

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
January 10, 2017**

**Work Session Meeting
4:00 PM**

The Work Session Meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Sean Gable, Deputy Mayor Robert Semptimphelter, Committeeman Robert J. Higgins** (arrived at 4:15pm), **Committeeman Arthur Puglia** (arrived at 4:22pm) **Committeewoman Laverne Cholewa, Attorney Michael Magee, Administrator Michael Fitzpatrick, Engineer Richard Brown and Clerk Linda Semus.**

Mayor Gable called the meeting to order followed by the following opening statement.

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given in the annual notice, which was adopted by the Mansfield Township Committee on January 3, 2017. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 6, 2017.

DISCUSSION ITEMS:

ABANDONED PROPERTIES: **Committeeman Semptimphelter** has spoken to a company in regard to abandoned properties. The Company will be in attendance at the February 7th work session meeting to explain further in detail how they can help the township.

MASTER PLAN ACCEPTANCE MEMORIALIZING RESOLUTION

Clerk Semus reminded the Committee that a resolution accepting the Master Plan will be on the next agenda.

CIVIC CLUB

Administrator Fitzpatrick presented updates on the Civic Club projects.

GEORGETOWN PARK

Administrator Fitzpatrick and **Engineer Brown** gave updates on the Georgetown Park. **Engineer Brown** will provide a quote at the January 25, 2017 meeting.

OFFICE RENTALS

Mayor Gable questioned if the Township Committee wanted to advertise the rental space. The Township Committee said that, once we hear from **Engineer Brown** if we can utilize the property next door for parking as well as the main entrance/exit to the Municipal Complex, then we can move forward with a rental. The property contains wetlands.

Committeewoman Cholewa asked about the former construction office in the village. An appraisal for the property is to be obtained.

ELECTRONIC DATA

Mayor Gable and **Deputy Mayor Semptimphelter** asked to have this included on the agenda of the budget meeting on February 7, 2016.

TOOL SHED IN TOWNSHIP PROPERTY, 6 SHENANDOAH PLACE

Attorney Magee is to send a letter to the property owner.

ENGINEER'S REPORT/UPDATE

Mansfield Road East. This road is to be combined with the section of Mt. Pleasant Road to be considered for the 2017 grant.

Engineer Brown suggested doing a capital ordinance for inlets only until all are completed. This is to be considered at the February 7, 2017 meeting.

Sprinkler System: Engineer Brown suggested hooking up to the American Water for water for the sprinkler system due to condition of the pump house. He will provide a quote to hook up only the pipe.

OLD BUSINESS

Administrator Fitzpatrick, Attorney Magee, and Clerk Semus is to meet with Triad on the January 27th.

Attorney Magee said the certificates for the Columbus Inne are being reassigned to the potential owner.

EMT contract is being held waiting for Ryan Lewis' response.

The possibility of installation of flag poles by a youth was not approved as it was felt it is too big of a job, special equipment is needed, it is too costly, and the liability is high.

Committeewoman Cholewa spoke about bands playing at the Grange for a profit. She will bring this to the attention of the Special Events Committee to see if they would be interested in sponsoring the events.

Upon conclusion of the discussion at the work session, the Township Committee went into executive session upon motion by **Committeeman Puglia** and second by **Deputy Mayor Semptimphelter** and adoption of the following Resolution.

RESOLUTION 20167-1-23

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

1. The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.
The general nature of the subject matter to be discussed is as follows: potential litigation, litigation, personnel issues, and contract negotiations.
2. It is anticipated at this time that the above subject matter will be made public when the matter has been resolved and approved for release by the Township Solicitor.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimphelter** to come out of executive session. Motion carried.

Attorney Magee explained the purpose of executive session was to discuss potential litigation, litigation, personnel issues, and contract negotiations.

MOTION TO ADJOURN

A motion was offered by **Committeewoman Cholewa** and second by **Deputy Mayor Semptimphelter** to adjourn. Motion carried.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Barbara A. Crammer
Deputy Clerk

Linda Semus, RMC
Municipal Clerk

Approved: January 25, 2017