SEMPTIMHELTER

CERTIFICATION

I, LINDA SEMUS, RMC, CMR, Municipal Clerk of the Township of Mansfield, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and accurate copy of the resolution adopted by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, at their Reorganizational Meeting held on January 4, 2015 at the Mansfield Township Complex at 12 Noon.

LINDA SEMUS, RMC, CMR
Municipal Clerk