

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY**

RESOLUTION 2017-1-7

**FIXING TIME AND PLACE OF REGULAR MEETINGS OF THE TOWNSHIP
COMMITTEE AND THE BOARD OF HEALTH, MAKING PROVISIONS RELATIVE
TO SPECIAL AND EMERGENCY MEETINGS AND ADOPTING CERTAIN
PROCEDURES AND FORMS**

WHEREAS, the “Open Public Meetings Act” requires that advance written notice of all meetings of the Township Committee be posted in one public place designated by the Township Committee and faxed, mailed, telephoned, telegraphed or hand delivered to two newspapers designated by resolution and mailed to all persons requesting a copy of same upon payment of an established fee, let the following be known that:

1. Written notice of all **Agenda Sessions, Regular Meetings** and **Special Meetings** of the Mansfield Township Committee shall be posted *in advance* by the Municipal Clerk on the official Bulletin Board located in the main hallway of the Municipal Complex at 3135 Rt. 206 S, Suite 1, Columbus, New Jersey. Written notice of all **Emergency Meetings** will be so posted *as soon as possible* following the calling of such meeting in accordance with said Act.
2. All advance written notice of said meetings of the Township Committee shall be given to the following two newspapers: Burlington County Times and Trenton Times.
3. All advance written notices of said meetings of the Township Committee throughout the year shall be mailed to all persons requesting a copy of same after payment by such persons of a fee of \$10.00. News media shall be exempt from such fees.
4. The times and places of said official Township Committee meetings for the period from this meeting until the Reorganization Meeting in January 2017 shall be in accordance with the dates, times and places for such meetings annexed hereto under the title “Notice of Annual Scheduled Meetings”, which is hereby adopted as the form of notice to be given of said meetings and so used by the Municipal Clerk for that purpose.

NOTICE OF ANNUAL SCHEDULED MEETINGS

NOTICE is hereby given by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that all Regular Township Committee Meetings will be held at 7:30PM on the schedule of meetings listed below. Work sessions will be held at 4PM as listed below.

All Regular Meetings of the Mansfield Township Committee are open to the public, in compliance with the Open Public Meetings Act., N.J.S.A. 10:4-6 to 10:4-21. Formal, official action may be taken at any said open public meeting on any and all issues involving the Township of Mansfield.

Note that Executive/Closed Sessions of the Mansfield Township Committee will be held as needed in accordance with said Act and prior to the Regular Township Committee meetings scheduled.

Mansfield Township Board of Health Meetings will take place prior to the Mansfield Township Committee meetings at 7:15 on the following dates: March 22, June 14, September 27, and December 28.

**2017 Mansfield Township Committee
Notice of Annual Schedule Meetings**

January 10 at 4PM and 25 at 7:30PM

February 7 at 4PM and 22 at 7:30PM

March 7 at 4PM and 22 at 7:30PM

April 4 at 4PM and 26 at 7:30PM

May 2 at 4PM and 24 at 7:30PM

June 14 at 7:30PM

July 12 at 7:30PM

August 16 at 7:30PM

September 5 at 4PM and 27 at 7:30PM

October 3 at 4PM and 25 at 7:30PM

November 8 at 7:30PM

November 20 (Monday-Special Meeting-RFP Review & paying Township Bills and action of Resolutions necessary 3:30 pm)

December 5 at 4PM & 28 at 7:30PM

January 3, 2018 (Re-organization-7:00 pm) (Wednesday)

MOTION:

SECOND:

ROLL CALL VOTE

AYES:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I, **LINDA SEMUS, RMC, CMR**, Municipal Clerk of the Township of Mansfield, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and accurate copy of the resolution adopted by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, at their Reorganizational Meeting held on January 3, 2017 at the Mansfield Township Complex at 7:00 pm.

LINDA SEMUS, RMC, CMR
Municipal Clerk