

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY**

ORDINANCE NO. 2018-10

**AN ORDINANCE TO AMEND CHAPTER 2 OF THE CODE OF THE TOWNSHIP OF
MANSFIELD ENTITLED "ADMINISTRATION OF GOVERNMENT"**

WHEREAS, certain provisions of the Township Code regarding the administration of the municipal government are not entirely consistent with current practice; and

WHEREAS, the Township Committee desires to advance and improve the efficient management of municipal departments; and

WHEREAS, the Township Committee believes it is necessary and helpful to clarify and define the authority of the Township Administrator and the position of Township Committee liaison, and to make certain other clarifying changes to its administrative code.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey as follows:

ARTICLE I. AMENDED SECTIONS.

A. Section 2-1, titled "Township Committee" is hereby amended as follows [newly added material is indicated by underlined text; deletions are indicated with ~~striketrough~~]:

"§ 2-1 Township Committee

The Township Committee shall consist of five (5) members, elected by the voters of the Township of Mansfield, who shall each hold office for a term of three (3) years commencing January 1 next succeeding their election.

"A. The Mayor shall be the Chairman of the Township Committee and the head of the municipal government in accordance with the provisions of N.J.S.A. 40A:63-5, and shall have those powers set forth in said statute. Mayor (one-year term): N.J.S.A. 40A:63.

"B. Deputy Mayor (one-year term): created pursuant to N.J.S.A. 40A:63-6b(3); The Township Committee shall annually elect from among its members a "Deputy Mayor", who shall chair meetings and serve as Mayor in the absence of, or disability of, the Mayor.

"C. The Township Committee may assign its members to serve as "Committee Liaisons." A Committee Liaison serves as a contact point to allow the relevant department, board or commission to address its concerns as if to the Township Committee as a whole. The Committee Liaisons positions shall include the following:

- a. Liaison to Engineering Services
- b. Liaison to Insurance and Safety

- c. Liaison to Emergency Management
- d. Liaison to Environmental Commission
- e. Liaison to Special Events Committee
- f. Liaison of Community Forestry Committee
- g. Liaison Of Recreation Committee
- h. Emergency Squad Liaison
- i. Fire Department Liaison”

D. Deleted.

E. Deleted.

2-1.1 ~~Township Administrator: N.J.S.A. 40A:9-136 through 40A:9-138; delegated by the Township Committee, specified executive responsibilities of the municipality. The Township Administrator shall be appointed by the Township Committee and is responsible for the executive responsibilities of the Township, including but not limited to the daily management and oversight of all municipal departments and any other responsibilities delegated and assigned by the Township Committee. The Township Administrator shall serve at the pleasure of the governing body subject to the provisions of N.J.S.A. 40A:9-137 & 138.~~

2-1.2 Administrative Liaison to the Township Committee: The administrative liaison to the Township Committee shall assist the Committee in their daily operations.

ARTICLE II. REPEALER, SEVERABILITY AND EFFECTIVE DATE.

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

INTRODUCTION: July 18, 2018

FINAL ADOPTION: August 15, 2018