

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
January 25, 2017**

**Executive Session Meeting
6:00 PM**

The Work Session Meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Sean Gable, Deputy Mayor Robert Semptimphelter, Committeeman Robert J. Higgins, Committeeman Arthur Puglia, Committeewoman Laverne Cholewa, Attorney Michael Magee, Administrator Michael Fitzpatrick, and Clerk Linda Semus.**

Mayor Gable called the meeting to order followed by the following opening statement.

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given in the annual notice, which was adopted by the Mansfield Township Committee on January 3, 2017. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 6, 2017.

A motion was offered by **Deputy Mayor Semptimphelter** and second by **Committeeman Puglia** to go into executive session as per the following Resolution. Motion carried.

RESOLUTION 2017-1-24

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

1. The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.
2. The general nature of the subject matter to be discussed is as follows: pending litigation, potential Litigation, personnel, and contract negotiations.
3. It is anticipated at this time that the above subject matter will be made public when the matter has been resolved and approved for release by the Township Solicitor.

Regular Meeting

Upon conclusion of the executive session, a motion was offered by **Deputy Mayor Semptimphelter** and second by **Committeeman Puglia** to come out of executive session.

Attorney Magee explained the purpose of the executive session was to discuss pending litigation, potential litigation, on-going personnel issues, and contract negotiations.

Mayor Gable called the regular meeting to order followed by the flag salute and a moment of silence.

The following were in attendance: **Mayor Sean Gable, Deputy Mayor Robert Semptimphelter, Committeewoman Laverne Cholewa, Committeeman Arthur Puglia, Committeeman Robert Higgins, Solicitor Michael Magee, Administrator Michael Fitzpatrick, CFO Joseph Monzo, Engineer Rick Brown, Clerk Linda Semus, and Deputy Clerk Barbara Crammer.**

ENGINEER'S REPORT

Rick Brown, Engineer, referred to his Project Status Report dated January 25, 2017 wherein he spoke of the possibility of exploring some alternatives in regard to fire protection. He has been in touch with his consultant, DLB Associates, and discussed the potential of making the interconnection and leaving the pump on-line. He explained how the pump operates and how making the interconnection at this time is not feasible. They also discussed the possibility of installing some type of alternate type of fire protection in the truck Bays to supplement that. **Mr.**

Brown read an e-mail from DLB Associates. In this e-mail, they state there is not the required flow in the truck bays. After doing additional investigation, they, after review, feel that they can do a complete composite floor plan of the entire sprinkler system for less cost utilizing existing drawings. Therefore, **Mr. Brown** proposes to prepare a floor plan, do the location and sizing of all of the piping, do a hydraulic analysis, and then investigate extending a 6 inch line to the truck bays and stop at that point. The second floor of the building already functions hydraulically. The connection would be made at the front of the building with the New Jersey American Water. In addition, he has submitted a report to Mr. Jones, Construction Official, and Mr. Borgstrom, the Fire Sub-Code Official. Both Mr. Jones and Mr. Borgstrom agree with their proposal.

Committeeman Puglia asked if the pump can be eliminated. **Mr. Brown** said this has always been the goal. **Committeeman Puglia** asked for a time frame. **Mr. Brown** projected 60 to 90 days.

Committeeman Higgins asked if work inside the building can be done within the next 90 days. **Mr. Brown** felt it could as they would hope to be able to do a design build rather than a formal bid process. **Committeeman Higgins** asked if this could be a safety issue to avoid any bidding. **CFO Monzo** noted it had been going on for over a year or longer. **Administrator Fitzpatrick** said the current pump system is worse. It is really a hazard. **CFO Monzo** said that a resolution would be required setting forth emergency conditions. Then award a contract under the emergency. A true emergency must be determined. Since the Committee wishes to move forward, this is to be advertised for the work session meeting to be held on February 7, 2017.

Engineer Brown referred to Sherwood Lane where there are several storm sewer inlets that are failing. He proposed to have Moriconi Landscaping do a quote for one inlet. Then we will have an idea of the cost for all of the inlets. Money is to be budgeted on an annual basis. **Committeeman Higgins** directed a comment to Jef Jones, in the audience, in regard to an inlet in his development which looks as though it is sinking.

Engineer Brown said he will have a recommendation for the release of a Performance Bond for Legends at Mansfield for the February meeting. They have completed their site work. One final inspection is remaining. Concerns of the residents have been addressed.

Investigating the possibility of expanding the parking on the adjacent property had been discussed at the work session. He said his company is currently compiling the flood hazard and wetlands information that is available. He will report on this at the February meeting.

A motion was offered by **Deputy Mayor Semptimphelter** and second by **Committeeman Puglia** to accept the Engineer's report. Motion carried.

ORDINANCE

ORDINANCE 2017-1 CALENDAR YEAR 2017 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Mansfield in the County of Burlington finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$176,351.35 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Mansfield, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively

concurring, that, in the CY 2017 budget year, the final in cap appropriations of the Township of Mansfield shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5% amounting to \$5,214,961.43 and that the CY 2017 municipal budget for the Township of Mansfield shall be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

CFO Monzo explained that this is an ordinance we pass every year since the Cap Law changed. The ordinance states that, in the event that the Township needs to exceed the .5 increase that the state allows, this ordinance will allow. If in forming the budget, the Township does not need to exceed the cap, then, there is no effect. The ordinance is introduced before the formal budget process.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimpfelter** to introduce Ordinance 2017-1 and hold the public hearing on February 22, 2017 at 7:30 PM. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, SEMPTIMPHELTER, CHOLEWA, HIGGINS, GABLE
NAY: NONE ABSENT: NONE ABSTAIN: NONE

ORDINANCE 2017-2

AN ORDINANCE AMENDING ORDINANCE 1991-18 ADOPTED July 27, 1991, OF THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON TO AMEND CHAPTER 60 ENTITLED “TRAFFIC CONTROL” OF THE CODE OF THE TOWNSHIP OF MANSFIELD

WHEREAS, it has come to the attention of the Township Committee that the violation fines for certain offenses are not up-to-date and should be revised, and

WHEREAS, the Township Committee has decided to update the ordinance to reflect current violation fines.

NOWHEREFOREBEIT ESTABLISHED, by the Township of Mansfield in the County of Burlington and State of New Jersey that the following amendment shall be established and become enforceable:

CHAPTER 60, SECTION 4 will be amended as follows:

Unless otherwise expressly provided for in another section of this chapter or in Title 39 of the New Jersey statutes, any person who violates any of the provisions of this chapter shall, upon conviction thereof, be subject to a fine not exceeding \$2,000 or imprisonment in the county jail for a term not exceeding 15 days, or both; except for violations of N.J.S.A. 39:4-80 et seq., 39:4-105 et seq., 39:4-123 et seq. or 39:4-140 et seq., for which no specific penalty is provided, and in such instances the offender shall be liable to a penalty of not less than \$50 nor more than \$2000 or to imprisonment in the county jail for a tem not exceeding 15 days, or both.

EFFECTIVE DATE: This Ordinance shall become effective upon adoption, and publication in accordance with law.

A motion was offered by **Committeewoman Cholewa** and second by **Deputy Mayor Semptimpfelter** to introduce Ordinance 2017-2 and hold the public hearing on February 22, 2017 at 7:30 PM. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CHOLEWA, SEMPTIMPHELTER, PUGLIA, HIGGINS, GABLE
NAY: NONE ABSENT: NONE ABSTAIN: NONE

ORDINANCE 2017-3-

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AMENDING THE CODE OF THE TOWNSHIP CHAPTER 42 – “SALARIES”

BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that:

SECTION 1:

Chapter 42 of the Code of the Township of Mansfield is hereby amended to set Titles and Salary Ranges for various positions within the Township of Mansfield for the year 2017/2018:

TOWNSHIP COMMITTEE:

Mayor	\$ 3,000.00 - \$ 7,000.00
Township Committee Members	\$ 3,000.00 - \$ 6,500.00
Board of Health Members	\$ 180.00 - \$ 500.00

MUNICIPAL CLERK/ADMINISTRATOR OFFICE:

Municipal Clerk (Certified)	\$ 40,000.00 - \$ 80,000.00
Deputy Clerk (hourly)	\$ 14.00 - \$ 30.00
Township Office Assistant (hourly)	\$ 14.00 - \$ 30.00
Township Administrator (full-time)	\$ 40,000.00 - \$ 90,000.00
Township Administrator (part-time)	\$ 40,000.00 - \$ 55,000.00
Administrative Liaison To Township Committee	\$ 5,000.00 - \$ 10,000.00

FINANCE:

Chief Financial Officer (part-time)	\$30,000.00 - \$ 55,000.00
Chief Financial Officer (full-time)	\$30,000.00- \$80,000.00
Deputy Treasurer/Payroll Benefits Coordinator	\$ 37,500.00 - \$ 60,000.00
Purchasing Assistant	\$ 7,000.00 - \$ 15,000.00
Tax Collector	\$ 30,000.00 - \$ 55,000.00
Assistant Tax Collector (hourly)	\$ 12.00 - \$ 25.00
Tax Assessor	\$ 30,000.00 - \$ 57,000.00
Part-Time Assessor	\$ 15,000.00 - \$ 40,000.00

CONSTRUCTION:

Construction Official	\$ 20,000.00 - \$ 45,000.00
Sub-Code Official: (Bldg., Elec., Fire, Plum.)	\$ 12,000.00 - \$ 75,000.00
Inspectors: (Bldg., Elec., Fire, Plum.) (hourly)	\$ 25.00 - \$ 40.00
Part-Time Zoning Administrative Officer/Official (hourly)	\$ 3,000.00 - \$ 12,000.00
Construction Manager	\$ 25,000.00 - \$ 50,000.00
Technical Asst. to Construction Official (hourly)	\$ 12.00 - \$ 25.00
Construction Office Assistant (hourly)	\$ 8.00 - \$ 17.00

UNIFORM FIRE CODE/PROPERTY MAINTENANCE OFFICE:

Fire Official (Unif. Fire Code) P/T	\$ 10,000.00 - \$ 15,000.00
Fire Prevention Inspectors P/T (hourly)	\$ 10.50 - \$ 25.00
Property Maintenance Officer P/T	\$ 1,000.00 - \$ 9,500.00

LAND USE OFFICE:

Land Use Coordinator (hourly/part-time)	\$20.00 - \$ 25.00
---	--------------------

PUBLIC WORKS:

Township Superintendent (hourly)	\$ 23.00 - \$ 35.00
Public Works Supervisor (annually)	\$ 1,600.00
Assist Public Works Supervisor (assistant working Supervisor)	\$2,000.00 - \$3,750.00
Administrative Assistant to Public Works Supervisor And Township Superintendent	\$1,000.00 - \$5,000.00

(salary based on current bargaining unit contract)

Buildings & Grounds Laborer (hourly)	\$ 10.00 - \$ 30.00
Buildings & Grounds Seasonal (hourly)	\$ 10.00 - \$ 17.00

RECREATION:

Recreation Coordinator And Secretary	\$ 5,000.00 - \$12,500.00
--------------------------------------	---------------------------

HEALTH/ENVIRONMENTAL REALTED OFFICES:

Board of Health Secretary	\$ 1,200.00 - \$ 2,000.00
Recycling Coordinator	\$ 1,200.00 - \$ 2,000.00
Dog Census Personnel (hourly)	\$ 8.00 - \$ 15.00
Rabies Clinic Personnel (a day)	\$ 60.00 - \$ 75.00
Environmental Commission Secretary	\$ 1,200.00 - \$ 2,000.00

SAFETY:

Director – Emergency Management Serv.	\$ 1,000.00 - \$ 3,500.00
---------------------------------------	---------------------------

POLICE DEPARTMENT:

Chief of Police	\$ 87,000.00 - \$ 110,000.00
Lieutenant	\$ 80,000.00 - \$ 98,000.00
Police Officer (P/T) (hourly)	\$ 10.00 - \$ 27.00
Senior Police Records Clerk (hourly)	\$ 10.00 - \$ 29.00
Police Records Clerk (hourly)	\$ 10.00 - \$ 20.00
Court Security Guard (hourly)	\$ 15.00 - \$ 23.00
Police Officer (<u>salary based on current bargaining unit contract</u>)	

A motion was offered by **Deputy Mayor Semptimpelter** and second by **Committeeman Puglia** to introduce Ordinance 2017-3 and hold the public hearing on February 22, 2017 at 7:30PM.

BILL LIST

A motion was offered by **Committeewoman Cholewa** and second by **Committeeman Puglia** to approve the bill list. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CHOLEWA, PUGLIA, HIGGINS (see below) **SEMPTIMPHELTER** (see below)
GABLE

NAY: NONE **ABSENT: NONE**

ABSTAIN: HIGGINS (on vendor #5363) **SEMPTIMPHELTER**(on vendor #5468, 3678)

RESOLUTUIONS

RESOLUTION 2017-1-25

RESOLUTION FOR THE AUTHORIZATION FOR AERIAL LARVAL MOSQUITO CONTROL

WHEREAS, in an attempt to keep the mosquito population as low as possible and thus reduce the risk of disease affecting the human population, the Burlington County Division of Mosquito Control will conduct aerial applications of pesticides for mosquito control over Mansfield Township during 2017.

WHEREAS, the Mansfield Township Committee has agreed to accept their proposal on behalf of the Citizens of Mansfield Township to treat areas that contain larval populations of mosquitoes that are considered a nuisance, a health hazard, or both; and

WHEREAS, this application will take place in the Township between the dates of April 1st through November 18, 2017 during the daylight hours and not on Sundays or holidays;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, authorizes these application to be done by the Burlington County Highway Department-Division of Mosquito Control and allow the Mayor and/or the Municipal Clerk to sign the authorization.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimphelter** to adopt Resolution 2017-1-25. Motion carried.

RESOLUTION 2017-1-26
RESOLUTION APPOINTING RECREATION COORDINATOR AND SECRETARY FOR THE TOWNSHIP RECREATION COMMITTEE

WHEREAS, there is a need to fill the positions of Recreation Coordinator and Secretary on the Mansfield Township Recreation Committee in the Mansfield Township Recreation Department; and

WHEREAS, the Township Administrator, at the request of the Township Committee has reviewed all applications for these positions; and

WHEREAS, the Township Administrator has found that **Paul Narwid** is well qualified to fill these positions; and

WHEREAS, the Township Administrator has recommended to the Township Committee that it hire **Paul Narwid** to be the Recreation Coordinator and Secretary to the Recreation Committee; and

WHEREAS, the Township Committee concurs with this assessment and recommendation;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that **PAUL NARWID** be hired as the part-time Secretary and part-time Coordinator to the Recreation Committee effective January 17, 2017 with a salary of \$12,000.00 per year with a work schedule of 10 hours within Township Offices and 10 hours outside of the Township Offices.

A motion was offered by **Deputy Mayor Semptimphelter** and second by **Committeewoman Cholewa** to adopt Resolution 2017-1-26. Motion carried on a Roll Call Vote, recorded as follows:

AYE: SEMPTIMPHELTER, CHOLEWA, PUGLIA, HIGGINS, GABLE
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2017-1-27
RESOLUTION AMENDING RESOLUTION 2017-1-17 REAUTHORIZING PETTY CASH FUNDS FOR CALENDAR YEAR 2017

WHEREAS, NJSA 40A:5-21 authorizes the establishment of Petty Cash funds in municipalities by application and resolution; and

WHEREAS, the Division of Local Government Services, New Jersey Department of Community Affairs, has authorized petty cash funds for the Township of Mansfield, Burlington County, as follows:

Type	Date Authorized	Amount Authorized	Bonding Required
Police	8/20/85	\$100	\$0
Finance	1/08/93	\$250	\$0
Recreation	2/28/91	\$200	\$0
Construction	10/26/11	\$200	\$0 ;and

WHEREAS, it is the desire of Mansfield Township, Burlington County, to reauthorize such funds for Calendar Year 2017 as follows:

Type	Custodian	Amount Authorized	Bonding Required
Police	Ron Mulhall	\$100	\$0
Finance	Joseph P. Monzo	\$250	\$0
Recreation	Paul Narwid	\$200	\$0
Construction	Jeffrey K. Jones	\$200	\$0 ;and

WHEREAS, such custodians shall maintain records for these funds in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE BE IT RESOLVED that the Committee of the Township of Mansfield, Burlington County hereby amends Resolution 2017-1-17 which said Resolution authorizes such action and that two copies of this Resolution be filed with Division of Local Government Services, New Jersey Department of Community Affairs.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimphelter** to adopt Resolution 2017-1-27. Motion carried on a Roll Call Vote, recorded as follows:

MOTION: PUGLIA SECOND: SEMPTIMPHELTER
AYES: PUGLIA, SEMPTIMPHELTER, CHOLEWA, HIGGINS, GABLE
NAYS: NONE ABSTAIN: NONE ABSENT: NONE

RESOLUTION 2017-1-28
AMENDMENTS/CORRECTIONS TO RESOLUTION 2017-1-4, "APPOINTMENT OF MUNICIPAL POSITIONS/BOARDS/EMPLOYEES"

BE IT HEREBY RESOLVED that the following individuals were recommended by the Mansfield Township Committee as members to various boards and committees for the year 2014; and

WHEREAS, Resolution 2017-1-4, which was adopted by the Mansfield Township Committee at their Reorganization Meeting of January 3, 2017, be and is hereby amended as follows:

Mansfield Township Planning Board:

Alternate #2: Todd Wirth... term expiration 12-31-18

Mansfield Township Environmental Commission:

Serra Gungor.... Term expiration 12-31-19

A motion was offered by **Committeewoman Cholewa** and second by **Deputy Mayor Semptimpfelter** to adopt Resolution 2017-1-28. Motion carried on a Roll Call Vote, recorded as follows:

AYES: CHOLEWA, SEMPTIMPHELTER, CHOLEWA, HIGGINS, GABLE
NAYS: NONE ABSTAIN: NONE ABSENT: NONE

RESOLUTION 2017-1-29
RESOLUTION APPOINTING SECRETARY TO THE ENVIRONMENTAL COMMISSION

WHEREAS, there is a need to fill the positions of Secretary on the Mansfield Township Environmental Commission; and

WHEREAS, the Environmental Commission Chairperson has put forward a recommendation for Yaga Erwin, to fill said position as Secretary; and

WHEREAS, the Township Committee concurs with this assessment and recommendation;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their Regular Meeting held on January 25, 2017 that **Yaga Erwin** is so hired as the part-time Secretary to the Environmental Commission effective January 26, 2017 with a salary of \$1,200.00 per year.

A motion was offered by **Committeewoman Cholewa** and second by **Committeeman Puglia** to adopt Resolution 2017-1-29. Motion carried on a Roll Call Vote, recorded as follows:

AYES: CHOLEWA, PUGLIA, HIGGINS, SEMPTIMPHELTER, GABLE
NAYS: NONE ABSTAIN: NONE ABSENT: NONE

RESOLUTION 2017-1-30
RESOLUTION FOR THE REDEMPTION OF TAX LIEN

WHEREAS, at the Mansfield Township Tax Sale held on October 5, 2012, a lien was sold on Block 26, Lot 2.01, also known as 364 New York Avenue for 2011 delinquent taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate # 12-00004 was sold to FNA Jersey Lien Services, LLC, and subsequently assigned to Joshua Investments, LLC, and

WHEREAS, Caliber Homes Loans has affected redemption of Certificate #12-00004, on behalf of Jeffrey S. MacDonald

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, authorizes that a check be issued to Joshua Investments, LLC, for the redemption of this lien.

Lien Holder	Lien #	Amount
Joshua Investments, LLC	12-00004	\$33,610.39

A motion was offered by **Committeewoman Cholewa** and second by **Deputy Mayor Semptimpfelter** to adopt Resolution 2017-1-30. Motion carried on a Roll Call Vote, recorded as follows:

AYES: CHOLEWA, SEMPTIMPHELTER, PUGLIA, HIGGINS, GABLE
NAYS: NONE ABSTAIN: NONE ABSENT: NONE

RESOLUTION 2017-1-31
RESOLUTION AUTHORIZING ASSIGNMENT OF MUNICIPAL TAX LIEN CERTIFICATES

WHEREAS, N.J.S.A. 54:5-113 et seq. authorizes the private sale for not less than the amount of liens charged against said real estate; and

WHEREAS, OCI 1, LLC has presented an offer to purchase, by assignment, the tax sale certificates listed in attached Schedule A for a total amount of \$31,676.40, being the full amount of the certificates, including all subsequent municipal taxes and other municipal charges.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey hereby authorizes the sale by assignment of the various certificates held by it to: OCI 1, LLC.

BE IT FURTHER RESOLVED that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment documents to effect assignment of the above-referenced Certificates of Sale.

A motion was offered by **Committeeman Puglia** and second by **Committeewoman Cholewa** to adopt Resolution 2017-1-31. Motion carried on a Roll Call Vote, recorded as follows:

AYES: PUGLIA, CHOLEWA, HIGGINS, SEMPTIMHELTER, GABLE
NAYS: NONE ABSTAIN: NONE ABSENT: NONE

RESOLUTION 2017-1-32

RESOLUTION FOR THE REFUND OF TAX OVERPAYMENT

WHEREAS, a County Appeal for 2016 Added Assessment Property Taxes was granted to property listed below and,

WHEREAS, this Appeal resulted in an overpayment which is due to the homeowner.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, State of New Jersey authorizes the refunding of the following by the Tax Collector:

Block	Lot	Name	Amount
33.01	33	Denise Horner & T & R Davies 3 Oak Lynn Drive	\$45.73
Appeal Amount:			\$45.21
Interest to 1/27/17			<u>.52</u>
			45.73

A motion was offered by **Committeewoman Cholewa** and second by **Committeeman Puglia** to adopt Resolution 2017-1-32. Motion carried on a Roll Call Vote, recorded as follows:

AYES: CHOLEWA, PUGLIA, HIGGINS, SEMPTIMHELTER, GABLE
NAYS: NONE ABSTAIN: NONE ABSENT: NONE

RESOLUTION 2017-1-33

RESOLUTION FOR THE TRANSFER OF FUNDS IN THE CURRENT FUND IN THE TOWNSHIP OF MANSFIELD FOR THE BUDGET YEAR 2016

BE IT RESOLVED on this 25th day of January, 2017 by the Township Committee for the Township of Mansfield, County of Burlington, that from the surplus balance in the 2016 budget appropriations transfers be made as follows:

CURRENT FUND: Inside the CAP to Inside the CAP
Operating Expenses and Salaries & Wages

<u>Title</u>		<u>Trans fer From</u>	<u>Transf er To</u>
Planning	O E		200.00
Police	O E		150.00
Recycling	O E		100.00
Buildings	O E		250.00
Vehicle Maintenance	O E		7,000. 00
Park Maintenance	O E		350.00
Water	O E		1,100. 00
Court	O E		250.00
Landfill	O E		12,600 .00
Salary and Wage Adjustment	S W		20,000 .00
Group Insurance	O E	12,500 0.00	
Streets	O E	6,500. 00	
Petroleum	O E	23,000 0.00	

	\$	\$
	42,00	42,000
TOTAL	0.00	.00

A motion was offered by **Deputy Mayor Semptimphelter** and second by **Committeeman Puglia** to adopt Resolution 2017-1-33. Motion carried on a Roll Call Vote, recorded as follows:

AYES: SEMPTIMPHELTER, PUGLIA, CHOLEWA, HIGGINS, GABLE
NAYS: NONE ABSTAIN: NONE ABSENT: NONE

RESOLUTION 2017-1-34

A RESOLUTION COMMEMORATING AND CONGRATULATING THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND ON 25 YEARS OF SUCCESSFUL OPERATIONS

WHEREAS, the Burlington County Municipal Joint Insurance Fund has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and

WHEREAS, the Township of Mansfield is a member of the Burlington County Municipal Joint Insurance Fund; and

WHEREAS, the Burlington County Municipal Joint Insurance Fund commenced operations on January 1, 1991 with ten charter members who, when challenged with an unfavorable market for their insurance, decided to join together to avoid the high costs and limited coverage associated with traditional insurance for fire and property, liability and workers compensation risks; and

WHEREAS, over the past 25 years the Fund has grown to 27 members and stands today as one of the greatest examples of an inter-local service agreement in the State of New Jersey's history; and

WHEREAS, municipalities participating in the BURLCO JIF have saved their local taxpayers millions of dollars in the form of lower premiums and the return of more than \$7 million dollars in surplus distributions; and

WHEREAS, the elected officials and the municipal employees covered by the Burlington County Municipal Joint Insurance Fund are the foundation of the Fund's success and without whose dedication to the Fund Safety and Risk Management programs the Fund would not have achieved the status it enjoys today; and

WHEREAS, the Township of Mansfield wishes to recognize and commemorate the Fund on its 25 years of successful operation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield assembled in a public session on January 25, 2017, that this body does hereby recognize and congratulate the Burlington County Municipal Joint Insurance Fund on 25 years of successful operation; and

BE IT FURTHER RESOLVED that the Township of Mansfield wishes to acknowledge this Anniversary as a milestone event in the history of the Fund and wishes the Fund continued success for many years to come; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the Executive Director of the Burlington County Municipal Joint Insurance Fund for his information and

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimphelter** to adopt resolution 2017-1-34. Motion carried.

MINUTES: January 3, 2017

A motion was offered by **Committeewoman Cholewa** and second by **Committeeman Puglia** to approve the minutes of the January 3, 2017 meeting. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CHOLEWA, PUGLIA, SEMPTIMPHELTER, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: HIGGINS

MINUTES: January 10, 2017

A motion was offered by **Committeewoman Cholewa** and second by **Committeeman Puglia** to approve the minutes of the January 10, 2017 meeting. Motion carried.

REPORTS: Clerk, Construction, Police, EMS, Court, Tax

A motion was offered by **Committeewoman Cholewa** and second by **Committeeman Puglia** to accept the reports. Motion carried.

MAYOR AND COMMITTEE COMMENT:

In general, the Committee thanked those in the audience for attending the meeting

MOTION FOR ADJOURNMENT

A motion was offered **Committeeman Puglia** and second by **Committeewoman Cholewa** to adjourn. Motion carried.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Barbara A. Crammer
Deputy Clerk

Linda Semus, RMC
Municipal Clerk

Approved: February 22, 2017