

**MANSFIELD TOWNSHIP
BURLINGTON TOWNSHIP**

RESOLUTION 2019-6-16

**RESOLUTION APPOINTING DAWN TOOMER-CLAYTON
AS VIOLATIONS CLERK FOR THE MANSFIELD/SPRINGFIELD/SOUTHAMPTON
MUNICIPAL COURTS**

WHEREAS, the Mansfield/Springfield/Southampton Township Municipal Courts is in need of a full-time Violations Clerk; and

WHEREAS, the Municipal Court Administrator hereby recommends Dawn Toomer-Clayton to fill said position; and

WHEREAS, the Township's salary range for said position provides for an hourly rate of between \$12.00 and \$25.00 per hour, and the Township Committee has determined that the appropriate compensation for Ms. Toomer-Clayton is \$31,000 annually, with all benefits associated with said position.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that Dawn Toomer-Clayton is hereby appointed as a full-time Violations Clerk for the Mansfield/Springfield/Southampton Township Municipal Court, effective June 20, 2019.

BE IT FURTHER RESOLVED that **Dawn Toomer-Clayton**, Full-Time Violations Clerk, is hereby awarded a stipend, representing compensation for the court shared services with Springfield Township, in the sum of \$2,000 annually effective and pro-rated to said employee's start date. Additionally, said employee will be awarded an additional stipend, representing compensation for the court shared services with Southampton Township, in the sum of \$2,000 annually which is to be effective and pro-rated to July 1, 2019 and/or said employee's start date, whichever comes first.

MOTION: HIGGINS

SECOND: MAGEE

ROLL CALL VOTE

AYES: HIGGINS, MAGEE, CAIN, DIGIUSEPPE, GABLE

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

I, **LINDA SEMUS, RMC, CMR**, Municipal Clerk of the Township of Mansfield, County of Burlington, State of New Jersey do hereby certify the foregoing to be a true and correct copy of the Resolution adopted by the Mansfield Township Committee, County of Burlington, State of New Jersey at their Regular Meeting held on June 19, 2019 at 7:00 PM at the Municipal Complex.

LINDA SEMUS, RMC, CMR
Municipal Clerk