

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
May 24, 2017**

Regular Meeting: 7:30PM

The Regular Meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Sean Gable, Deputy Mayor Robert Semptimphelter, Committeeman Arthur Puglia, Committeewoman Laverne Cholewa Committeeman Robert J. Higgins, Attorney Michael Magee, Administrator Michael Fitzpatrick, Engineer Rick Brown, Clerk Linda Semus and Deputy Clerk Ashley Jolly. Mayor Gable** called the meeting to order followed by the following opening statement.

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given in the annual notice, which was adopted by the Mansfield Township Committee on January 3, 2017. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 6, 2017.

The meeting was opened by **Mayor Gable** followed by the salute to the flag and a moment of silence.

AGENDA AMENDMENT

Committeeman Higgins made a motion to amendment to the agenda to clarify a time frame wherein he told a resident he would meet them at 6:30 instead of 7:30. Since he was here for a while, **Committeeman Higgins** would like a change for this individual to speak. The motion was second by **Deputy Mayor Semptimphelter** and carried. **Committeeman Higgins** referred to some speeding problems in the township. Last Friday, there was a serious accident where a car rolled over in a neighborhood. He said he has asked the Police Chief to check the speed in the neighborhood as he feels they speed.

Charles Snyder, 10 Harvest Lane, said he has lived there for 18 years and have had a speeding problem the entire time. Not only is there a speeding problem, but Mr. Snyder said no one stops at the stop signs. In addition, there is an obstruction problem when people do stop as they can't see traffic coming down Harvest Lane. He said his car was recently hit by one of his neighbors. Mr. Snyder said he had contacted the police but they haven't done anything. He then referred to some bushes planted inside the sidewalk which had been removed but are back again. With all the foliage, you cannot see. **Engineer Brown** is to set up a meeting with **Administrator Fitzpatrick** to visit the site.

Committeeman Higgins referred to the prior visit to this location by the Township Engineer who said there is a drainage problem there. **Committeeman Higgins** said this might be the same road that caved in. He asked what would happen if someone was driving and hit the hole. He was told they would lose control of the vehicle. **Committeeman Higgins** said he has asked the police to put the trailer on the street as people do drive fast. He thanked the Mayor for taking care of this quickly. **Mayor Gable** said he will speak to the Chief tomorrow about the problem and will have him place the traffic control device there so the traffic can be monitored. **Mayor Gable** will also suggest having the Officers go into this development more often. **Administrator Fitzpatrick** questioned whether the neighborhood was a closed neighbor and not a through street. He was told it is the people of the neighborhood causing the problems as it is not a through street. **Administrator Fitzpatrick** suggested sending a letter to the residents about the problem.

ENGINEER'S REPORT

Engineer Richard Brown referred to his report dated May 24th. The specifications are completed for the Fire Protection. They have been forwarded to **Attorney Magee** for his review after which it will be advertised. Hopefully, a recommendation for award of the contract will take place at the July meeting.

Specifications are currently being prepared for Georgetown Park. The bid date is anticipated to being in early July, with construction in the early part of August.

The sewer extension plans for the Margolis Logistics Park were reviewed. The resolution for the approval will take place tonight. After that, they will submit the TWA Application for the DEP.

The Homeowner's Association at Legends as requested some enhancements in the open space. They have been advised to go before the Planning Board.

Speed humps had been discussed on County Route 543. The county plans to work on this road this year. The Township was asked to review the plans which are designated for the section ¼ mile east of Island Road to Gaunt's Bridge Road for any drainage problems as well as any other development that may be taking place within the next three years. The letter was sent from his office on May 19th.

Engineer Brown referred to the question from the prior meeting about a request for a decal lane delineated on Route 68 at the entrance of Chamber Lane. When there is a pre-construction meeting for the Route 68 pavement preservation, he will bring this up to the DOT at that time. A motion was offered by **Committeeman Puglia** and second by **Committeewoman Cholewa** to authorize this request. Motion carried.

A motion was offered by **Committeeman Puglia** and second by **Committeewoman Cholewa** to accept the Engineer's Report.

FINANCE

RESOLUTION 2017-5-1

RESOLUTION AUTHORIZING BUDGET SELF-EXAMINATION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the *Township of Mansfield* has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2017 budget year.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the *Township of Mansfield* that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

CFO Monzo explained the above budget resolution. A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimpfelter** to adopt Resolution 2017-5-1. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, SEMPTIMPHELTER, CHOLEWA, HIGGINS, GABLE
NAY: NONE ABSENT: NONE ABSTAIN: NONE

CFO Monzo said the following is the required public hearing on the 2017 Municipal Budget. The budget was introduced on April 26th and the public hearing was set for this evening.

Mayor Gable opened the public hearing on the 2017 introduced budget.

Janice DiGiuseppe, 16 Garfield Court, commented that a self-exam is to be reviewed by the Director within a three year time. She asked what stage ours is in. **CFO Monzo** said we will be under state examination next year.

With no further comments of questions, the public hearing was closed.

CFO Monzo explained that the Governing Body formulated a budget this year that will not increase the local property tax rate.

**RESOLUTION 2017-5-2
Adoption of the 2017 Budget**

BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington that the budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 4,655,299.17 (Item 2 below) for municipal purposes, and
- (b) \$ 0.00 (Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c) \$ 0.00 (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ 0.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ 0.00 (Sheet 38) Minimum Library Levy

1. General Revenues

SUMMARY OF REVENUES

| | | |
|---|--------|-----------------|
| Surplus Anticipated | 08-100 | \$ 635,000.00 |
| Miscellaneous Revenues Anticipated | 13-099 | \$ 1,914,485.00 |
| Receipts from Delinquent Taxes | 15-499 | \$ 304,000.00 |
| 2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11) | 07-190 | \$ 4,655,299.17 |
| 3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY: Item 6, Sheet 42 | 07-195 | \$ 0.00 |
| Item 6(b), sheet 11 (N.J.S. 40A:4-14) | 07-191 | \$ 0.00 |
| Total Amount to be Raised by Taxation for Schools in Type I School Districts Only | | 0.00 |
| 4. To Be Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY: Item 6(b), Sheet 11 (N.J.S. 40A:4-14) | 07-191 | \$ 0.00 |
| 5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY | 07-192 | \$ 0.00 |
| Total Revenues | 13-299 | \$ 7,508,784.17 |

Sheet 41

SUMMARY OF APPROPRIATIONS

2017

| | | |
|---|---------|-----------------|
| 5. GENERAL APPROPRIATIONS | xxxxxxx | xxxxxxxxxxx.x |
| | | x |
| Within "CAPS" | xxxxxxx | xxxxxxxxxxx.x |
| | | x |
| (a&b) Operations Including Contingent | 34-201 | \$ 4,543,717.00 |
| (e) Deferred Charges and Statutory Expenditures - Municipal | 34-209 | \$ 610,718.00 |
| (g) Cash Deficit | 46-885 | \$ 0.00 |
| Excluded from "CAPS" | xxxxxxx | xxxxxxxxxxx.x |
| | | x |

| | | |
|--|---------------|------------------------|
| (a) Operations - Total Operations Excluded from "CAPS" | 34-305 | \$ 157,275.00 |
| (c) Capital Improvements | 44-999 | \$ 3,000.00 |
| (d) Municipal Debt Service | 45-999 | \$ 1,781,170.00 |
| (e) Deferred Charges - Municipal | 46-999 | \$ 0.00 |
| (f) Judgments | 37-480 | \$ 0.00 |
| (n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3) | 29-405 | \$ 0.00 |
| (g) Cash Deficit | 46-885 | \$ 0.00 |
| (k) For Local District School Purposes | 29-410 | \$ 0.00 |
| (m) Reserve for Uncollected Taxes | 50-899 | \$ 419,904.17 |
| 6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (N.J.S. 40A:4-13) | 07-195 | \$ 0.00 |
| Total Appropriations | 34-499 | \$ 7,508,784.17 |

A motion was offered by **Deputy Mayor Semptimpelter** and second by **Committeeman Puglia** to adopt Resolution 2017-5-2. Motion carried on a Roll Call Vote, recorded as follows:

AYE: SEMPTIMPELTER, PUGLIA, CHOLEWA, HIGGINS, GABLE
NAY: NONE ABSENT: NONE ABSTAIN: NONE

ORDINANCES

**ORDINANCE NO. 2017-5
AN ORDINANCE TO AMEND CHAPTER 65, ENTITLED "ZONING" IN
THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON AND
STATE OF NEW JERSEY**

WHEREAS, Chapter 65 entitled "Zoning", is a part of Mansfield Township's comprehensive land use master plan for the Township; and

WHEREAS, the New Jersey Municipal Land use act requires periodic review and examination of the Township's comprehensive land use master plan; and

WHEREAS, the current ordinance was reviewed in connection with the most recent Master Plan Reexamination Report conducted by the Burlington County Bridge Commission, Department of Economic Development and Regional Planning, prepared for the Mansfield Township Planning Board; and

WHEREAS, the Mansfield Township Planning Board has reviewed said master plan reexamination report and recommended a number of updates and revisions; and

WHEREAS, the Mansfield Township Governing Body has decided to Amend Chapter 65 to include the recommended revisions and updates to Chapter 65; and

NOW, THEREFORE, BE IT RESOLVED Chapter 65 is hereby amended as follows:

ARTICLE II- Districts

Section, 65-2; is deleted.(R-1, FLP Farmland Preservation , O-1 Planned Office, GO General Industry and Institutional and Flood Plain Districts were not on the last approved Zoning Map.)

ARTICLE III- Application and Interpretation

Section, 65-4 add a paragraph "G" that says 'any use not specifically permitted, conditionally permitted or permitted as an accessory use is hereby prohibited'.

ARTICLE V-R-1 Residence District.

Amended to establish five separate residential districts as follows;

1. R-1 Transfer of Development Rights TDR Sending District;
2. R-2 Transfer of Development TDR Receiving District;
3. R-7 Residential District;
4. R-8 Residential District;
5. Remaining R-1 Residential District.

ARTICLE VI- C-3 Office/Residential District.

Section 65-14 the following purpose statement will be added before the listed permitted uses " it is the purpose of the C-3 zone to permit development of residential and office development and other compatible uses consistent with the rural character and development patterns of the villages and hamlets in which they are located that will not substantially impair the intent or purpose of the Zone Plan or the Zoning Ordinance".

Section 65-15 Delete.

ARTICLE VII- R-1 FLP Farmland Preservation Zone.

Delete this Article and Zone District.

ARTICLE VIII- R-4 Village Residential District

Section 65-24 add the following purpose statement "it is the purpose the R-4 zone to permit development and maintenance of residential uses compatible with the rural character and development pattern of Columbus Village that will not substantially impair the intent or purpose of the Zone Plan or the Zoning Ordinance"..

Section 65-26B change the word "apartment" to "multiple-family dwelling" and delete the reference to Subparagraph 2.

ARTICLE IX- C-1 Neighborhood Commercial NCD

Section 65-29 delete the references to Variety Store, Dry Good Store and Notions Store.

Section 65-29 add the following purpose statement “it is the purpose of the C-1 zone to permit development and redevelopment of residential uses, community-scale commercial and office uses, and compatible mixed-uses, such as first floor commercial and residential units above, consistent with the rural character and traditional development patterns of the downtown section of Columbus Village that will not substantially impair the intent or purpose of the Zone Plan or the Zoning Ordinance”.

Section 65-32A Delete Zone District ‘A’. ‘B’ is now ‘A’ and ‘C’ is now ‘B’.

ARTICLE X- C-2Highway Commercial District

Section 65-33 add the following purpose statement “it is the purpose of the C-2 zone to permit development of highway-oriented, community and regional scale commercial and office development and other uses compatible with the traffic along the major highways in the Township that will not substantially impair the intent or purpose of the Zone Plan or the Zoning Ordinance”.

ARTICLE XI- ODL Office Distribution Laboratory District

Section 65-41 add the following purpose statement “it is the purpose of the ODL zone to permit development of administrative office uses, selected light manufacturing uses, scientific and industrial research uses, transportation and warehousing uses, wholesale trade uses and other compatible uses in proximity to the interstate highway interchanges in the Township that will not substantially impair the intent or purpose of the Zone Plan or the Zoning Ordinance”.

ARTICLE XIA- O-1 Planned Office Development

Delete this Article and Zone District.

ARTICLE –XII- LI Light Industrial District

Section 65-46 add the following purpose statement “it is the purpose of the LI zone to permit the development of administrative office uses and light industrial uses such as food manufacturing and light manufacturing, transportation and warehousing uses, wholesale trade uses, and other compatible uses in proximity to the major highways in the Township that will not substantially impair the intent or purpose of the Zone Plan or the Zoning Ordinance”.

Section 65-49 Delete.

ARTICLE XIV- HI Highway Industrial District

Section 65-56 add the following purpose statement “it is the purpose of the HI zone to recognize existing heavy industrial uses and to permit development of administrative office uses, light industrial uses, such as food manufacturing, transportation and warehousing uses, wholesale trade uses, and other compatible uses in proximity to the Delaware River, Conrail and US Routes 130 and 206 in the Township that will not substantially impair the intent or purpose of the Zone Plan or the Zoning Ordinance”.

Section 65-57 change the abbreviation of “GI” to “LI”.

ARTICLE XV- INS Institutional District

Delete this Article and Zone District.

ARTICLE XV- Flood Plain District

Delete this Article and Zone District.

ARTICLE XVII-Open Space Regulations

Delete Section’s, 79 & 80.

ARTICLE XIX- General Regulations

Section 65-89 add the following language ‘see “Right to Farm Act” at Chapter 19A’.

Section 65-93 see Section 65-7 for bulk requirements.

Section 65-94 delete paragraph “D” regarding interaction of garages to ‘living unit’.

Control of Livestock

Section 65-95 Please refer to County Agricultural Advisory Committee

Lot Area Calculation

Section 65-95.2 Delete.

ARTICLE XX- Off Street Parking and Loading

(Revise and amend Off Street Parking requirements based on:

1. Institute for Transportation Engineers 4th edition or “ most current ”Parking Generation Manual;
2. New Jersey Residential Site Improvement Standards for residential development;
3. Urban Land Institute’s shared Parking Manual.)

ARTICLE XXI- Landscape Buffers

Section 65-100.B. Replace the phrase Mansfield Township “Landscape Ordinance” with Mansfield Township “Code Chapter 60A; Trees, Shrubbery and Landscaping”.

ARTICLE XXIII-Farm Regulations

Refer to County Agricultural Advisory Committee.

ARTICLE XXV- Signs

Section 65-113.2 change “OL Office Laboratory” to “ODL” Office Distribution Laboratory.

Section 65-113.2.1. delete.

REPEALER, SEVERABILITY AND EFFECTIVE DATE.

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

Mayor Gable explained this is the second reading of Ordinance 2017-5. He opened the Public Hearing. With no comments or questions, the public hearing was closed. A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimpelther** to adopt Ordinance 2017-5. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, SEMPTIMPHELTER, CHOLEWA, HIGGINS, GABLE
NAY: NONE ABSENT: NONE ABSTAIN: NONE

ORDINANCE NO. 2017-6
AN ORDINANCE TO AMEND CHAPTER 17A, ENTITLED
“ENVIRONMENTAL COMMISSION” IN THE TOWNSHIP OF
MANSFIELD, COUNTY OF BURLINGTON AND STATE OF NEW
JERSEY

WHEREAS, Chapter 17A entitled “Environmental Commission”, is a part of Mansfield Township’s comprehensive land use master plan for the Township; and

WHEREAS, the New Jersey Municipal Land use act requires periodic review and examination of the Township’s comprehensive land use master plan; and

WHEREAS, the current ordinance was reviewed in connection with the most recent Master Plan Reexamination Report conducted by the Burlington County Bridge Commission, Department of Economic Development and Regional Planning, prepared for the Mansfield Township Planning Board; and

WHEREAS, the Mansfield Township Planning Board has reviewed said master plan reexamination report and recommended a number of updates and revisions; and

WHEREAS, the Mansfield Township Governing Body has decided to Amend Chapter 17A to include the recommended revisions and updates to Chapter 17A; and

NOW, THEREFORE, BE IT RESOLVED Chapter 17A is hereby amended as follows:

Section 17A-9.A. (7) Delete consideration of architectural design review for development projects.

REPEALER, SEVERABILITY AND EFFECTIVE DATE.

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

Mayor Gable explained Ordinance 2017-6 is scheduled for second reading. He opened the public hearing. With no comments or questions, the public hearing was closed.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimpelther** to adopt Ordinance 2017-6. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, SEMPTIMPHELTER, CHOLEWA, HIGGINS, GABLE
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTIONS

RESOLUTION 2017-5-3

A RESOLUTION INCREASING PART-TIME, AS NEEDED MAINTENANCE/RECYCLING/PUBLIC
WORKS EMPLOYEE ERNEST G. DURAND’S HOURLY RATE FROM \$12.00 TO
\$ 15.00 PER HOUR

WHEREAS, Mansfield Township hired Ernest G. Durand at a certain hourly rate; and

WHEREAS, Mansfield Township is desirous of increasing Ernest G. Durand’s current hourly rate by \$3.00 per hour; and

WHEREAS, the new hourly rate for Ernest G. Durand will be \$ 15.00 dollars per hour;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey at their regular meeting held on May 24, 2017 at the Municipal Complex at 7:30 PM that Ernest G. Durand’s hourly rate of pay is increased by \$3.00 per hour for a new rate of \$15.00 dollars per hour, effective May 1, 2017.

Committeeman Higgins said Mr. Durand has worked for us many years and never got a raise. Since he is a hard worker, he felt it is appropriate. **Mayor Gable** said he is a part time employee and gets no other benefits. A motion as offered by **Committeeman Puglia** and second by **Committeewoman Cholewa** to adopt Resolution 2017-5-3. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, CHOLEWA, HIGGINS, SEMPTIMPHELTER, GABLE
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2017-5-4
A RESOLUTION APPOINTING PART TIME, AS NEEDED MAINTENANCE/RECYCLING/PUBLIC WORKS EMPLOYEES, JEFFREY D. RICCIANI AND NOAH M. GOLDBERG

WHEREAS, the Mansfield Township Public Works Department is in need of summer help for the maintenance/recycling/Public Works departments of the Township; and

WHEREAS, JEFFREY D. RICCIANI AND NOAH M. GOLDBERG were interviewed and found to meet the qualifications that best meets the needs of the departments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their Regular Meeting held on May 24, 2017 at the Municipal Complex at 7:30 PM memorializes the appointments of **JEFFREY D. RICCIANI AND NOAH M. GOLDBERG**, as part time, as needed maintenance/recycling/sanitation employees at the rate of \$12.00 per hour, with no benefits and holidays, effective May 9, 2017 and May 18, 2017, respectively.

Mayor Gable said these people are summer help for Public Works. A motion was offered by **Committeeman Puglia** and second by **Committeewoman Cholewa** to adopt Resolution 2017-5-4. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, CHOLEWA, HIGGINS, SEMPTIMHELTER, GABLE
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2017-5-5
RESOLUTION AMENDING THE REFUND OF HOMESTEAD REBATE
WHEREAS, a Homestead Rebate Credit for the year 2014 taxes was applied to the properties listed below in 2017; and

WHEREAS, the homeowner was declared as 100% Disabled Veterans and is exempt from paying taxes; and the refund is due to the homeowner;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on May 24, 2017 hereby memorializes the authorization to refund the following by the Tax Collector.

| <u>Block</u> | <u>Lot</u> | <u>Property Owner</u> | <u>Address</u> | <u>Amount</u> |
|--------------|------------|-----------------------|---------------------|---------------|
| 42.17 | 46 | Henry Remes | 63 Wagon Wheel Lane | \$476.60 |

CFO Monzo explained that the above resolution was due to a 100% disabled veteran who paid taxes and then should receive his money back.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimphelter** to adopt Resolution 2017-5-5. Motion carried on a Roll Call Vote, recorded as follows:

AYES: PUGLIA, SEMPTIMHELTER, HIGGINS, CHOLEWA, GABLE
NAYS: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2017-5-6
A RESOLUTION AMENDING THE APPROVAL TO PARTICIPATE WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM FOR THE YEAR 2017 ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY

WHEREAS, the Township of Mansfield wishes to apply for funding of approximately \$30,000.00 with a match of \$59,539.69 for an approximate project total cost of \$89,539.69 for a project under the State Of New Jersey Safe and Secure Communities Grant Program, and

WHEREAS, the Mansfield Township Committee has reviewed the accompanying application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Township of Mansfield for the purpose described in the application;

NOW, THEREFORE, BE IT RESOLVED by the Mansfield Township Committee that:

1. As a matter of public policy the Township of Mansfield wishes to participate to the fullest extent possible with the Department of Law and Public Safety covering the period of October 15, 2016 through October 14, 2017.
2. The Attorney General will receive funds on behalf of the applicant, under subaward P-6684-17.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to each application as authorized.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimphelter** to adopt Resolution 2017-5-6. Motion carried on a Roll Call Vote, recorded as follows:

AYES: PUGLIA, SEMPTIMHELTER, HIGGINS, CHOLEWA, GABLE
NAYS: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2017-5-7

A RESOLUTION MEMORIALIZING ACTION TAKEN BY THE TOWNSHIP OF MANSFIELD TO ENTER INTO AN AGREEMENT WITH CARROLL ENGINEERING, FOR THE PREPARATION OF PLANS AND SPECIFICATIONS FOR RECREATION IMPROVEMENTS AT THE GEORGETOWN PARK WITHIN THE MAPLETON DEVELOPMENT

WHEREAS, Mansfield Township has received a grant from Burlington County’s Municipal Park Development Program in the amount of \$250,000.00 for recreation improvements at the Georgetown Park in the Mapleton Development; and

WHEREAS, Mansfield Township is desirous of installing a safe and adequate play area for the children of Mansfield Township as well as a safe walking path with exercise stations for our health conscience adult population; and

WHEREAS, Carroll Engineering had submitted a proposal on March 22, 2017, in an amount not to exceed \$16,250.00 to provide the engineering services required to insure that the scope of services provided will insure the proper construction of the recreation improvements proposed for the existing township owned property in the Mapleton Development; and.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey at their regular meeting held on May 24, 2017, at the Municipal Complex at 7:30 PM that:

1. Memorialize the action taken at the March 22, 2017 Township Committee meeting awarding a contract to Carroll Engineering for the preparation of plans and specifications for recreation improvements at Georgetown Park, for a sum not to exceed \$16,250.00. This includes reimbursable expenses for anticipated reproduction costs for said plans and specifications.
2. This award is made available through the following account:
02-286-54-000-290
3. The Mayor and Township Clerk, as necessary, are hereby authorized to execute a contract and any related documents necessary to effectuate this award in a form substantially the same as that included in the specifications.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimphelter** to adopt Resolution 2017-5-7. Motion carried on a Roll Call Vote, recorded as follows:

AYES: PUGLIA, SEMPTIMPHELTER, HIGGINS, CHOLEWA, GABLE
NAYS: NONE ABSTAIN: NONE ABSENT: NONE

RESOLUTION 2017-5-8

RESOLUTION APPROVING THE 2016 LOSAP CERTIFICATION LIST FOR QUALIFICATION OF FRANKLIN FIRE COMPANY VOLUNTEER HOURS

WHEREAS, pursuant to N.J.S.A. 40A:14-191, emergency service organizations participating in a Length of Service Awards Program (LOSAP) shall annually certify to the sponsoring agency a list of all volunteer members who have qualified for credit for the previous year, and;

WHEREAS, the certification shall be based on records maintained by the emergency service organization in accordance with the sponsoring agency’s adopted point system, and;

WHEREAS, the required certification has been presented by the Franklin Fire Company to the Local Plan Administrator within, and;

WHEREAS, Local Plan Administrator has reviewed the annual list, requested supporting documentation from Franklin Fire Company to substantiate the information provided, and is satisfied that the list is complete and accurate;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the certified list of volunteer members of the Franklin Fire Company who have qualified for credit under LOSAP for the year 2016 is hereby approved, and

BE IT FURTHER RESOLVED that the approved certification list was posted at the office of the Municipal Clerk, and returned to Franklin Fire Company for posting at its location, for a period of 30 days to allow sufficient time for membership review and posting.

Committeeman Puglia noted that the Township has a volunteer fire company which saves us about \$700,000. Whatever we can do for the volunteers, he thinks it is a good thing.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimphelter** to adopt Resolution 2017-5-8. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, SEMPTIMPHTER, CHOLEWA, HIGGINS
NAY: NONE ABSENT: NONE ABSTAIN: GABLE

RESOLUTION 2017-5-9

RESOLUTION RECLASSIFYING DUTIES AND ADDITIONAL COMPENSATION FOR ASHLEY E. JOLLY AS ZONING OFFICIAL

WHEREAS, Ashley E. Jolly has been employed in Mansfield Township as a Deputy Clerk,

Land Use Coordinator and Public Works Administrative Assistant; and

WHEREAS, the Township Committee has decided to appoint **Ashley E. Jolly** as the Mansfield Township Zoning Official in addition to her current positions; and

WHEREAS, the Township Committee has recognized the contributions that **Ashley E. Jolly** has made in the Clerk’s Office and further recognized her ability and willingness to take on new responsibilities and duties; and

WHEREAS, the Township Committee has decided to accept the recommendation from Township Administrator to appoint **Ashley E. Jolly** as the Zoning Official in addition to her current positions; and

WHEREAS, **Ms. Jolly** will be compensation an annual salary in the sum of \$41,597.40 per year for all said positions she is appointed to; and

WHEREAS, as a result of said appointment **Ashley E. Jolly** will now work in the Land Use/Tax Assessor’s Office where the Zoning Office and Public Works Department are located, and;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that **Ashley E. Jolly** is hereby appointed to an additional position of Zoning Official in addition to her current positons for an annual salaried compensation of \$41,597.40, to be prorated for this year (**2017**), and effective as of June 1, 2017.

Mayor Gable explained that Ashley Jolly has added responsibilities including Zoning Official with a salary adjustment. **Committeeman Higgins** explained her compensation includes the salary of a person she is replacing.

Committeewoman Cholewa said she has worked with Ashley on Planning and Zoning and in the office. She is fantastic.

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimpelster** to adopt Resolution 2017-5-9. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, SEMPTIMPHELTER, CHOLEWA, HIGGINS, GABLE
NAY: NONE ABSENT: NONE ABSTAIN: NONE

RESOLUTION 2017-5-10

RESOLUTION APPROVING CONTRACT WITH MANSFIELD TOWNSHIP AMBULANCE CORP. (MTAC) TO CONTINUE TO PROVIDE 24 HR AMBULANCE SERVICES TO THE TOWNSHIP OF MANSFIELD (THE TOWNSHIP)

WHEREAS, there exists the need for the Township of Mansfield to provide 24 hours ambulance services to the residents of Mansfield Township; and

WHEREAS, the MTAC has provided an offer, in form of the attached contract, to continue to provide 24/7 ambulance services to The Township of Mansfield; and

WHEREAS, the Township Committee and their professionals have reviewed said contract; and

WHEREAS, the Township Committee finds that it is in the best interest of the citizens of Mansfield to execute said contact; and

NOW, THEREFORE, BE IT RESOLVED the Township Committee hereby enters into said agreement.

A motion was offered by **Committeeman Puglia** and second by **Committeewoman Cholewa** to adopt Resolution 2017-5-10. Motion carried on a Roll Call Vote, recorded as follows:

AYES: PUGLIA, CHOLEWA, HIGGINS, GABLE
NAYS: NONE ABSENT: NONE ABSTAIN: SEMPTIMPHELTER

RESOLUTION 2017-5-11

RESOLUTION AUTHORIZING THE EXECUTION OF APPLICATION FOR SEWER EXTENSTION PERMIT

WHEREAS, on March 23, 2009, the Planning board approved the Preliminary Major site Plan and final site plan for property located on Block 47.01, Lot’s 3.02, 9.01, 9.02, 11 & 12, Columbus-Florence Road; and

WHEREAS, the current owner, must apply to N.J.D.E.P. to construct a sewer line from Columbus-Florence Road for their warehouse/office project.

NOW, THERFORE, BE IT RESOLVED, by the Mayor and Committee of Mansfield Township, County of Burlington, and State of New Jersey gives their consent to this project, and that the Mayor is hereby authorized to endorse the builder’s application to N.J.D.E.P.

Mayor Gable explained that this is the permit for the 295 corridor area project. **Committeeman Puglia** noted that we have been working on having the industrial park which will be a multi-million dollar tax ratable for the township.

A motion was offered by **Committeeman Puglia** and second by **Committeewoman Cholewa** to adopt Resolution 2017-5-11. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, CHOLEWA, HIGGINS, SEMPTIMPHELTER, GABLE
NAY: NONE ABSTAIN: NONE ABSENT: NONE

BILL LIST: Regular and escrow

A motion was offered by **Committeewoman Cholewa** and second by **Committeeman Puglia** to approve payment of the bills. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CHOLEWA, PUGLIA, HIGGINS (see below)
SEMPTIMPHELTER (see below) GABLE (see below)
NAY: NONE ABSENT: NONE
ABSTAIN: HIGGINS (on 6550, 6551, 6570, 6571)
SEMPTIMPHTLER (on 6511, 6521, 6553)
GABLE (on 6522, 6548, 6549, 6552)

MINUTES: April 26

A motion was offered by **Committeeman Puglia** and second by **Committeeman Higgins** to approve the minutes of the April 26th meeting. A Roll Call Vote was taken as follows:

AYE: PUGLIA, HIGGINS, GABLE
NAY: NONE ABSTAIN: CHOLEWA, SEMPTIMPHELTER
ABSENT: NONE

MINUTES: May 2, 2017

A motion was offered by **Committeewoman Cholewa** and second by **Committeeman Puglia** to approve the minutes of the May 2, 2017 meeting. Motion carried.

DISCUSSION/ACTION

a. Recreation

1. Northern Burlington Booster Club – for bon fire – 40 acres MCP

A motion was offered by **Committeeman Puglia** and second by **Deputy Mayor Semptimphelter** to grant this approval. Motion carried on a Roll Call Vote, recorded as follows:

AYE: PUGLIA, SEMPTIMPHELTER, CHOLEWA, GABLE
NAY: NONE ABSTAIN: HIGGINS ABSENT: NONE

Committeeman Higgins explained his abstention due to his son-in-law who is a coach at Northern and may be involved in the bon fire.

2. Hounds Northern Bulldogs 12 Baseball for use of Civic Club Fields and Indoor Facility for July 10 thru July 15, 2017 and April and March of 2018

A motion as offered by **Committeewoman Cholewa** and second by **Deputy Mayor Semptimphelter** to grant the approval for 2017 only. Motion carried.

3. Approval of two scholarships for deserving Senior Graduate from NCRHS...\$300.00

Mayor Gable noted that this is not township money but money the Recreation Department raised. Names of winners were not available yet. A motion was offered by **Deputy Mayor Semptimphelter** and second by **Committeewoman Cholewa** to grant this approval. Motion carried on a Roll Call Vote, recorded as follows:

AYE: SEMPTIMPHELTER, CHOLEWA, PUGLIA
NAY: NONE ABSTAIN: HIGGINS, GABLE ABSENT: NONE

4. Rec Committee asking Township to consider establishing a separate Account from the Trust Account to deposit field rental fees.

CFO Monzo explained that is the Recreation Committee's request to have money for a certain use out of that trust. **CFO Monzo** explained the current process and, if they want something different than what is done now, it would require a resolution from the Committee to the DLGS for their approval. He felt the way we manage it now will be sufficient. **CFO Monzo** will speak to Mr. Narwid.

5. Northern Burlington Lacrosse Club to run Lacrosse program ...as NBIAA runs.

Committeewoman Cholewa said they want to make sure the Township recognizes the NBIAA. **Clerk Semus** clarified the request to have the Northern Burlington Lacrosse Club to sponsor the Recreation program. A motion was offered by **Deputy Mayor Semptimpelster** and second by **Committeewoman Cholewa** to approve the above. Motion carried.

6. \$3,000 for a refurbished field groomer
7. \$2,500 equipment shed replacement – Town Hall Park

A motion was offered by **Committeewoman Cholewa** and second by **Committeeman Puglia** to approve the above two expenditures. **CFO Monzo** explained this is money from the Recreation Budget. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CHOLEWA, PUGLIA, HIGGINS, SEMPTIMPELTER, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

8. Additional Lighting on Concession Stand and MCP

Jef Jones and **Administrator Fitzpatrick** are to evaluate this request.

- b. Gate and Lock, sign to close at dusk

Mayor Gable said the County Parks is working on a bike path along the Route 130 corridor. They want to put the path across the railroad track. To do this, a crossing permit is needed from the DOT. We were asked to support this project with the County.

- c. Road repair listing

Jef Jones traveled the township roads to see which he felt were in need of Road repairs as we move forward with available grants. The list he presented was:
Mount Pleasant Road between Chesterfield and Springfield Township – Approx. 1340 ft.
Mount Pleasant Road between County Route 543 and Springfield Township –
Approx. 360 ft.
Chesterfield Road between Georgetown Road and County Route 545 – Approx. 345 ft.
Sections of Island Road from the Springfield Bridge to Route 543 – Approx. 3,000 ft.
Railroad Ave between Route 206 to West Main Street – Approx. 1130 ft.

Engineer Brown reviewed the County Road to be repaired from 1000 feet east of Petticoat Bridge Road to ½ mile east of Island, including the speed humps. The second portion for 2018 construction will be from ½ mile east of Island to Gaunt's bridge. He further explained our current application for 2017 funding is for the portion of Mt. Pleasant Road from Gaunt's Bridge to Springfield and a short portion after Route 68.

The above list is the order in which Jef Jones would want to proceed in applying for grants. **Committeeman Higgins** asked that the portion of White Pine Road between Route 68 and Route 206. He felt it is starting to fall apart.

- d. Beacon Light at entrance for Emergency Service Personnel/Equipment

Administrator Fitzpatrick said there had been discussion about emergency lighting on Route 206. He revisited this and spoke with David Martin who put him in touch with Mr. Patel at the DOT. They are starting to review this again and has gone through a couple of stages. It shouldn't be too long before this becomes a reality.

REPORTS: Clerk, Police, Court, Construction, Tax, EMS, Fire

A motion was offered by **Committeewoman Cholewa** and second by **Committeeman Puglia** to accept the reports as submitted. Motion carried.

PUBLIC COMMENT:

Ken Mihalik, 959 Mansfield Road West –He has a storm drain that belongs to the municipality and it’s clogged. It has water coming up that puddles at his driveway and this has been going on for six years. He wants the municipality to fix the storm drain. He wants to discuss this issue with a Township official, which he said hasn’t happened yet.

Engineer Brown, said when he started in January of 2016, this property was one of the first he investigated. He reached out to Remington and Vernick as well as, had conversation with the Township Superintendent. He also reached out to the department of transportation to get the mapping for the Route 295 construction. The plans show the installation of an inlet at the front of Mr. Mihalik’s house and the construction of piping to a point beyond where his driveway is located, into a headwall and then a construction of a swale going in an easterly direction. Based upon several examinations of the site, the pipe ends at the end of his driveway, the swale was never constructed, so the DOT never performed the work they proposed to do. Mr. Mihalik involved the Department of Environmental because we have a storm water management that we need to file with the State. The Township responded to the DEP that if the state had built what they said they would then it would be under our jurisdiction. However, the DOT has not done what they said they would, so it is not the Township’s job to maintain it until the State does what they were supposed to do.

Administrator Fitzpatrick said that it was his understanding that the Township is trying to alleviate the problem although the DOT did not hold up to their end as of yet. We have come up with a proper drawing and have construction out there in putting together items to help with the situation. Engineer Brown said that is correct. We were going to do some regrading and construct a swale across the gutter line. Mr. Mihalik had asked for a curb, so we contracted and had a curb constructed to direct the drainage down the gutter line, never touching Mr. Mihalik’s driveway. The puddle there has been prior to the construction of the curb.

Committeeman Higgins said the state didn’t do what they were supposed to do. As a result it has caused problems to this resident. How has the state responded?

Engineer Brown said their correspondence to date has been with a specific individual from the DEP. The DOT has been contacted to ask for jurisdiction map as well as construction plans which they provided. We then prepared a response and sent it back to the DEP representative. **Committeeman Higgins** asked if this was proper procedure.

Engineer Brown said with the committee’s consent he will proceed. **Engineer Brown** was advised to move forward with the DOT.

No further public comments.

COMMITTEE COMMENT:

Committeewoman Cholewa commented on the Memorial Day service and that it went well, as well as, the recreation fund raisers for the student’s scholarships. She wanted everyone to be aware of Field Day on June 10th. The committee then wished everyone a safe and happy Memorial Day and thanked them for coming.

MOTION FOR ADJOURNMENT

A motion was offered by **Committeeman Puglia** and second by **Committeewoman Cholewa** to adjourn. Motion carried.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Barbara A. Crammer
Deputy Clerk

Linda Semus, RMC
Municipal Clerk

Approved: June 14, 2017

