

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
January 13, 2016
Executive Session
6:30PM**

The Regular Meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Sean Gable, Deputy Mayor Robert Semptimphelter, Committeeman Arthur R. Puglia, Committeewoman Laverne Cholewa, Committeeman Robert J. Higgins, Clerk Linda Semus, Solicitor Michael H. Magee, Administrator Michael Fitzpatrick**

Deputy Mayor Gable called the meeting to order followed by the following opening statement.

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given in the annual notice, which was adopted by the Mansfield Township Committee on January 4, 2016. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 8, 2016.

A motion was offered by **Committeeman Puglia** and second by **Committeewoman Cholewa** to go into executive session by adoption of the following resolution. Motion carried.

**RESOLUTION 2016-1-22
RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION**

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

- 1, the public shall be excluded from discussion of, action on and reviewing the Minutes of
The hereinafter specified matters.
2. The general nature of the subject matter to be discussed is as follows: contract negotiations, personnel issues and pending litigation.
3. It is anticipated at this time that the above subject matter will be made public when the matter has been resolved and approved for release by the Township Solicitor.

**Regular Meeting
7:30PM**

The Regular Meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Sean Gable, Deputy Mayor Robert Semptimphelter, Committeeman Arthur R. Puglia, Committeewoman Laverne Cholewa, Committeeman Robert J. Higgins, Clerk Linda Semus, Solicitor Michael H. Magee, Administrator Michael Fitzpatrick and Deputy Clerk Barbara Crammer**

The meeting was called to order by **Mayor Sean Gable** followed by the Salute to the Flag and a Moment of Silence.

A motion was offered by **Committeeman Puglia** and second by **Committeewoman Cholewa** to introduce Ordinance 2016-1. Public Hearing and Final Adoption scheduled for January 27, 2016. Motion carried on a Roll Call Vote, recorded as follows:

AYES: PUGLIA, CHOLEWA, HIGGINS, SEMPTIMPHELTER, GABLE
NAYS: NONE ABSENT: NONE ABSTAIN: NONE

ORDINANCES:

CFO Monzo advises the Committee that this Ordinance is a precaution. We rarely use what is permitted by law, so if we would had to go above the statutory allowance, we have to bank the amount in 2016 so we do not have an issue.

ORDINANCE 2016-1

CALENDAR YEAR 2016

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Mansfield in the County of Burlington finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to 179,067.67 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Mansfield, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final in cap appropriations of the Township of Mansfield shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5% amounting to 5,295, 286.80 and that the CY 2016 municipal budget for the Township of Mansfield shall be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

A motion was offered by **Committeeman Puglia** and second by **Committeewoman Cholewa** to introduce Ordinance 2016-2. Public Hearing and Final Adoption scheduled for January 27, 2016. Motion carried on a Roll Call Vote, recorded as follows:

AYES: PUGLIA, CHOLEWA, HIGGINS, SEMPTIMHELTER, GABLE
NAYS: NONE ABSENT: NONE ABSTAIN: NONE

ORDINANCE 2016-2

AN ORDINANCE AMENDING ORDINANCE 2007-27 ADOPTED OCTOBER 24, 2007, OF THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON TO AMEND CHAPTER 16, ENTITLED “DOGS AND CATS”, OF THE CODE OF THE TOWNSHIP OF MANSFIELD

WHEREAS, Mansfield Township is required to subcontract our Animal Control services in the Township; and

WHEREAS, Mansfield Township has seen a dramatic increase in the annual fees for the Animal Control Services; and

WHEREAS, the current Animal Control Officer, (ACO), has taken it upon himself to handle matters that in the past were handled by individual residents, specifically matters involving non-domesticated animals; and

WHEREAS, the Township Committee has decided to amend the Ordinance to more clearly define under what circumstances the resident is responsible for the release of certain non-domesticated animals trapped on their property at the request of the ACO; and

NOW THEREFORE BE IT ORDAINED AND ESTABLISHED, by the Township of Mansfield in the County of Burlington and State of New Jersey that the following amendment shall be established and become enforceable:

CHAPTER 16 is hereby Amended to include the following provision:

Chapter 16, section 22 will be amended to include a sub (C.) to read as follows:

“ the provisions of this chapter and section shall only apply to domesticated animals. Additionally, all resident requests for traps set by the Animal Control Officer, (ACO), to handle feral cats must be monitored daily to insure that no animal is left too long. Further, in the event the trap results in the capture of other than a feral cat, i.e. raccoon, skunk, ground hog, etc., the resident is to release on their own. The Township will not be responsible for the cost to release other than a feral cat. Additionally, any resident requesting the traps must ‘trip’ the trap at night to avoid nocturnal animals, such as skunks, etc., from getting in during the night.”

SEVERABILITY Should any portion of this Ordinance be declared invalid or unenforceable by a Court of competent jurisdiction, the remaining portions shall remain valid and of full force and effect.

EFFECTIVE DATE This Ordinance shall become effective upon adoption, and publication in accordance with law.

BILL LIST:

Committeeman Higgins asks CFO Monzo if before approving the bill list, Resolution 2016-1-23 should be adopted since there is aid to the Fire Company and aid to the Ambulance Corp. **CFO Monzo** stated that the law allows you to adopt a temporary budget by January 30th and prior to that there are always expenditures that are need such as salaries etc. He said if he wanted to move the Resolution forward he has no objection to that but there is no reason to have to. Committee moved forward with approving the Bill List first.

A motion was offered by **Committeewoman Cholewa** and second by **Committeeman Puglia** to approve the bill list. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CHOLEWA, PUGLIA, HIGGINS, SEMPTIMPHTLER, GABLE
NAY: NONE ABSENT: NONE ABSTAIN: HIGGINS (abstains only from check number 4928 AND GABLE (abstains only from check numbers 4910, 4913, 4921)

RESOLUTIONS:

**RESOLUTION 2016-1-23
RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY
OF BURLINGTON, NEW JERSEY, SETTING THE 2016
TEMPORARY BUDGET**

WHEREAS, Section 40A-4-19 provides that temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of adoption of the budget; and,

WHEREAS, the date of this resolution is within the first thirty days of the 2016 budget year; and,

WHEREAS, the total of the following temporary appropriations does not exceed 26.25% of the total amount of the appropriations made for all purposes in the 2015 budget (exclusive of Debt Service, Capital Improvement Fund and Public Assistance) amounting to \$ 1,387, 260.22;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, at a meeting held January 13, 2016 that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer after adoption.

Current Fund

<u>Department</u>	<u>Amount</u>
A&E: Miscellaneous	5,000.00
A&E: Salary and Wages	20,000.00
M&C: Salary & Wage	5,555.00
CLERK: Salary & Wage	23,000.00
M&C: Miscellaneous	8,500.00
FIN: Salary & Wage	26,000.00
FIN: Miscellaneous	7,500.00
AUDIT: Miscellaneous	5,000.00
TAX C: Salary & Wage	15,250.00
TAX C: Miscellaneous	4,000.00
TAX A: Salary & Wage	19,000.00
TAX A: Miscellaneous	5,000.00

LEGAL: Miscellaneous	30,000.00
ENG: Miscellaneous	25,000.00
LAND USE: Salary & Wage	11,000.00
LAND USE: Miscellaneous	4,000.00
PLAN: Miscellaneous	10,000.00
ZONE: Miscellaneous	1,000.00
ZONING OFFICER: SALARY & WAGE	1,350.00
ZONING OFFICER: Miscellaneous	300.00
OCE:PM: Salary & Wage	550.00
OCE:PM: Miscellaneous	4,200.00
LIABINS: Liability Insurance	50,000.00
WCOMP: Workers Compensation	70,000.00
GROUP Insurance	150,000.00
UNEMP: Unemployment	315.00
POLICE: Salary & Wages	175,000.00
POLICE: Miscellaneous	30,000.00
EMGMT: Salary & Wage	600.00
EMGMT: Miscellaneous	4,000.00
AID TO FIRE COMPANIES: Miscellaneous	20,000.00
FAID: AID First Aid	80,000.00
OCE: FIRE: Salary & Wage	4,800.00
OCE:FIRE: Miscellaneous	1,400.00
PROS: Other Professional	5,250.00
ROAD: Salary & Wage	6,000.00
ROAD: Miscellaneous	35,000.00
SHADE: Miscellaneous	2,350.00
SWASTE: Miscellaneous	44,000.00
B&G: Salary & Wage	20,000.00
B&G: Miscellaneous	22,000.00
VMAINT: Miscellaneous	15,000.00
PHEALTH: Salary & Wage	500.00
PHEALTH: Miscellaneous	3,000.00
EHEALTH: Salary & Wage	325.00
EHEALTH: Miscellaneous	1,500.00
ANIMAL: Miscellaneous	950.00
CONSS: Contrib. Social Services	1,300.00
RECREATION: Salary & Wage	2,000.00
REC: Miscellaneous	25,000.00
CPEVNT: Other Contractual	1,500.00
ELEC: Miscellaneous	8,000.00
SLIGHT: Miscellaneous	25,000.00
TELE: Miscellaneous	12,000.00
WATER: Miscellaneous	8,000.00
PETRO: Gasoline	7,500.00
Landfill: Miscellaneous	40,000.00
FICA: Employer Liability	50,000.00
Community Services Act: Condo Reimburse	5,250.00
COURT: Salary & Wage	50,000.00
COURT: Miscellaneous	5,500.00
PUBD: Other Professional	2,400.00
General Operations	1,216,645.00

Utility Fund

Operating Expenses \$ 7,500.00

A motion was offered by **Committeeman Puglia** and second by **Committeeman Cholewa** to adopt Resolution 2016-1-23. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, CHOLEWA, HIGGINS, SEMPTIMHELTER, GABLE
NAY: NONE ABSENT: NONE ABSTAIN: SEPTIMHELTER
(abstains only to the aid for First Aid Squad), GABLE (abstains only to aid for Fire Company)

RESOLUTION 2016-1-24

A RESOLUTION APPOINTING DANA ELLIOT AS A FULL-TIME ADMINISTRATIVE ASSISTANT FOR THE TOWNSHIP OF MANSFIELD

WHEREAS, the Mansfield Township Committee has determined the need for a full-time, Administrative Assistant employee to efficiently and economically cover the needs of the Township, from a centralized location within the Administrative Offices, servicing the following Township Departments:

**Clerk/Administration
Tax
Finance**

; and

WHEREAS, said full-time Administrative Assistant employee will fall under the supervision of the Township Administrator; and

WHEREAS, **Dana Elliot** has been employed by the Township since November 17, 2014 as a part-time Administrative Assistant for both the Tax Collector and CFO; and

WHEREAS, the Township Committee has recognized that **Dana Elliot** has demonstrated exceptional work ethics and has expressed a willingness to take on new responsibilities and duties; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on January 13, 2016 at the Municipal Complex at 7:30 PM hereby appoints **Dana Elliot** as a full-time, Administrative Assistant employee at the rate of \$16.32 per hour, effective January 4, 2016, with all benefits associated with said Full-Time position.

A motion was offered by **Committeeman Puglia** and second by **Committeewoman Cholewa** to adopt Resolution 2016-1-24. Motion carried on a Roll Call Vote, recorded as follows:

AYE: SEMPTIMHELTER, CHOLEWA, PUGLIA, HIGGINS, GABLE
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2016-1- 25

RESOLUTION RESCINDING AN AWARD FOR PROFESSIONAL SERVICES TO REMINGTON AND VERNICK ENGINEERS, 232 KING'S HIGHWAY EAST, HADDONFIELD, NEW JERSEY, 08033, FOR ENGINEERING SERVICES FOR THE DOT AXE FACTORY ROAD CONSTRUCTION PROJECT IN MANSFIELD TOWNSHIP

WHEREAS, the Township of Mansfield on December 9, 2015 awarded to Remington and Vernick engineering services for the DOT Axe Factory Road construction project to provide services to insure the Grant timeline was met; and

WHEREAS, the Township has elected to replace Remington and Vernick as their Township engineer for the year 2016; and

WHEREAS, it is in the best interest of the Township to have all Grant for construction projects in Mansfield Township be administered by the now current Township engineer; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the award given to Remington and Vernick, on December 9, 2015 by the Township Committee of Mansfield Township is hereby rescinded.

A motion was offered by **Deputy Mayor Semptimphelter** and second by **Committeewoman Cholewa** to adopt Resolution 2016-1-25. Motion carried on a Roll Call Vote, recorded as follows:

MOTION: SEMPTIMHELTER SECOND: CHOLEWA
ROLL CALL VOTE:
AYES: SEMPTIMHELTER, CHOLEWA, PUGLIA, GABLE
NAYS: NONE ABSTAIN: HIGGINS (abstains as he was not present during the meeting it was awarded) ABSENT: NONE

RESOLUTION 2016-1-26
A RESOLUTION OF THE TOWNSHIP OF MANSFIELD APPOINTING GREGORY JOHN HUBER AS A FIRE INSPECTOR

WHEREAS Douglas Borgstrom, Fire Sub-Code Official, for the Township of Mansfield, feels the need to add qualified individuals to his roster of fire inspectors to cover all shifts necessary during the course of a day; and

WHEREAS, Gregory John Huber meets the requirements of the Mansfield Township job description for said position to do fire inspections for the Township of Mansfield; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, at their meeting held on January 13, 2016 that Gregory John Huber is hereby appointed as a Fire Inspector, at an hourly rate of \$10.71, as set by Ordinance, effective May 27, 2015, with no benefits and holidays

7-8-15 (all present),
8-12-15 (all present),
9-9-15 (all present),

MOTION: PUGLIA SECOND: SEMPTIMHELTER

ROLL CALLS:

AYES: PUGLIA, SEMPTIMHELTER, HIGGINS, GABLE NAYS: NONE

ABSTAIN: CHOLEWA ABSENT: NONE

9-23-15 (Committeeman Semptimphelter absent)

MOTION: HIGGINS SECOND: PUGLIA

ROLL CALLS:

AYES: HIGGINS, PUGLIA, CHOLEWA, GABLE NAYS: NONE

ABSTAIN: SEMPTIMHELTER ABSENT: NONE

10-28-15 (Committeewoman Cholewa absent)

MOTION: PUGLIA SECOND: HIGGINS

ROLL CALLS:

AYES: PUGLIA, HIGGINS, SEMPTIMHELTER, GABLE NAYS: NONE

ABSTAIN: CHOLEWA ABSENT: NONE

11-12-15 (Committeeman Semptimphelter absent)

MOTION: PUGLIA SECOND: HIGGINS

ROLL CALLS:

AYES: PUGLIA, HIGGINS, CHOLEWA, GABLE NAYS: NONE

ABSTAIN: SEMPTIMHELTER ABSENT: NONE

12-9-15 (Mayor Higgins absent)

MOTION: PUGLIA SECOND: SEMPTIMHELTER

ROLL CALLS:

AYES: PUGLIA, SEMPTIMHELTER, CHOLEWA, GABLE NAYS: NONE

ABSTAIN: HIGGINS ABSENT: NONE

10-14-15 (all present), 11-23-15 (all present), 12-29-15 (all present)

MOTION: SEMPTIMHELTER SECOND: PUGLIA

ROLL CALLS:

AYES: SEMPTIMHELTER, PUGLIA, CHOLEWA, HIGGINS, GABLE

NAYS: NONE

ABSTAIN: HIGGINS ABSENT: NONE

DISCUSSION/ACTION:

a. Community Development Block Grant

(Committeeman Higgins recuses himself from this discussion. He leaves the dais and goes into the conference room to await the end of the discussion)

Mayor Gable explained that after careful review, the original submission for the ADA ramp for the front of the Municipal Complex may put some constraints upon the budget. They (the Committee) believed that the Grant would cover the majority of the project but it will only cover one-third (1/3) of the project. He stated that he asked Clerk Semus and Administrator Fitzpatrick to check with the official for CDBG at the County and see if it would be possible to re-appropriate the awarded funds for the project of cutting into the wall upstairs that would give full access to the entire 2nd floor from the elevator. By doing this, it will still make the upstairs ADA accessible. He stated that there is three options: 1) continue as originally planned with the front ramp; 2) cutting through the firewall for the pass through between the north side and south side of the building which would accomplish the same by having the elevator available for access to the second floor – making it ADA accessible; or 3) pulling the grant completely and reapplying next year. He stated that if we pulled the grant, there would be no penalties to the Township and we would still be considered for future grant awards.

Committeeman Puglia's opinion was to resubmit for breaking through the wall. Committeewoman Cholewa felt that opening that wall would give access to allow training sessions for everyone, the Historic Society and even the Senior Citizens groups. All Committee Members agreed with Committeeman Puglia and Committeewoman Cholewa and Clerk Semus and Administrator Fitzpatrick was instructed to move forward with the County and trying to accomplish this. They were asked to also speak with the

Engineers to get all that was necessary for the new package submission and to be sure it is submitted to the County in time.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimphehler** submit new grant application for the new project. Motion carried on a Roll Call Vote, recorded as follows:

AYES: PUGLIA, SEMPTIMPHELTER, CHOLEWA, GABLE
NAYS: NONE **ABESENT:** HIGGINS (absent from only this topic during the meeting. He returns to dais at end of this topic discussion) **ABSTAIN:** NONE

b. Application for full Membership To the Franklin Fire Company No. 1- Yafeu Dunbar, Eric Pearson and June Pires

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimphehler** to approve the above. Motion carried on a Roll Call Vote, recorded as follows:

AYES: PUGLIA, SEMPTIMPHELTER, CHOLEWA, HIGGINS,
NAYS: NONE **ABESENT:** NONE **ABSTAIN:** GABLE

PUBLIC COMMENT

Mayor Gable opened the floor for Public Comment. Seeing none, Public Comment was closed.

MAYOR AND COMMITTEE COMMENT

Committeeman Higgins stated that a little over a week ago, there was an article in the Burlington County Times which questioned the motive on amending the agenda and hiring Mike Fitzpatrick as the full time Administrator. He was extremely disappointed in the article. He was interviewed by the staff writer and was extremely honest with him about this topic being on the Executive Agenda for December 9th but due to the passing of his mother that morning, he was unable to attend the meeting and the discussion was held over until the December 29th meeting. **Committeeman Higgins**, who was Mayor at the time of the December 29, 2015 meeting, continued the conversation pertaining to the Resolution and Contract for the full-time position. He felt that it was more appropriate to amend the Agenda to adopt the Resolution then to wait until the first meeting in January and have to retro the appointment and his salary to the 1st of January. He further stated that he clearly explained that to the staff writer. **Committeeman Higgins** felt that all the answers to the questions asked of him by the staff writer only a portion of the responses were printed. The Staff Writer never put one full sentence of anything that was answered. He feels that the Staff Writer misrepresented the intent of what he had tried to do that evening by amending the agenda and he apologized to the Committee and the Administrator for any embarrassment this may have caused them. He reiterates that he felt amending the agenda was the best way to handle the situation and that in no way was it to try and hide anything from the public.

Committeewoman Cholewa concurs with Committeeman Higgins. She stated she also spoke with the Staff Writer and after reading his article she felt that he implied that the Committee had tried to do something underhanded and she too was very upset over it. She isn't sure how that happened, but she urges all the residents who does read the Burlington County Times they need to think twice about what they are actually reading and how factual the articles are. The Staff Writer didn't even come to cover the Reorganization Meeting for the Township to have learned that Mr. Gable was appointed Mayor, and within the article he refers to Mr. Higgins as the Mayor. The article was written after our Reorg and 7 days after the meeting where Mr. Fitzpatrick was made a full-time employee. She asks the residents to always feel free to come to any Committee Member should they have questions. She further states that the website has their telephone numbers or the residents can call Town Hall and they would be give you the information to reach them. The Committee welcomes any and all questions and are there to help and serve the Community.

Committeeman Puglia concurs with both Committeeman Higgins and Committeewoman Cholewa and Donald Trump, the newspapers never give you the truth. He also put some humor into his comment with reminding the residents that Spring is coming.

Deputy Mayor Semptimphelter echoes the comments of all three Committee Members. When he read the article he was upset by the article. The Committee did not wrong in what they did and he felt they did everything appropriate and went through the process appropriately. He was glad they were able to bring Mike Fitzpatrick on full time. He is quite a talent and he feels he is good for this Township. He stated that going back to Committeeman Higgins' comments, it did not make any sense to wait until January and then go back retroactively.

He again reiterates that he was very disillusioned by the article and says "be careful what you read, it isn't always the truth."

Mayor Gable also concurs with Committeeman Higgins. Everything was done correctly and above board and there was no reason to wait until January for that particular item.

He also mentions one other point of information: We have new Engineers, Carroll Engineering, and that the Committee asked them not to come to this meeting this evening which will allow them this time to get up to speed on our projects. There has been two meetings with Rick Brown, the Principle of Carroll Engineering. Committeeman Puglia, Administrator Fitzpatrick and himself met and reviewed files and then the second meeting was with Superintendent Jef Jones and Administrator Fitzpatrick driving him throughout the Township to familiarize him on our Community. They received all pertinent information and documentation to hopefully help with a smooth transition. Mr. Brown will be out our next Committee Meeting on January 27, 2016 at 7:30 pm to give his first report and for any questions the residents may have.

MOTION TO ADJOURN

A motion was offered by **Committeeman Puglia** and second by **Committeewoman Cholewa** to adjourn. Motion carried.

RESPECTFULLY SUBMITTED BY:

Linda Semus, RMC
Municipal Clerk

Approved: 1-27-16