

**MANSFIELD TOWNSHIP  
BURLINGTON COUNTY  
2018 REORGANIZATION MEETING  
JANUARY 3, 2018  
7:00 PM**

1. **GREETINGS:** Linda Semus, Municipal Clerk
2. **CALL TO ORDER:** By: Municipal Clerk Linda Semus
3. **FLAG SALUTE:** Led by Municipal Clerk Linda Semus
4. **MOMENT OF SILENCE:**
5. **OPEN PUBLIC MEETING STATEMENT:**
6. **OATH OF OFFICE:**

**Oath Administered by Honorable Aimee R. Belgard to  
Janice A. DiGiuseppe, Committeewoman**

**Oath Administered by Municipal Clerk, Linda Semus to  
Frederick D. Cain, Committeeman**

7. **ROLL CALL:**
8. **NOMINATION OF “CHAIRPERSON AND MAYOR” FOR YEAR 2018:  
RESOLUTION 2018-1-1: APPOINTMENT OF MAYOR**

The Municipal Clerk shall call for a nomination of one Member of the Township Committee to serve as “Chairperson and Mayor” for the year 2018

**OATH OF OFFICE FOR MAYOR:**

**Oath administered by Municipal Clerk, Linda Semus**

9. **NOMINATION OF DEPUTY MAYOR FOR YEAR 2018:  
RESOLUTION 2018-1-2: APPOINTMENT OF DEPUTY MAYOR**

The Mayor shall call for a nomination of one member of the Township Committee to serve as Deputy Mayor for the year 2018

**OATH OF OFFICE FOR DEPUTY MAYOR:**

**Oath administered by Honorable Aimee R. Belgard**

10. **RESOLUTION 2018-1-3: APPOINTMENT OF PROFESSIONALS**
11. **RESOLUTION 2018-1-4: APPOINTMENT OF TOWNSHIP ENGINEER**
12. **RESOLUTION 2018-1-5: MUNICIPAL BOARDS AND EMPLOYEES**
13. **RESOLUTION 2018-1-6: PROFESSIONAL SERVICES RISK MANAGEMENT  
TIMOTHY C. IRONS OF INSURANCE AGENCY MANAGEMENT INC. T/A T.C. IRONS  
AGENCY OF BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND  
BURLINGTON COUNTY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND**

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**14. CONSENT AGENDA:** **Note-** Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring expenditure is supported by a Certification of Availability of Funds. Any item requiring discussion will be removed from the Consent Agenda.

**RESOLUTION 2018-1-7** OFFICIAL NEWSPAPERS

**RESOLUTION 2018-1-8** TOWNSHIP COMMITTEE MEETINGS

**RESOLUTION 2018-1-9** HOLIDAYS FOR ALL NON-CONTRACTUAL EMPLOYEES

**RESOLUTION 2018-1-10:** CHECK AUTHORIZATION PRIOR TO BILLS LIST APPROVAL

**RESOLUTION 2018-1-11:** CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MANSFIELD IN THE COUNTY OF BURLINGTON, NEW JERSEY

**RESOLUTION 2018-1-12:** AUTHORIZING INVESTMENT OF IDLE FUNDS AND FUND TRANSFERS

**RESOLUTION 2018-1-13:** AUTHORIZING SIGNATURES ON TOWNSHIP CHECKS

**RESOLUTION 2018-1-14:** MILEAGE REIMBURSEMENT

**RESOLUTION 2018-1-15:** CANCELLATION OF TAX BALANCES UNDER \$10.00

**RESOLUTION 2018-1-16:** INTEREST RATES ON DELINQUENT TAXES AND PENALTIES ON TAX TITLE LIENS

**RESOLUTION 2018-1-17:** APPEALS/ADJUSTMENTS/STIPULATIONS OF SETTLEMENT

**RESOLUTION 2018-1-18:** RESOLUTION AUTHORIZING PETTY CASH FUNDS FOR CALENDAR YEAR 2018

**RESOLUTION 2018-1-19:** RESOLUTION AUTHORIZING STATE CONTRACT AND COUNTY COOPERATIVE PURCHASING PROGRAM FOR PURCHASES FOR THE YEAR 2018

**RESOLUTION 2018-1-20:** RESOLUTION TO ALLOW PAYMENT OF DELINQUENT SPECIAL ASSESSMENT INSTALLMENT AND TO REINSTATE INSTALLMENT PLAN

**RESOLUTION 2018-1-21-** RESOLUTION TO PROVIDE PAYROLL SERVICES

**RESOLUTION 2018-1-22-** RESOLUTION TO ACCEPT AND AUTHORIZE EXECUTION OF A PROFESSIONAL SERVICE AGREEMENT FOR AFFORDABLE HOUSING SERVICES WITH COMMUNITY GRANTS, PLANNING AND HOUSING

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**15. PUBLIC COMMENTS:**

**16. TOWNSHIP COMMITTEE MEMBER STATEMENTS:**

The Mayor will call for statements by the Township Committee Members

**17. MOTION FOR ADJOURNMENT:**

**REMINDERS:**

**APPOINTEES: PLEASE COME FORWARD TO BE SWORN IN, OR YOU MAY COME TO THE CLERK'S OFFICE TO BE SWORN-IN BEFORE YOU ATTEND YOUR FIRST MEETING BETWEEN THE HOURS OF 9AM AND 4:30PM. IF THESE TIMES ARE NOT CONVENIENT, PLEASE CALL THE CLERK'S OFFICE AT 609-298-0542, X1010 FOR AN APPOINTMENT.**

**NEXT REGULAR SCHEDULED MEETING IS THURSDAY, JANUARY 4, 2018 AT 6:00 PM AND THE FOLLOWING WILL TAKE PLACE ON WEDNESDAY, JANUARY 24, 2018 AT 6:00 PM**

**AGAIN, WE WISH EVERYONE A HAPPY, HEALTHY,  
AND PROSPEROUS NEW YEAR!**