

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
August 12, 2015
Executive Session
6:30**

The regular meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Robert J. Higgins, Deputy Mayor Sean Gable, Committeeman Arthur R. Puglia, Committeeman Robert Semptimphelter, Solicitor Michael H. Magee, Administrator Michael Fitzpatrick, and Municipal Clerk, Linda Semus. Committeewoman Janice DiGiuseppe** was not in attendance.

Mayor Higgins called the meeting to order followed by the following opening statement.

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given in the annual notice, which was adopted by the Mansfield Township Committee on January 4, 2015. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 7, 2015.

A motion was offered by **Committeeman Semptimphelter** and second by **Committeeman Puglia** to go into executive session by adoption of the following resolution. Motion carried.

**RESOLUTION 2015-8-1
RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION**

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

1. The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.
2. The general nature of the subject matter to be discussed is as follows: potential litigation, contract negotiations and personnel.
3. It is anticipated at this time that the above subject matter will be made public when the matter has been resolved and approved for release by the Township Solicitor.

Regular Meeting
7:30PM

The regular meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance **Mayor Robert Higgins, Deputy Mayor Sean Gable, Committeeman, Committeeman Arthur R. Puglia, Committeeman Robert Semptimphelter, CFO Joseph Monzo, Engineer Tom Cunday** filling in for Tim Staszewski, **Attorney Michael Magee, Administrator Michael Fitzpatrick, Deputy Clerk Barbara Crammer and Clerk Linda Semus. Committeewoman Janice DiGiuseppe** was not in attendance.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Gable** come out of executive session. Motion carried.

Attorney Magee said the purpose of the executive session was to discuss contract negotiations, potential litigation and personnel.

Mayor Higgins called the regular meeting to order followed by the Salute to the Flag and a moment of silence.

ENGINEER'S REPORT:

Tom Cunday, representing Engineer Tim Staszewski, reported that Public Service started moving poles on White Pine Road on Saturday. After than APS will start construction in about a week. **Mayor Higgins** added that Public Service will cut back the trees.

Engineer Cunday said the water test at the municipal building came out as expected and as hoped.

Administrator Fitzpatrick said he spoke to Engineer Staszewski who indicated that water test were taken again on the hydrants and they matched the original readings done a few months ago. This means that the pump we have spoken about is in play and we will be moving forward utilizing that pump.

A motion was offered by **Deputy Mayor Gable** and second by **Committeeman Puglia** to accept the Engineer's Report. Motion carried.

FINANCE

CFO Monzo said the 2014 Municipal Audit was received. One of the requirements of the audit is for the township to adopt a Corrective Action Plan. He explained the following resolutions which accept the Municipal Audit which has been filed with the Department of Community Affairs.

RESOLUTION 2015-8-2

A RESOLUTION CERTIFYING THAT ALL MEMBERS OF THE GOVERNING BODY OF MANSFIELD TOWNSHIP, BURLINGTON COUNTY, HAVE REVIEWED, AS A MINIMUM, THE SECTIONS OF THE 2014 ANNUAL AUDIT ENTITLED "GENERAL COMMENTS AND RECOMMENDATIONS"

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the Township Clerk as per the requirements of N.J.S.A. 40A-5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the local Finance Board has promulgated NJAC 5:30-6-5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "General Comments AND Recommendations"; and

Whereas, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the annual audit entitled "General Comments AND Recommendations" as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to NJC 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52-27BB-52 – "A local officer or a member of a Local governing body, who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the Provision of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield hereby states that it has complied with NJAC 5:30-6-5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

A motion was offered by **Committeeman Semptimpfelter** and second by **Committeeman Puglia** to adopt Resolution 2015-8-2. Motion carried on a Roll Call Vote, recorded as follows:

AYE: SEMPTIMPHTLER, PUGLIA, GABLE, HIGGINS
NAY: NONE ABSENT: DIGIUSEPPE ABSTAIN: NONE

**RESOLUTION 2015-8-3
RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF
BURLINGTON, STATE OF NEW JERSEY, APPROVING A
CORRECTIVE ACTION PLAN FOR 2014 AUDIT**

WHEREAS, the Township of Mansfield, County of Burlington, State of New Jersey received its 2014 Audit, dated June 30, 2015 and submitted to the Township for review on July 10, 2015; and

WHEREAS, the Township will implement the 2014 Corrective Action Plan for the findings therein as follows:

**CORRECTIVE ACTION PLAN - 2014 AUDIT
TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY**

Recommendation Number -1 – Over expenditures

It was noted that two grants were expended from prior to Chapter 159 resolutions being adopted.

Corrective Action:

Any charges for grants incurred prior to the official adoption of the CHP 159 amendments will be charged to the appropriate municipal budget line items.

Recommendation Number-2-Purchasing and Contracts

It was noted that a professional service contract for technology services was not awarded through the fair and open process in accordance with ordinance 2005-08 amended by 2013-8.

Corrective Action:

All professional service contracts for the upcoming year are under review. In 2015 requests for proposals were solicited and the contract was awarded in compliance with local ordinance requirements.

Recommendation Number-3-Corrective Action Plan

The 2013 corrective action plan was not adopted in 2014 with the delivery of the audit.

Corrective Action:

The 2013 corrective action plan was adopted in July 2014.

Recommendation Number-4-Fixed Assets

It was noted that several assets listed could not be physically located.

Corrective Action:

The township has had a new physical asset inventory completed in 2015.

Recommendation Number-5-Purchasing and Contracts

Purchases were made for two commodities in excess of the quote threshold without proper documentation.

Corrective Action:

The department and volunteer organization involved in securing these goods and services have been notified of the findings to ensure that there is no further reoccurrence.

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Mansfield, implement the Corrective Action Plan as outlined above by the Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the Township Clerk of the Township of Mansfield, be directed to forward certified copies of this resolution to the New Jersey Division of Local Government Affairs, in compliance with State statute.

A motion was offered by **Committeeman Semptimpfelter** and second by **Committeeman Puglia** to adopt Resolution 2015-8-3. Motion carried on a Roll Call Vote, recorded as follows:

AYE: SEMPTIMPTLER, PUGLIA, GABLE, HIGGINS
NAY: NONE ABSENT: DIGIUSEPPE ABSTAIN: NONE

CFO Monzo explained the following resolution allowing the Township to accept and spend money for the Clean Communities Grant. This will be an amendment to our budget.

**RESOLUTION 2015-8-4
RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2015
BUDGET PURSUANT TO NJSA 40a:4-87 (Chapter 159, P.L. 1948)**

WHEREAS NJSA 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1

NOW, THEREFORE BE IT RESOLVED on this 12th day of August, 2015, that the Township of Mansfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$ 20,096.91 which item is now available as an additional revenue for the Mansfield Township Clean Communities Program

SECTION 2

BE IT FURTHER RESOLVED that a like sum of \$20,096.91 be and the same is hereby appropriated under the caption of:

Section 1 (a) Clean Communities Program \$20,096.91

A motion was offered by **Committeeman Semptimphelter** and second by **Committeeman Puglia** to adopt Resolution 2015-8-4. Motion carried on a Roll Call Vote, recorded as follows:

AYE: SEMPTIMPHTLER, PUGLIA, GABLE, HIGGINS
NAY: NONE ABSENT: DIGIUSEPPE ABSTAIN: NONE

ORDINANCE NO. 2015-9
AN ORDINANCE TO AMEND CHAPTER 33B OF THE CODE OF THE TOWNSHIP OF MANSFIELD ENTITLED "PARKS AND RECREATION AREAS"

WHEREAS, the Township Committee of the Township of Mansfield has been approach by the Mansfield Township Recreation Committee concerning certain requested revisions to Chapter 33B of the Mansfield Township Code; and

WHEREAS, the revisions suggested by the Recreation Committee involving the sale of goods at municipal facilities by someone other than the Recreation Committee; and

WHEREAS, the Recreation Committee is revising their Recreation Permit Application to allow same; and

WHEREAS, it is necessary to amend Chapter 33B to be consistent with the Recreation Permit Application; and

WHEREAS, the Township Committee of the Township of Mansfield has reviewed the suggested revisions to Chapter 33B recommended by the Recreation Committee; and

NOW THEREFORE BE IT ORDAINED AND ESTABLISHED, by the Township of Mansfield in the County of Burlington and State of New Jersey that the following amendment to Chapter 33B shall be established and become enforceable:

SECTION 33B-2 UNLAWFUL ACTS

N. Expose or offer for sale any article or thing, individually or by use of any stand, cart or vehicle, except by any regularly licensed concessioner acting by and under authority of the rules and regulations promulgated hereafter adopted; **or by an authorized permit for such activity recommended by the Recreation Committee and approved by the Township committee. The Permit shall specify the area of use and the named applicant for each event; and**

O. To be highlighted in the revised ordinance: **"Use or operate any motorcycle, mini-bike, motorized all-terrain vehicle, or similar apparatus."**

SECTION 33B-3 Park areas for enjoyment of Township residents.

Eliminate entirely.

SECTION 33B-7. Severability. Should any portion of this Ordinance be declared invalid or unenforceable by a Court of competent jurisdiction, the remaining portions shall remain valid and of full force and effect.

SECTION 33B-8. Effective Date. This Ordinance shall become effective upon adoption, approval by the Commissioner of the Transportation, and publication in accordance with law.

Mayor Higgins opened the public hearing after commenting that there had been some questions about the use of four wheel vehicles and whether the Recreation Committee would have access to use four wheel vehicles to tend the baseball fields.

Committeeman Semptimphelter said he sat in on the Recreation Meeting. The Recreation Committee is very appreciative of what the township is doing to condition the fields. However, since the Township is short manner, they are requesting a vehicle to help out. **Committeeman Semptimphelter** said he would be in favor of something like this, such as a golf cart type vehicle. **Deputy Mayor Gable** felt that there are other circumstances where we allow these vehicles in the park. Under certain circumstances with members of the Recreation Committee, and checking with the insurance company, this would be ok but there should not be opened ended for just anyone using the fields can use these vehicles. **Attorney Magee** suggested pulling this meeting tonight and re-introducing it.

Colleen Herbert, 2 Millennium Drive, Chairperson of the Recreation Committee, said she is appreciative of what Jef Jones does on the fields. However they would welcome restrictions, perhaps to buy a golf cart. She said the Recreation Committee wants to work with the Township. She asked for one member of the Recreation Committee to help work with the Ordinance.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Gable** to amend the agenda. Motion carried.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Gable** to remove Ordinance 2015-9 from the agenda. Motion carried. on a Roll Call Vote, recorded as

follows:

AYE: PUGLIA, GABLE, SEMPTIMHELTER, HIGGINS
NAY: NONE ABSENT: DIGIUSEPPE ABSTAIN: NONE

ORDINANCE 2015-10

A SEWER CAPITAL ORDINANCE OF THE TOWNSHIP OF MANSFIELD IN THE COUNTY OF BURLINGTON, NEW JERSEY; APPROPRIATING \$1,614,602.48 FROM THE SEWER PLANT RESERVE FUND FOR CAPITAL IMPROVEMENTS TO THE TOWNSHIP’S SEWER SYSTEM

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF BURLINGTON, NEW JERSEY AS FOLLOWS:

Section 1. \$1,614,602.48 is hereby appropriated from the Sewer Plant Reserve Fund for capital improvements to the Sewer System in the Township of Mansfield in the County of Burlington, New Jersey (the “Township”), including all related costs and expenditures incidental thereto.

Section 2. The Township Chief Financial Officer is hereby authorized to take all actions necessary to effectuate the appropriation contemplated in Section 1 hereof.

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

CFO Monzo explained this ordinance permits money we have been collecting from contributions from Centex to be moved to the capital ordinance so money can be spent. No debt is being incurred, this is just an accounting change.

Mayor Higgins opened the public hearing.

Susan Henry, 28 Oaklynn Drive, asked what the money will be used for. **Mayor Higgins** said this is money designated for the possibility of providing sewer down town. Mrs. Henry asked if the money will be placed in the Sewer Utility or will it go into a separate account. **CFO Monzo** said this will be a Sewer Capital Ordinance and, if the money is expended, it will be expended only for those items in agreement with the developer’s law suit. It will only be used, if used at all, for a possible sewer plan on Petticoat Bridge Road.

With no further questions, the public hearing was closed.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Gable** to adopt Ordinance 2015-10. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, GABLE, SEMPTIMHELTER, HIGGINS
NAY: NONE ABSENT: DIGIUSEPPE, ABSTAIN:NONE

ORDINANCE 2015-11

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AMENDING THE CODE OF THE TOWNSHIP CHAPTER 42 – “SALARIES”

BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that:

SECTION 1:

Chapter 42 of the Code of the Township of Mansfield is hereby amended to set Titles and Salary Ranges for various positions within the Township of Mansfield for the year 2015/2016:

TOWNSHIP COMMITTEE:

Mayor	\$ 3,000.00 - \$ 6,500.00
Township Committee Members	\$ 3,000.00 - \$ 6,000.00
Board of Health Members	\$ 180.00 - \$ 350.00

MUNICIPAL CLERK/ADMINISTRATOR OFFICE:

Municipal Clerk (Certified)	\$ 40,000.00 - \$ 70,000.00
Deputy Clerk (hourly)	\$ 14.00 - \$ 25.00
Township Office Assistant (hourly)	\$ 14.00 - \$ 25.00
Township Administrator (full-time)	\$ 40,000.00 - \$ 90,000.00
Township Administrator (part-time)	\$ 40,000.00 - \$ 55,000.00
Administrative Liaison To Township Committee	\$ 5,000.00 - \$ 7,000.00

FINANCE:

Chief Financial Officer	\$30,000.00 - \$ 70,000.00
Deputy Treasurer/Payroll Benefits Coordinator	\$ 37,500.00 - \$ 55,000.00
Purchasing Assistant	\$ 7,000.00 - \$ 12,000.00
Tax Collector	\$ 30,000.00 - \$ 52,000.00
Assistant Tax Collector (hourly)	\$ 12.00 - \$ 19.00

Tax Assessor	\$ 30,000.00 - \$ 52,000.00
Part-Time Assessor	\$ 15,000.00 - \$ 40,000.00
<u>CONSTRUCTION:</u>	
Construction Official	\$ 20,000.00 - \$ 42,000.00
Sub-Code Official: (Bldg., Elec., Fire, Plbg.)	\$ 12,000.00 - \$ 70,000.00
Inspectors: (Bldg., Elec., Fire, Plbg.) (hourly)	\$ 25.00 - \$ 37.00
Part-Time Zoning Administrative Officer/Official (hourly)	\$ 3,000.00 - \$ 10,000.00
Construction Manager	\$ 25,000.00 - \$ 45,000.00
Technical Asst. to Construction Official (hourly)	\$ 12.00 - \$ 25.00
Construction Office Assistant (hourly)	\$ 8.00 - \$ 17.00
<u>UNIFORM FIRE CODE/PROPERTY MAINTENANCE OFFICE:</u>	
Fire Official (Unif. Fire Code) P/T	\$ 10,000.00 - \$ 15,000.00
Fire Prevention Inspectors P/T (hourly)	\$ 10.50 - \$ 25.00
Property Maintenance Officer P/T	\$ 1,000.00 - \$ 9,000.00
<u>LAND USE OFFICE:</u>	
Land Use Coordinator (hourly/part-time)	\$20.00 - \$ 25.00
<u>PUBLIC WORKS:</u>	
Township Superintendent (hourly)	\$ 23.00 - \$ 35.00
Public Works Supervisor (annually)	\$ 1,600.00
Assist Public Works Supervisor (assistant working Supervisor)	\$2,000.00 - \$3,500.00
Administrative Assistant to Public Works Supervisor And Township Superintendent	\$1,000.00 - \$5,000.00
 <u>(salary based on current bargaining unit contract)</u>	
Buildings & Grounds Laborer (hourly)	\$ 10.00 - \$ 30.00
Buildings & Grounds Seasonal (hourly)	\$ 8.00 - \$ 15.00
<u>RECREATION:</u>	
Recreation Coordinator And Secretary	\$ 5,000.00 - \$10,000.00
<u>HEALTH/ENVIRONMENTAL REALTED OFFICES:</u>	
Board of Health Secretary	\$ 1,200.00 - \$ 2,000.00
Recycling Coordinator	\$ 1,200.00 - \$ 2,000.00
Dog Census Personnel (hourly)	\$ 8.00 - \$ 15.00
Rabies Clinic Personnel (a day)	\$ 60.00 - \$ 75.00
Environmental Commission Secretary	\$ 1,200.00 - \$ 2,000.00
<u>SAFETY:</u>	
Director – Emergency Management Serv.	\$ 1,000.00 - \$ 3,500.00
<u>POLICE DEPARTMENT:</u>	
Chief of Police	\$ 87,000.00 - \$ 100,000.00
Lieutenant	\$ 80,000.00 - \$ 92,000.00
Police Officer (P/T) (hourly)	\$ 10.00 - \$ 23.00
Senior Police Records Clerk (hourly)	\$ 10.00 - \$ 25.00
Police Records Clerk (hourly)	\$ 10.00 - \$ 20.00
Court Security Guard (hourly)	\$ 15.00 - \$ 20.00
Police Officer (<i>salary based on current bargaining unit contract</i>)	
<u>MUNICIPAL COURT:</u>	
Municipal Judge	\$ 15,000.00 - \$ 45,000.00
Municipal Judge Stipend for Springfield Twp.	\$ 13,500.00
Court Administrator	\$ 25,000.00 - \$ 60,000.00
Court Administrator Stipend for Springfield Twp.	\$ 6,000.00
Deputy Court Administrator (hourly)	\$ 11.00 - \$ 25.00
Dep Court Administrator Stipend Springfield Twp	\$ 4,000.00
Violations Clerk (hourly)	\$ 12.00 - \$ 22.00
Violations Clerk Stipend Springfield Twp	\$ 2,000.00
Data Entry Clerk	\$ 8.00 - \$ 17.00

SECTION 2:

The aforementioned Salaries and Position Titles shall be retroactive to January 1, 2015. The Township Committee reserves the right to pay a Salary to any new employee at any figure within the Salary Range, not necessarily the highest figure of said Salary Range.

The adoption of this Ordinance shall operate to provide increments only to those employees who have performed satisfactorily the duties of their positions.

This Ordinance shall take effect immediately after final passage according to law.

SECTION 3:

The Mansfield Township Committee hereby repeals Ordinances 2000-4, 2001-3, 2002-7, 2003-14, 2005-27, 2007-29, 2008-30, 2010-13, 2013-1 and declares that all Ordinances and parts of Ordinance inconsistent with this Ordinance are hereby repealed to the extent of said inconsistency.

REPEALER, SEVERABILITY AND EFFECTIVE DATE.

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

Mayor Higgins said the purpose of this ordinance is to provide for a part time tax assessor. He then opened the public hearing. With no questions or comments, **Mayor Higgins** closed the public hearing.

A motion was offered by **Committeeman Puglia** and second by **Committeeman Semptimpelter** to adopt Ordinance 2015-11. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, SEMPTIMPELTER, GABLE, HIGGINS
NAY: NONE ABSENT: DIGIUSEPPE ABSTAIN: NONE

From the audience, Yosif Abed, 28254 Gaunt’s Bridge Road, said he mailed in his farm assessment papers a couple of weeks ago. However, he came to the Municipal Building today where he was informed that the new tax assessor works between 5:30 and 7:30pm two nights a week. He said he came to the Municipal Building to meet with the Assessor and he bumped into **Administrator Fitzpatrick**. He was told to make an appointment. However, he feels the assessor should be available. Mr. Abed said he was threatening to move from this municipality. If he can’t reach the tax assessor during business hours, he came afterwards, he was told to make an appointment. Mr. Abed was told the Tax Assessor was not available at all this week as he is on vacation. After expressing his anger, he was told to leave his phone number and he would be contacted by the Tax Assessor.

BILL LIST:

A motion was offered by **Deputy Mayor Gable** and second by **Committeeman Puglia** to approve the bill list as submitted. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, PUGLIA, SEMPTIMPELTER, HIGGINS (see below)
NAY: NONE ABSENT: DIGIUSEPPE
ABSTAIN: HIGGINS (on Check numbers 4415 and 4416)

RESOLUTIONS

RESOLUTION 2015-8-5

RESOLUTION AUTHORIZING THE TOWNSHIP OF MANSFIELD TO TRANSFER A JUNK TITLE OF A 1997 FORD EXPLORER, VIN: 1FMDU34E3VUB99716 TO HAINES TOWING, 240 US HIGHWAY 130, BORDENTOWN, NJ 08505

WHEREAS, Mansfield Township offered for public auction a certain vehicle identified as a 1997 Ford Explorer, VIN: **1FMDU34E3VUB99716**, pursuant to Resolution No. 2014-9-21; and

WHEREAS, the GovDeals site conducted the subsequent public auction which ended on July 16, 2015; and

WHEREAS, the highest bidder defaulted and GovDeals extended an opportunity to the second highest bidder without success; and

WHEREAS, NJSA 39:10A-3, allows a public agency, under certain circumstances, to apply for a Junk Title; and

WHEREAS, in November 2014, the Mansfield Township Police Department, on behalf of Mansfield Township, filed for a Junk Title since the vehicle did not sell at auction; and

WHEREAS, in December of 2014, the New Jersey Department of Motor Vehicles Commission issued a Junk Title, see copy attached, to Mansfield Township; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that:

1. The Township Committee hereby transfers its junk title to Haines Towing, 240 US Highway 130, Bordentown, NJ 08515 to the following vehicle:
1997 Ford Explorer, VIN: 1FMDU34E3VUB99716

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Gable** to adopt Resolution 2015-8-5. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, GABLE, SEMPTIMPELTER, HIGGINS
NAY: NONE ABSENT: DIGIUSEPPE, ABSTAIN: NONE

RESOLUTION 2015-8-6

RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY

WHEREAS, the Township Committee has found that an emergency response water vessel is no longer viable for emergency use by emergency response personnel, and

WHEREAS, the Township Committee believes that it would be in the best interest for the safety and wellbeing of the emergency response personnel and the public to dispose of said water vessel, and

WHEREAS, N.J.S.A. 40A:12-13 and 40A:12-13.1 permit the Township to dispose of personal property no longer needed for public use by auction and to authorize such action by Resolution of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey as follows:

1. The following emergency response water vessel is hereby declared to be no longer viable property and unable to be used for rescue services:

**Sears 12 foot metal boat and trailer with a NJ Registration Number of:
NJ2906AD**

2. The Township Superintendent is hereby authorized to dispose of said water vessel.
3. The following body armor are hereby declared to be no longer viable property and Unable to be used by the Police Department:

	Brand	Model	Front Panel	Back Panel	Trauma Plate
Vest #1	Point Blank	Vision AIII A-1	15000097314	15000097313	15000029403
Vest #2	Point Blank	Vision AIII AF	15000097529	15000097519	15000097529

4. The Chief of Police is hereby authorized to dispose of said body armor adopt Resolution 2015-8-5. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, SEMPTIMHELTER, GABLE, HIGGINS
NAY: NONE ABSENT: DIGIUSEPPE ABSTAIN: NONE

The following three resolutions were adopted on motion offered by **Committeeman Semptimphelter** and second by **Committeeman Puglia** to adopt Resolution 2015-8-7, Resolution 2015-8-8 and Resolution 2015-8-9, Motion carried.

**RESOLUTION 2015-8-7
C REED'S INC. T/A C REED'S PLACE
2015/2016 LIQUOR LICENSE RENEWAL**

WHEREAS, C. Reed's Inc. T/A C. Reed's Place, Plenary Retail Consumption License #0318-33-003-002 located at 5234 Route 130, PO Box 92, Columbus, NJ 08022 has applied to the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey for renewal of said license to permit the sale of alcoholic beverages at their establishment; and,

WHEREAS, said application for the 2015/2016 Licensing Year has been received with required fees submitted as prescribed by Ordinance in the amount of \$630.00 to Mansfield Township and \$200.00 to the State of New Jersey Division of Alcoholic Beverage Control; and,

WHEREAS, a satisfactory report has been received by the Mansfield Township Chief of Police and the Mansfield Township Fire Official, and no other written or verbal complaints have been received by the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the Plenary Retail Consumption License #0318-33-003-002 in the name of C. Reed's Inc. T/A "C. Reed's Inc." be renewed for the 2015/2016 Licensing Year, pending any and all tax clearance certificates from the Division of Taxation.

**RESOLUTION 2015-8-8
LIQUOR MART, INC.**

2015-2016 PLENARY RETAIL DISTRIBUTION LICENSE RENEWAL

WHEREAS, **Liquor Mart, Inc.** Plenary Retail Distribution License #0318-44-004-001, located at 3224 Route 206, Bordentown, NJ 08505 has applied to the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey for renewal of said license to permit the sale of alcoholic at their establishment; and

WHEREAS, said application for the 2015-2016 Licensing Year has been received with required fees submitted as prescribed by Ordinance in the amount of \$2,500.00 to Mansfield Township and \$200.00 to the State of new Jersey Division of Alcoholic Beverage Control; and

WHEREAS, approval for the 2015-2016 Licensing Year renewal is subject to all agency approvals being received.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the Plenary Retail Distribution License #0318-44-004-001 in the name of Liquor Mart Inc. be renewed for the 2015-2016 Licensing Year, pending any and all tax clearance certificates from the Division of Taxation. New Jersey Division of Alcoholic Beverage Control; and

WHEREAS, approval for the 2015-2016 Licensing Year renewal is subject to all agency approvals being received.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the Plenary Retail Distribution License #0318-44-004-001 in the name of Liquor Mart Inc. be renewed for the 2015-2016 Licensing Year, pending any and all tax clearance certificates from the Division of Taxation.

**RESOLUTION 2015-8-9
CABOBE, INC: T/A "CORNER HOUSE"
2015-2016 LIQUOR LICENSE RENEWAL**

WHEREAS, Cabobe, Inc., T/A “Corner House” Plenary Retail Consumption License #0318-33-001-003 located at 24549 East Main Street, Columbus, NJ 08022 has applied to the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey for renewal of said license to permit the sale of alcoholic beverages at their establishment; and,

WHEREAS, said application for the 2015-2016 Licensing Year has been received with required fees submitted as prescribed by Ordinance in the amount of \$630.00 to Mansfield Township and \$200.00 to the State of New Jersey Division of Alcoholic Beverage Control; and,

WHEREAS, a Tax Clearance Certificate has been received from the Division of Taxation indicating that Cabobe, Inc., T/A “Corner House” is in compliance with Chapter 161, Laws of NJ 1955; and,

WHEREAS, a report has been received by the Mansfield Township Chief of Police, the Mansfield Township Fire Official, and the Division of Alcohol and Beverage Control Commission, noting 2 minor violations, neither of which will prohibit the Township from renewing said license. No other written or verbal complaints have been received by the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the Plenary Retail Consumption License #0318-33-001-003 in the name of Cabobe, Inc., T/A “Corner House” be renewed for the 2015-2016 Licensing Year.

RESOLUTION 2015-8-10

RESOLUTION AMENDING RESOLUTION 2015-7-6 APPOINTING JEFFREY M. BURD AS PART TIME TAX ASSESSOR FOR THE TOWNSHIP OF MANSFIELD BY ADDING TERM REQUIREMENTS PURSUANT TO NJ STATUTE ON ASSESSOR APPOINTMENTS AND COINCIDING COURT DECISION

WHEREAS, Tax Assessor, Robin L. Bucchi, has resigned from Mansfield Township; and

WHEREAS, applications were received and reviewed for said positions by the Township Administrator, and Jeffrey M. Burd best met the requirements needed to perform the duties previously performed by the resigning Assessor, Ms. Bucchi; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield at their Regular Meeting held on August 12, 2015 at the Municipal Complex that Resolution 2015-7-6 which appointed Jeffrey M. Burd is hereby amended by adding term of appointment of a partial term as Part-Time Tax Assessor, effective July 27, 2015 ending June 30, 2016 and additionally a four year term commencing July 1, 2016 and ending June 30, 2020, at a salary of \$30,000.00 per annum, with no benefits.

A motion was offered by **Committeeman Puglia** and second by **Committeeman Semptimphelter** to adopt Resolution 2015-8-10. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, SEMPTIMPHELTER, GABLE, HIGGINS
NAY: NONE ABSENT: DIGIUSEPPE ABSTAIN: NONE

RESOLUTION 2015-8-11

RESOLUTION AMENDING THE HOURLY RATE OF PAY OF COURT EMPLOYEE, CHERYL HARTMAN, TO INCLUDE BOTH NORMAL HOURLY RATE OF PAY AND THE ANNUAL SALARIED STIPEND

WHEREAS, Cheryl Hartman is compensated as an hourly employee who receives an annual salaried stipend of \$2,000.00; and

WHEREAS, the Chief Financial Officer has determined that it is in the best interest of the Township of Mansfield that the annual salaried stipend be included in the hourly rate of pay; and

WHEREAS, Cheryl Hartman is currently compensated at \$16.48 per hour with an annual salaried stipend of \$2,000.00, at the rate of \$1.10 per hour, for new total hourly rate of pay at \$17.58.

NOW, THEREFORE BE IT RESOLVED, the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey, does hereby set Cheryl Hartman’s rate of pay change from \$16.48 per hour to \$17.58 per hour.

BE IT FURTHER RESOLVED these changes will become effective retroactive to December 10, 2014.

Administrator Fitzpatrick explained the above resolution clarified the hourly rate of pay for a court employee for each municipality, Mansfield and Springfield.

A motion was offered by **Committeeman Puglia** and second by **Committeeman Semptimphelter** to adopt Resolution 2015-8-11. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, SEMPTIMPHELTER, GABLE, HIGGINS
NAY: NONE ABSENT: DIGIUSEPPE ABSTAIN: NONE

RESOLUTION 2015-8-12

RESOLUTION TO CANCEL EXEMPT VETERAN

WHEREAS, N.J.S.A.54:4-3.30A allows for the exemption from taxation from real and personal property for any citizen and resident of the State who has a total or 100% permanent disability as defined by this statute; and,

WHEREAS, the properties listed below are owned by a 100% Disabled Veteran;
NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, hereby memorializes the cancellation of the following **2015** taxes:

Block	Lot	Property Owner	Amount
24.01	3	Concetta Holloway	\$9,980.42 (Effective 6/11/15)

A motion was offered by **Committeeman Puglia** and second by **Committeeman Semptimphehler** to adopt Resolution 2015-8-12. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, SEMPTIMPHELTER, GABLE, HIGGINS
NAY: NONE ABSENT: DIGIUSEPPE ABSTAIN: NONE

A motion was offered by **Committeeman Puglia** and second by **Committeeman Semptimphehler** to adopt the following Resolution 2015-8-13, Resolution 2015-8-14, and Resolution 2015-8-15 Motion carried on a Roll Call Vote, recorded as follows:

MOTION: PUGLIA SECOND: SEMPTIMPHELTER
ROLL CALL:
AYES: PUGLIA, SEMPTIMPHELTER, GABLE, HIGGINS
NAYS: NONE ABSTAIN: NONE ABSENT: DIGIUSEPPE

RESOLUTION 2015-8-13
RESOLUTION APPOINTING POLICE OFFICER
JAMES H. BRUINS

WHEREAS, a vacancy exists in the rank of patrolman within the Mansfield Township Police Department;
and

WHEREAS, a selection process was conducted to find the most qualified person to hire in this capacity and **James H. Bruins** has met all the qualification for said position;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Mansfield Township, County of Burlington, State of New Jersey at their Special Meeting held on August 12, 2015, that **James H. Bruins**, is so hired, at the recommendation of Chief of Police, Ronald G. Mulhall, Jr. at Step I status in the amount of \$38,895.00, with benefits, and with certification of funds by the Mansfield Township CFO/Treasurer. Appointment to said position is hereby effective as of August 12, 2015.

RESOLUTION 2015-8-14
RESOLUTION APPOINTING POLICE OFFICER
KYLE L. BUCK

WHEREAS, a vacancy exists in the rank of patrolman within the Mansfield Township Police Department;
and

WHEREAS, a selection process was conducted to find the most qualified person to hire in this capacity and **Kyle L. Buck** has met all the qualification for said position;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Mansfield Township, County of Burlington, State of New Jersey at their Special Meeting held on August 12, 2015, that **Kyle L. Buck**, is so hired, at the recommendation of Chief of Police, Ronald G. Mulhall, Jr. at Step I status in the amount of \$38,895.00, with benefits, and with certification of funds by the Mansfield Township CFO/Treasurer. Appointment to said position is hereby effective as of August 12, 2015.

RESOLUTION 2015-8-15
RESOLUTION APPOINTING POLICE OFFICER
KENNETH M. ALLEN

WHEREAS, a vacancy exists in the rank of patrolman within the Mansfield Township Police Department;
and

WHEREAS, a selection process was conducted to find the most qualified person to hire in this capacity and **Kenneth M. Allen** has met all the qualification for said position;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Mansfield Township, County of Burlington, State of New Jersey at their Special Meeting held on August 12, 2015 r 25, 2014, that **Kenneth M. Allen**, is so hired, at the recommendation of Chief of Police, Ronald G. Mulhall, Jr. at Step I status in the amount of \$38,895.00, with benefits, and with certification of funds by the Mansfield Township CFO/Treasurer. Appointment to said position is hereby effective as of August 12, 2015.

RESOLUTION NO. 2015-8-16
RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT BETWEEN TOWNSHIP OF
MANSFIELD AND TOWNSHIP OF MANSFIELD PATROLMAN ASSOCIATION

WHEREAS, certain police department employees within the Township formed a Collective Bargaining Unit, recognized by the Township, under the auspices of the Township Of Mansfield Patrolman Association, and as a result of said formation, have negotiated a Contract with the Township Committee of the Township of Mansfield; and

WHEREAS, the Parties have completed those negotiations, and are desirous of memorializing their agreements by way of formal Collective Bargaining Agreement; and

WHEREAS, the Township Committee has reviewed the attached "Agreement between the Township of

Mansfield and Township Of Mansfield Patrolman Association, covering a time frame January 1, 2012 through December 31, 2016; and

WHEREAS, said Agreement sets forth the various terms and conditions, rights, privileges, benefits and emoluments that the Parties have agreed to relating to the employment relationship; and

WHEREAS, the salaries and wages to be paid under said Agreement were generally authorized under Ordinance 2010-13, which established ranges for the wages to be paid, and the wages and salaries set forth in the Agreement fall within the parameters of the ranges established under Ordinance 2010-13;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that Mayor Higgins and Municipal Clerk Linda Semus be and are hereby authorized and directed to execute the attached Collective Bargaining Agreement between the Township of Mansfield and the Township of Mansfield Patrolman Association.

A motion was offered by **Deputy Mayor Gable** and second by **Committeeman Puglia** to adopt Resolution 2015-8-16. Motion carried on a Roll Call Vote, recorded as follows:

AYE: GABLE, PUGLIA, SEMPTIMHELTER, HIGGINS
NAY: NONE ABSENT: DIGIUSEPPE ABSTAIN: NONE

MINUTES: June 10, 2015

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Gable** to approve the minutes of the June 10, 2015 meeting. Motion carried.

MINUTES: July 27, 2015

A Motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Gable**. A Roll Call Vote was taken as follows:

AYE: PUGLIA ,GABLE ABSTAIN: SEMPTIMHELTER,HIGGINS
ABSENT: DIGIUSEPPE

The minutes were held to the next meeting due to the lack of a quorum eligible to vote.

REPORTS: Clerk, Court, EMS, Police, Tax, Finance, Property Maintenance

A motion was offered by **Deputy Mayor Gable** and second by **Committeeman Puglia** to accept the reports as listed above. Motion carried.

AGENDA AMENDMENT:

A motion was offered by **Committeeman Puglia** and second by **Committeeman Semptimphelter** to amend the agenda.

A motion was offered by **Committeeman Semptimphelter** and second by **Committeeman Puglia** to entertain discussion of Manchester Court. Motion carried.

Administrator Fitzpatrick said different engineering firms and surveyors had visited the site with the legal opinion that everything has been done properly by Orleans and the homeowner. Therefore we will be moving forward with our property maintenance official who will visit the site and if deemed fit, will go forward with citation. **Administrator Fitzpatrick** recommended this action to look at the property behind Mr. Daly's house and go forward with bringing citation as deemed fit.

A motion was offered by **Committeeman Semptimphelter** and second by **Deputy Mayor Gable** to authorize this action. Motion carried on a Roll Call Vote, recorded as follows:

AYE: SEMPTIMHELTER, GABLE, HIGGINS
NAY: NONE ABSENT: DIGIUSEPPE ABSTAIN: PUGLIA

b. Environmental Offices and Secretary

Clerk Semus said the Environmental Commission Chairperson has requested that Christine Alpin be selected as the new secretary at \$100 per meeting. A motion was offered by **Committeeman Puglia** and second by **Committeeman Semptimphelter** to approve this request. A Roll Call Vote, was taken as follows:

AYE; PUGLIA, SEMPTIMHELTER, GABLE, HIGGINS
NAY: NONE ABSENT: DIGIUSEPPE ABSTAIN: NONE

Clerk Semus asked for authorization for the Environmental Commission to utilize offices

upstairs for business. A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Gable** to approve this request. Motion carried.

c. EMT Letter from State of New Jersey

Attorney Magee said a request had been received from the EMT provider in Mansfield to house an educational trailer on our property. In his concern about insurance, **Attorney Magee** contacted our Risk Manager, Tim Irons who said it is a state owned trailer and insured by the state. **Attorney Magee** said his other concern was with the contents of the storage in the trailer and whether there was property insurance. Mr. Irons advised him this was not a problem.

Deputy Mayor Gable said, upon speaking to Chief Lewis from the Ambulance Squad. He felt it is a good idea to have the training equipment where it will be useful for our residents. **Mayor Higgins** felt we should hold off approval until we have a formal plan for the location of the trailer. It will be at the Country Walk location. **Committeeman Puglia** felt we should take advantage of the opportunity now rather than take a chance of losing it. **Deputy Mayor Gable** felt it could be stored at the County Walk location after which we can work it into our layout within the next six month. A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Gable** to authorize the above. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, GABLE HIGGINS

NAY: NONE ABSENT: DIGIUSEPPE ABSTAIN: SEMPTIMHELTER

d. County Park Grant due September

Clerk Semus questioned who will write the available grant and for what purpose. **Committeeman Puglia** felt we should look at the Mapleton Park for children and seniors. He said he has met with an organization that does these type of layouts. **Administrator Fitzpatrick** said he and **Committeeman Puglia** had met with Mike Wiley, representative from General Recreation and went over some options for that park. Mr. Wiley has sent three drawings with three different price points. **Administrator Fitzpatrick** will work with **Committeeman Puglia** to move forward with the application for funding.

f. Park Permit for Mansfield Township Home and School Fun Day – Possible Amendment

Clerk Semus said she received a call from the President of the Home and School Association requesting an area for pony rides. However, the application did not include this request. In addition to the pony rides, there will be several vendors. **Clerk Semus** felt each should have insurance holding harmless the township. She asked the Committee if they would approve ponies in the park. **Deputy Mayor Gable** said he would approve the permit if every vendor had insurance and the appropriate inspection from the fire official if they are cooking. In addition, they should not cause any damage to the recreation fields. A motion was offered by **Committeeman Puglia** and second by **Committeeman Semptimphelter** amend the application to include ponies as well as individual vendors. **Deputy Mayor Gable** made a motion to amend the application for park use. The motion was second by **Committeeman Puglia** and carried.

a. Farm Stand – W. Main Street

Attorney Magee said letters have been received some residents complaining of what is occurring at the farm stand on West Main Street. In light of the complaints, our new zoning officer was asked to review the situation and has rendered the opinion that he believes the owner/operator should be notified that they have to appear before the Planning Board with a site plan application to address safety issues that require attention. **Attorney Magee** met with **Administrator Fitzpatrick** and the zoning officer met today to discuss the situation. **Attorney Magee** felt the zoning officer's course of action is the appropriate one. Why it went from a denial by the Zoning Board to an opinion by the previous Zoning Officer that it was a permitted use was discussed. In light of what transpired in the past, it was decided that the site plan approach considering the concerns are legitimate. Safety concerns from a traffic perspective, parking, signage, and lighting should be considered. The activity has transformed from the original farm stand to something more than a farm stand. This needs to be pursued through a site plan point of view before the Planning Board. **Committeeman Semptimphelter** said he does frequent the stand but agrees with **Attorney Magee** on the recommendation. A motion was offered by **Committeeman Semptimphelter** and second by **Committeeman Puglia** and carried. **Attorney Magee** will work on this with **Administrator Fitzpatrick**.

PUBLIC COMMENT:

Bob Tallon, Axe Factory Road, referred to the Municipal Property Tax Reduction Act which was passed on June 22. This is an act that lets the township decide voluntarily to use

volunteers over 60 years of age with 15 years of residency in the township to do work for the township, not displacing salary workers or professionals, and then receive a \$1,000 a year tax relief. The type of job, such as mowing lawns, and the hours required would have to be determined. Mr. Talon felt the Committee should review this bill. **Administrator Fitzpatrick** and Mr. Talon are to review the Municipal Volunteer Property Tax Reduction Act.

CFO Monzo referred to the tax reduction act and said it hasn't received a full vote yet.

Susan Henry, 28 Oaklyn Drive, distributed copies of her yearly bill which is the \$10,000 assessment placed on her property due to the sewerage project. She highlighted the interest being charged and questioned the rate at which she is being assessed. **CFO Monzo** said they had discussed these issues before and, at this point, he preferred she put her questions in writing again and he will answer them again. The Committee can then discuss the questions at a future meeting. She continued to express her concern that the interest she is paying is a profit to the Township. She felt this has been going on for a long time and it is unfair. She felt the interest should go toward the \$10,000 loan. Mrs. Henry questioned whether they are being charged a higher rate for the assessment and the township is spending it at her will. This was disturbing to her.

Mayor Higgins explained that the overall project in Lynnwood Farms was over One Million Dollars. The residents of Lynnwood Farms was assessed the fair market value increase in their property as a property with sewer is more valuable than a property with no sewer. There is debt on the project and the township is paying interest on it. Again, Mrs. Henry stressed her displeasure with paying the interest although she was told the interest goes toward the operating fund and the operating fund pays the interest on the debt. Mrs. Henry felt she was not getting truthful answers and after further discussion, Mrs. Henry was told to set up a meeting through **Administrator Fitzpatrick**. **Mayor Higgins** and **Attorney Magee** will attend if needed.

Charles Daly, 1 Manchester Court, thanked the Committee for helping him out with the situation and the course of action decided upon. **Mayor Higgins** said studies were done by experts. Things take time but the Township did everything they could to justify the township's position.

Ken Tomcod, 23 Ellington Drive, asked if there were any updates on the Promenade construction activity. **Attorney Magee** explained that a TWA application had been filed at the DEP level. **Mayor Higgins** said this is a process to run lines through the township from the Mapleton Plant to the site. The municipality has to sign off on the application. As of now, there has been no movement on American Properties to move forward with the development.

b. Promenade (TWA)

A motion was offered by **Deputy Mayor Gable** and second by **Committeeman Semptimphelter** to authorize **Mayor Higgins** to sign the TWA for the Promenade. Motion carried.

Fred Heisman, 29 Harrington Court ask where we stand on the repairs on the streets in Four Seasons. **Mayor Higgins** said by the end of the summer when the weather changes, we will be able to put down the tar.

a. Axe Factory Road Proposal approval to go out to bid.

Mayor Higgins explained that we don't have the funding to approve the Engineering Contract at this time. We will hold this off until November.

MOTION TO ADJOURN.

A motion was offered by **Committeeman Puglia** and second by **Committeeman Semptimphelter** to adjourn. Motion carried.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Barbara A. Crammer
Deputy Clerk

Linda Semus, RMC
Municipal Clerk

Approved: September 9, 2015