

**TOWNSHIP OF MANSFIELD  
BURLINGTON COUNTY**

**ORDINANCE 2018-16**

**AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANSFIELD, AND  
TO RE-ALLOCATE AND REDEFINE CERTAIN POSITIONS WITHIN THE TOWNSHIP  
ADMINISTRATION**

**BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey as follows:

**ARTICLE I. AMENDED SECTIONS.**

- A. Section 2-10, entitled "Construction Department", is hereby amended to delete subparagraphs (B) "Land Use Coordinator" and (C) "Zoning Officer", and re-alphabetizing paragraphs D through H, as B through F, respectively.
- B. Section 2-14, "Various Department Positions", is hereby amended to add the following new subparagraphs:

"G. Land Use Coordinator. The Land Use Coordinator shall serve as the Administrative Officer, as set forth in N.J.S.A. 40:55D-3, to be appointed by the governing body for a term not to exceed one-year, commencing January 1 in the year in which (s)he is appointed, and subject to all qualifications, rights and entitlements as shall be prescribed by general law and the Ordinances of the Township of Mansfield. The Land Use Coordinator shall have the authority to carry out the various land use administrative functions and shall serve as both Township Planning Board Secretary and Township Zoning Board of Adjustment Secretary, shall receive and process all land use applications, submitted to either of said Boards, and shall perform all of the other duties and responsibilities set forth in the Township's job description for the position of Land Use Coordinator."

"H. Zoning Officer. The individual responsible for enforcement and interpretation of the Zoning Ordinances of the Township of Mansfield, to be appointed by the Township Committee for a one-year term, which shall run from January 1 in the year in which (s)he was appointed, and subject to all qualifications, rights and entitlements as prescribed by general law and the Ordinances of the Township of Mansfield. The Zoning Officer shall also be responsible for inspecting properties in the municipality for violations, issuing zoning cease & desist orders to owners of property in violation of Zoning Ordinances, filing complaints in Municipal Courts against property owners who fail to comply with Ordinance provisions; shall be the person responsible for issuing zoning permits; and shall perform such other duties as may be prescribed from time-to-time by the Township Committee in the job description for the position of Zoning Officer, as well as those duties set forth in Section 65-118(B) of this Code."

C. Section 27-4, entitled "Organization", relating to the Planning Board is hereby amended to read as follows:

"27-4. Organization. The Planning Board shall elect a Chairman and Vice-Chairman from the members of Class IV, select a Secretary who may or may not be a member or alternate member of the Planning Board or a municipal employee, and create and fill such other offices as established by Ordinance. The Township's Land Use Coordinator shall be the Administrative Officer of the Board as set forth in Section 2-14 of the Code of the Township of Mansfield."

D. Section 27-10, entitled "Officers", is hereby amended to read as follows:

"The Board of Adjustment shall elect a Chairman and Vice-Chairman from its members and shall also select a Secretary who may or may not be a Board member or another municipal employee." The Township's Land Use Coordinator shall be the Administrative Officer of the Board as set forth in Section 2-14 of the Code of the Township of Mansfield."

## **ARTICLE II. Repealer, Severability and Effective Date.**

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

### **CERTIFICATION**

I, **LINDA SEMUS, RMC, CMR**, Municipal Clerk of the Township of Mansfield, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of an Ordinance which was introduced by the Mansfield Township Committee, County of Burlington, State of New Jersey at their regular meeting held on October 17, 2018 2018 at 6:00 PM at the Municipal Complex, with a Second Reading, public hearing and final adoption scheduled for November 1, 2018.

---

**LINDA SEMUS, RMC, CMR**  
**Municipal Clerk**

**Introduced: October 17, 2018**